A Civility & Respect Pledge Council

HELLESDON PARISH COUNCIL
Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 10 March 2026 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following council business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. Declarations of Interest and Dispensations

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any requests for dispensations.

3. Minutes from Full Council meeting held 10 February 2026

To agree the minutes of the meeting held on 10 February 2026 as a true and accurate record.

4. Public Participation

a) To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Council Reports

a) To receive a report from the Clerk and to note.
b) To receive verbal reports from District and County Councillors and to note.
c) To receive any updates from the Chairman and to note.

6. Financial Matters

a) Approval of Payments – to 28 February 2026
b) Earmarked Reserves Summary- to 28 February 2026
c) Approval of Receipts – to 28 February 2026
d) Detailed Income and Expenditure to 28 February 2026
e) To consider recommendation from Property, Policy and Resources Committee to accept proposed 2026/7 budget.
f) To consider recommendation from Property Policy and Resources Committee to accept proposed earmarked reserve items and amounts for 2026/7.

7. Committees

a) To receive verbal report from Chair of Staffing committee and to note approved minutes from the meeting held on 23 January 2026, and draft minutes from 3 March 2026 and to note any decisions made.
b) To receive verbal report from Chair of Property, Policy and Resources committee and to note draft minutes of the meeting held 23 February 2026 and to note any decisions made.
c) To receive verbal report from Vice Chair of Events committee and to note draft minutes of meeting held 18 February 2026 and to note any decisions made.
d) To receive verbal update from the Chair of Playing Fields Allotments and amenities committee and to note.
e) To receive verbal update from the Vice Chair of Planning committee and to note.
f) To receive verbal update from the Chair of Community Centre and Cafe committee and to note.
g) To consider appointing Chairs, Vice Chairs, members and substitute positions following the resignations of Cllrs Smith and Britton:

- Chair of Planning Committee
- Vice Chair of Planning Committee (if Cllr Forder is appointed as Chair as bullet point above)
- Chair of Events Committee
- Vice Chair of Events Committee (if Cllr M Maidstone is appointed as Chair as bullet point above)
- Vice Chair of Community Centre and Café Committee
- Member of Staffing Committee
- Member of Planning Committee
- Member of Community Centre and Café Committee
- Substitute to Disciplinary Panel
- Substitute to Grievance Panel

Other Business

8. To receive findings letter and report from the Internal Auditor and to note recommendations.
9. To consider nominating The Bull Public House as an Asset of Community Value. (Cllr David Maidstone)
10. To consider proposal to hold a Financial Wellbeing Event in the foyer of the Community Centre.
11. To note and consider response for proposed waiting restrictions (Traffic Regulation Order) on Middletons Lane.
12. To note review of the Greater Norwich Local Plan - Call for Sites period ends 23 March 2026
13. To note request from developer to accept the naming of new development off Hawthorne Avenue as Gallant Close.
14. To request the Clerk prepares a report of the earmarked reserve reasoning for holding monies in anticipation of acquiring burial land. (Cllr Britcher)
15. To consider request for all committee meeting agendas to be email to all members.
16. To confirm time, date and location of the next Full Parish Council meeting as 14 April 2026 at 7pm in Council Chamber, Diamond Jubilee Lodge, Woodview Road Hellesdon Norwich NR6 5QB

17. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 17 in view of the confidential nature of the business to be transacted.

18. To consider any member questions arising from the verbal report from the Chair of the Staffing committee relating to the draft minutes of 3 March 2026 that are of a confidential nature.

Jonathan Hall

Clerk of the Council **Dated 4 March 2026**