A Civility & Respect Pledge Council

HELLESDON PARISH COUNCIL

Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 14 April 2026 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following council business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. Declarations of Interest and Dispensations

To receive Members' Declarations of Interest in Agenda Items and to note the granting of any requests for dispensations.

3. Minutes from Full Council meeting held 10 March 2026

To agree the minutes of the meeting held on 10 March 2026 as a true and accurate record.

4. Co Options

a) To consider co option to the Parish Council to fill the two vacant councillor positions.
b) To agree committee representations of co opted councillors

5. Public Participation

a) To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman)

6. Council Reports

a) To receive a report from the Clerk and to note.
b) To receive verbal reports from District and County Councillors and to note.
c) To receive any updates from the Chairman and to note together with new management meeting feedback.

7. Financial Matters

a) Approval of Payments – to 31 March 2026
b) Earmarked Reserves Summary- to 31 March 2026
c) Approval of Receipts – to 31 March 2026
d) Detailed Income and Expenditure to 31 March 2026
e) To confirm councillors to be added to the bank mandate for Unity Trust Bank.

8. Committees

a) To receive verbal report from Chair of Events committee and to note draft minutes of meeting held 18 March 2026 and to note any decisions made.
b) To receive verbal update from the Chair of Playing Fields Allotments and amenities committee and to note draft minutes of meeting held 19 March 2026 and any decisions made.
c) To receive verbal report from Chair of Staffing committee regarding meeting held 14 April 2026.
d) To receive verbal update from the Chair of Planning committee and to note.
e) To note no meetings have been held since previous Full Council meeting for Community Centre and Café, Property Policy and Resources and Environment committees.

Other Business

9. To consider training courses for all new /all councillors.

10. To confirm time, date and location of the next Full Parish Council meeting as 12 May 2026 at 7pm in Council Chamber, Diamond Jubilee Lodge, Woodview Road Hellesdon Norwich NR6 5QB. Please note this will be the Annual Parish Council Meeting.

11. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 12 in view of the confidential nature of the business to be transacted.

12. To consider any member questions arising from the verbal report from the Chair of the Staffing committee relating to the meeting held 14 April 2026 that are of a confidential nature.

Jonathan Hall

Clerk of the Council **Dated 8 April 2026**