A Civility & Respect Pledge Council

HELLESDON PARISH COUNCIL

Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 9 June 2026 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following council business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

AGENDA

Welcome by the Chair

1. Apologies and acceptance for absence

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. Declarations of Interest and Dispensations

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any requests for dispensations.

3. Minutes from Full Council meeting held 12 May 2026

To agree the minutes of the meeting held on 12 May 2026 as a true and accurate record.

4. Public Participation

To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Other Council's Reports

a) To receive a report from the County Councillor and to note.
b) To receive reports from the District Councillors and to note.

6. Parish reports

a) To receive a report from the Clerk and to note.
b) To receive any updates from the Chair and to note.

7. Financial Matters

a) Approval of Payments and Receipts to 31 May 2026
b) Earmarked Reserves Summary to 31 May 2026
c) Detailed Income and Expenditure to 31 May 2026
d) To receive Bank reconciliation to 31 May 2026
e) To approve continuation of Stephenson Smart Chartered Accountants as the Council's Payroll Provider.

8. Committees

To receive reports from Chairs of Committees and to note.

a) Committee Centre & Café Committee
No meeting held

b) Environment Committee.
To receive draft minutes of the meeting held 12 May 2026 and to note any decisions made.

c) Events Committee
No meeting held. Next meeting to be held 7pm on 10 June 2026.

d) Planning Committee.
To receive minutes of the meeting dated 26 May 2026 and to note.

e) Playingfields, Allotments & Amenities
No Meeting held.

f) Property, Policy & Resources.
No meeting held. Next meeting to be held 7pm on 29 June 2026.

g) Staffing
No meeting held.

9. Annual Governance and Accountability Return

a) To Note Internal Auditor Statement on Annual Return
b) To Agree the Annual Governance Statement 2025/2026
c) To Agree the Accounting Statements for 2025/2026

Other Business

10. To receive report from Aoibheann Power (Work Experience Placement) reviewing her placement week and suggestions for better engagement with young residents in the Parish.

11. To receive a verbal report from Cllr Gurney on AGM of Norfolk County Association of Local Councils held on 14 May 2026.

12. To consider response to Norfolk County Council Highways concerning consultation on A140 Holt Road (adjacent to Trott Rentals) Variable Message Sign Scheme.

13. To receive report from Annual Parish Meeting held 27 May 2026 and to consider request to facilitate a meeting of local business owners in the vicinity of The Bull roundabout to resolving parking issues for patrons.

14. To confirm time, date and location of the next Full Parish Council meeting as 14 July 2026 at 7pm in Council Chamber, Diamond Jubilee Lodge, Woodview Road Hellesdon Norwich NR6 5QB

15. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the meeting remaining in view of the confidential nature of the business to be transacted.

16. To consider advice from NP Law regarding comments made on Social Media.

Jonathan Hall

Clerk of the Council **Dated 3 June 2026**