

Notice of Staffing Committee Meeting on 30 July 2026 at 7pm

in the Council Chamber, Diamond Jubilee Lodge, Woodview Road Hellesdon Norwich NR6 5QB
Committee Members are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify the Clerk prior to the start of the meeting.

AGENDA

- 1. Apologies and acceptance for absence**
- 2. Declarations of Interest and Dispensations**
- 3. To receive and approve minutes of the meeting held on 11 June 2026.**
- 4. Public Participation**
Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman.
- 5. To recommend Committee Terms of reference for approval by Full Council.**
- 6. To receive budget monitoring report and to note.**
- 7. To consider and adopt suite of policies from Council HR & Governance to replace current policies within staff handbook.**
- 8. To consider and agree change to recruitment process to relieve members of interviewing duties for junior positions.**
- 9. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the remainder of the meeting in view of the confidential and personal nature of the business to be transacted.**
- 10. To receive Clerk's report on confidential committee matters and to note.**
- 11. To consider reports from staff completing their probation period and to agree recommendation to approve their substantive employment.**
- 12. To consider proposal to switch staff member into the vacant caretaker role.**

Jonathan Hall

Clerk to the Council

Dated: 24 July 2026