

**Minutes of the meeting of the Property, Policy & Resources Committee held on
26 February 2026 at 6.30pm at
Hellesdon Parish Council Offices, Diamond Jubilee Lodge, Woodview Road, Hellesdon**

Present:

Cllr Shelagh Gurney (Chairman)
Cllr David Britcher
Cllr Ian Duckett (until 7.03pm)
Cllr Mike Hicks (from 7.36pm)
Cllr David Maidstone
Cllr Mel Maidstone
Cllr Roy Forder

Also in Attendance:

J Hall (Clerk and Responsible Financial Officer)

1. Apologies and reasons for absence

None

2. Declarations of Interest and Dispensations

To receive Members' Declarations of Interest in Agenda items and to note the Granting of any Requests for dispensations.

3. To Approve the Minutes

The minutes of the meeting held on 8 January 2026 were approved as an accurate record and signed by the Chairman. .

4. Public Participation

None

5. Budget for 2026/27

A) To receive and review the proposed budget for 26/27 for all Committees for recommendation to Full Council.

The Clerk had prepared budgets for each committee following the decision by Full Council to increase the precept for 2026/7 by 4.99%. Due to the difficulties of inconsistent coding within Rialtas the data for the current financial year was not complete and some assumptions had been made with regard to end year positions.

Approved.....

Date.....

Environment Committee

The meeting agreed to review the Environment Committee Budget first as Cllr Duckett had to leave the meeting at 7pm. The proposed budget figures were accepted with an addition of £3000 for to allow for purchase of information boards and publicity of the committee's actions via Just Hellesdon magazine and other platforms.

Property, Policies and Resources Committee (PP&R)

The budget figures were accepted after having noted that there were a number of budget lines that had been added to the cost centre for PP&R which had been incorrectly assigned to other committees. There was a carried forward figure of £2250 to be added to the budget for 26/27 financial year which related to the grant received for the Neighbourhood Plan.

Hellesdon Community Centre & Café Committee (HCC&C)

The committee noted that this another cost centre where some budget lines had been inappropriately assigned, including the rent received from the Old Parish Council Office. Agency costs to cover staffing absences and annual leave would be assigned to the staffing budget. The '*Friday Friends*' expenditure line needs to be removed as this group is no longer organised by the Parish Council.

Playing Fields, Allotments and Amenities Committee (PFA&A)

It was noted that the grass verge cutting contract related to Highways and as such the budget line would be reassigned to PP&R committee cost centre who had responsibility for Highways. The contingency line was increased to £5000. There was some anticipated expenditure due in relation to tree surveys and inspections and the budget line was increased to £3000. The emergency tree work budget was moved to earmarked reserves.

Staffing Committee

The Staffing budget had been prepared by the Locum Clerk during the precept setting process and the figures proposed were accepted, which included an inflation related increase to salaries. There was also an increase in the agency personnel/professional fees as there was a strong likleyhood that support would be required to deal with the backlog of work and to cover annual leave.

Events Committee

It was agreed to increase the events expenditure budget to £7500 to allow for both Summer Fayre and the Awards evening scheduled to be held in February 2027.

The committee accepted the overall budget position and agreed to recommend to Full Council on 10 March 2026 that these figures be approved as the budget for 2026/7. A copy of the budget is attached to these minutes as appendix A.

To receive and review proposed Earmarked and General Reserves for 26/27 for recommendation to Full Council.

The Clerk had prepared a review of the earmarked reserves to ascertain what reserves were still required, what reserves required increasing and reserve funds no longer needed.

Approved.....

Date.....

During discussion of the earmarked reserves the Committee agreed to extend the meeting in line with Standing Order 9.12.

The Property Policy and Resources Committee recommend the following changes to the earmarked reserves as outlined:

- To close the reserve of Premises/Furnishings as this was no longer required.
- To close the reserve of CCTV as the invoice for the project in the Community Centre was about to be paid and would take the balance of the fund to nil.
- To add £2,000 to the Burial Ground Land reserve as historically the Council had added to the reserve to help acquire the purchase of additional burial land if appropriate.
- To close the reserve of Community Centre Contingency as this was being held as the contingency for the new roof project which has now been completed.
- To increase the reserve balance of Good Causes in Hellesdon to £5000 to encourage Hellesdon groups, societies and organisations to apply for grant funding.
- To increase the reserve balance of Land Contingency to £100,000 as further opportunities may present itself where the Parish Council will have to move swiftly to acquire land. This increase in reserve would provide some flexibility.
- To close the reserve of Green Grid as the fund was no longer required. It was felt that green policies can be embedded within other council priorities as projects and funded through the precept.
- To reduce the balance of Land Acquisition reserve to £50,000. It was felt the Land Contingency reserve gave the Council the flexibility required.
- To increase the balance of the reserve of Community Engagement to £5000 as the Council are aware that additional consultations may be required with regard to future developments.
- To close the Events Reserve. Future events requirements should be funded through the annual budget.
- To increase the reserve balance of Community Centre extension to £182,401.84 to help attract other funding for the project.
- To close the reserve of Community Fridge as the community fridge project has ended.
- To close the reserve of Neighbourhood Plan as the plan is in its closing stages and the grant funding to be received should cover all final costs.
- To close the reserve of Rainwater Harvester as this project was considered no longer viable. The project maybe able to get reconsidered with the Community Centre Extension Project.
- To close the Biodiversity Duty reserve. The duty to biodiversity to be picked up in projects through the annual precept.

The Committee agreed to recommend to Full Council that the following adjustments above are made and accepted as the Earmarked Reserves for 2026/7. A copy of the earmarked reserves is attached to these minutes at Appendix B

6. To consider the date and time for the next committee meeting.

The Chairman advised she would work with the Clerk to determine the best date for the next meeting of the committee.

The meeting closed at 9.53pm

Approved.....

Date.....

Hellesdon Parish Council Budget 26/27

Income			Income without precept
Environment	0		0.00
Events	1,500.00		1,500.00
General (PP&R)	703,196.00		37,521.00
HCC & Café	129,250.00		129,250.00
PFA&A	12,551.00		12,551.00
Planning	0		0.00
Staffing	0		0.00
	846,497.00		180,822.00
Expenditure			
Environment	500.00		500.00
Events	8,450.00		8,450.00
General (PP&R)	162,860.00		162,860.00
HCC & Café	43,820.00		43,820.00
PFA&A	35,606.00		35,606.00
Planning	0.00		0.00
Staffing	496,045.00		496,045.00
	747,281.00		747,281.00
Income minus expenditure	99,216.00		-566,459.00

Cash Position 24.2.26

Unity Current	20,115.18
Unity Deposit	570,000.00
Barclays Prem	350,859.44
Barclays Prem	84,537.34
Total	1,025,511.96
EMR	670,071.00
Minus EMR	355,440.96
o/s Payments	25,892.17
Minus o/s payments	329,548.79
o/s invoices	9,560.45
Add o/s invoices	339,109.24
39k to play equipment EMR	39,000.00
	300,109.24
General Reserve	300,109.24

04/02/2026 Hellesdon Parish Council Current Year
 18:21 Annual Budget - By Centre (Actual YTD Month 10)
 Note: Budget 2026/2027

General (PP&R)

			2024/2025		2025/2026			2026/2027	
			Budget	Actual	Agreed	Actual YTD	Estimated Year End	Carried Forward	Budget
100	Community Centre								
1476	Rent old parish office		0.00	1,049.00	0.00	1,049.00	2,850.00	0.00	2,850.00
	Total Income		0.00	1,049.00	0.00	1,049.00	2,850.00	0.00	2,850.00
110	Administration								
1076	Precept		0.00	598,827.00	634,037.00	634,036.00	634,037.00	0.00	665,675.00
1085	Grants received		0.00	31,497.00	0.00	0.00	14,000.00	0.00	0.00
1099	Community Infrastructure		0.00	8,784.00	0.00	8,784.00	8,784.00	0.00	0.00
	Total Income		0.00	639,108.00	634,037.00	642,820.00	656,821.00	0.00	665,675.00
130	Council Office								
1360	Electricity FIT		604.00	-2,844.00	200.00	0.00	600.00	0.00	600.00
1365	Misc office income		0.00	3.00	2,000.00	0.00	0.00	0.00	0.00
1490	Misc donations received		0.00	60.00	0.00	20.00	24.00	0.00	0.00
	Total Income		604.00	-2,781.00	2,200.00	20.00	624.00	0.00	600.00
140	Neighbourhood Plan								
1340	Neighbourhood Plan		0.00	35.00	0.00	2,250.00	2,250.00	2,250.00	2,250.00
	Total Income		0.00	35.00	0.00	2,250.00	2,250.00	2,250.00	2,250.00
150	Investment								
1080	Bank Interest Received		4,051.00	13,891.00	4,051.00	9,615.00	10,538.00	0.00	12,000.00
1090	Monthly Loyalty Rewards		92.00	117.00	92.00	0.00	0.00	0.00	0.00
1091	Cash back rebates		48.00	47.00	48.00	0.00	0.00	0.00	0.00
	Total Income		4,191.00	14,055.00	4,191.00	9,615.00	10,538.00	0.00	12,000.00
270	Traffic Highways/Environment								
1350	Parish Partnership grant		6,143.00	6,143.00	1,888.00	0.00	2,500.00	0.00	2,500.00

From HCC & Café

1215	Grass cutting agreement		16,735.00	14,282.00	17,187.00	16,982.00	16,982.00	0.00	17,321.00	FROM PFA&A
	Total Income		22,878.00	20,425.00	19,075.00	16,982.00	19,482.00	0.00	19,821.00	
	Total General Income								703,196.00	
130	Council Office									
4070	Profess Fees/Agency Personnel		0.00	12.00	0.00	0.00	0.00	0.00	0.00	
4112	Advertising		360.00	12.00	500.00	866.00	1,039.20	0.00	0.00	
4150	Utilities & business rates		17,750.00	13,118.00	18,500.00	11,024.00	11,024.00	0.00	0.00	
4150	Utilities & business rates		192.00	1,588.00	1,000.00	2,139.00	2,139.00	0.00	0.00	FROM PFA&A
4150	Utilities & business rates		3,466.00	12,213.00	4,000.00	3,842.00	3,842.00	0.00	0.00	FROM PFA&A
4150	Utilities & business rates		26,581.00	30,473.00	29,500.00	30,471.00	30,471.00	0.00	32,400.00	FROM HCC & Café
4160	Repairs/Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4160	Repairs/Maintenance		0.00	14,163.00	0.00	9,364.00	11,236.80	0.00	9,300.00	FROM HCC & Café
4240	Emergency Work		0.00	105.00	0.00	0.00	0.00	0.00	0.00	
4250	PHS services		130.00	101.00	136.00	0.00	0.00	0.00	0.00	
4295	Equipment - New/Replacement		1,968.00	204.00	2,066.00	518.00	621.60	0.00	0.00	
4300	Equipment-Repair/Maintenance		0.00	0.00	0.00	57.00	68.40	0.00	0.00	
4305	Parts- Repair/Replace/Spare		0.00	0.00	0.00	37.00	44.40	0.00	0.00	
4400	Chairman's Budget		1,500.00	10.00	1,500.00	0.00	0.00	0.00	1,500.00	
4405	Expense/Mileage Members & Staff		100.00	0.00	100.00	0.00	0.00	0.00	250.00	
4410	Expense/Mileage Staff		100.00	95.00	100.00	2.00	2.40	0.00	0.00	
4415	Refreshments		524.00	416.00	550.00	156.00	187.20	0.00	200.00	
4420	Telephone and Broadband		3,379.00	4,491.00	4,500.00	1,677.00	2,012.40	0.00	2,100.00	
4425	IT Support and Maintenance		6,689.00	5,723.00	8,250.00	8,609.00	10,330.80	0.00	10,500.00	
4430	Photocopier		1,338.00	890.00	1,500.00	575.00	690.00	0.00	1,200.00	
4435	Contingencies		500.00	0.00	500.00	0.00	0.00	0.00	500.00	
4440	Stationery		966.00	788.00	1,000.00	855.00	1,026.00	0.00	1,000.00	
4445	Postage		237.00	77.00	237.00	57.00	68.40	0.00	100.00	
4450	Inspections		1,237.00	410.00	1,300.00	0.00	0.00	0.00	0.00	
4450	Inspections		473.00	390.00	500.00	0.00	0.00	0.00	0.00	FROM PFA&A
4480	Memberships & Subscriptions		0.00	64.00	0.00	0.00	0.00	0.00	0.00	
4480	Memberships & Subscriptions		2,500.00	1,931.00	2,500.00	2,490.00	2,988.00	0.00	3,000.00	FROM HCC & Café
4485	Other Licences/Fees		2,881.00	4,357.00	3,750.00	2,657.00	3,188.40	0.00	3,200.00	

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170	Health and Safety								
4070	Profess Fees/Agency Personnel		0.00	0.00	0.00	148.00	177.60	0.00	0.00
4135	Consultancy Fees		1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
4140	Defibrillator		357.00	984.00	400.00	0.00	0.00	0.00	0.00
4295	Equipment - New/Replacement		250.00	268.00	300.00	57.00	68.40	0.00	0.00
4390	Materials		0.00	0.00	0.00	171.00	205.20	0.00	0.00
4630	Consumables		27.00	25.00	50.00	0.00	0.00	0.00	0.00
4635	cleaning agents/materials		0.00	194.00	0.00	0.00	0.00	0.00	0.00
	Overhead Expenditure		1,634.00	1,471.00	1,750.00	376.00	451.20	0.00	0.00
180	Media and Communications								
4105	Newsletter-Printing/Distributi		5,124.00	4,795.00	4,500.00	2,235.00	2,682.00	0.00	0.00
4110	Website and Emails		1,690.00	617.00	1,774.00	0.00	0.00	0.00	0.00
4112	Advertising		0.00	0.00	0.00	350.00	420.00	0.00	0.00
4125	Other communications		0.00	0.00	0.00	0.00	0.00	0.00	0.00
4155	IT Infrastructure		600.00	125.00	600.00	333.00	399.60	0.00	0.00
4460	CCTV		0.00	0.00	0.00	1,000.00	1,200.00	0.00	0.00
4460	CCTV		0.00	0.00	0.00	50.00	60.00	0.00	100.00
4460	CCTV		500.00	0.00	500.00	0.00	0.00	0.00	0.00
4685	Noticeboards		150.00	0.00	200.00	0.00	0.00	0.00	275.00
	Overhead Expenditure		8,064.00	5,537.00	7,574.00	3,968.00	4,761.60	0.00	375.00
190	Stores								
4150	Utilities & business rates		1,623.00	1,530.00	1,705.00	1,846.00	1,846.00	0.00	1,940.00
	Overhead Expenditure		1,623.00	1,530.00	1,705.00	1,846.00	1,846.00	0.00	1,940.00
270	Traffic Highways/Environment								
4390	Materials		0.00	0.00	0.00	18.00	21.60	0.00	0.00
1215	Grass cutting agreement		16,735.00	14,282.00	17,187.00	16,982.00	16,982.00	0.00	11,263.00
4650	SAM		0.00	0.00	500.00	0.00	0.00	0.00	0.00
4655	Bus Shelters		596.00	0.00	500.00	0.00	0.00	0.00	550.00
4670	Parish Partnership Scheme		12,286.00	12,286.00	3,777.00	0.00	0.00	0.00	5,000.00
	Overhead Expenditure		29,617.00	26,568.00	21,964.00	17,000.00	17,003.60	0.00	16,813.00

FROM PFA&A
FROM HCC & Café

FROM HCC&Café

FROM PFA&A

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04/02/2026 Hellesdon Parish Council Current Year

18:21 Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget 2026/2027

HCC & Cafe

			2024/2025		2025/2026		2026/2027	
			Budget	Actual	Agreed	Actual YTD	Estimated Year End	Carried Forward Budget
100	Community Centre							
1400	Community Centre Income		53,500.00	-9,716.00	59,000.00	31.00	37.20	0.00 0.00
1410	Community Centre Inc ML Room		0.00	28,039.00	0.00	23,729.00	28,474.80	0.00 29,000.00
1415	Community Centre Inc SW Room		0.00	24,423.00	0.00	19,534.00	23,440.80	0.00 24,000.00
1420	Community Centre Inc OH Room		0.00	13,643.00	0.00	12,453.00	14,943.60	0.00 15,000.00
1435	Warm room grants		0.00	500.00	0.00	0.00	0.00	0.00 0.00
1440	Community Centre Inc WW Room		0.00	4,079.00	0.00	5,562.00	6,674.40	0.00 7,000.00
1445	Community centre kitchenette		0.00	1,425.00	0.00	1,152.00	1,382.40	0.00 1,400.00
1455	Community centre stage hire		0.00	589.00	0.00	835.00	1,002.00	0.00 1,000.00
1460	Hire of flasks		0.00	574.00	0.00	457.00	548.40	0.00 600.00
1470	Hire of urn		0.00	44.00	0.00	101.00	121.20	0.00 150.00
1475	Storage charge		0.00	1,018.00	0.00	907.00	1,088.40	0.00 1,100.00
1476	Rent old parish office		0.00	1,049.00	0.00	1,049.00	2,850.00	0.00 2,850.00
		Total Income	53,500.00	74,883.00	59,000.00	65,808.00	78,969.60	0.00 79,250.00
300	Cafe							
1500	Café Income		36,000.00	52,031.00	41,000.00	39,192.00	47,030.40	0.00 50,000.00
		Total Income	36,000.00	52,031.00	41,000.00	39,192.00	47,030.40	0.00 50,000.00
		Total Income HCC & Café	89,500.00	126,914.00	100,000.00	105,000.00	126,000.00	0.00 129,250.00
100	Community Centre							
4070	Profess Fees/Agency Personnel		0.00	2,705.00	0.00	0.00	0.00	0.00 0.00
4112	Advertising		0.00	350.00	0.00	0.00	0.00	0.00 0.00
4150	Utilities & business rates		26,581.00	30,473.00	29,500.00	30,471.00	30,471.00	0.00 32,400.00
4160	Repairs/Maintenance		0.00	14,163.00	0.00	9,364.00	11,236.80	0.00 9,300.00
4240	Emergency Work		0.00	269.00	0.00	20.00	24.00	0.00 0.00
4250	PHS services		4,000.00	4,661.00	5,250.00	4,938.00	5,925.60	0.00 6,100.00
4295	Equipment - New/Replacement		8,860.00	3,893.00	18,464.00	11,522.00	13,826.40	0.00 3,100.00
4300	Equipment-Repair/Maintenance		700.00	1,107.00	700.00	1,493.00	1,791.60	0.00 1,000.00
4305	Parts- Repair/Replace/Spare		0.00	72.00	0.00	0.00	0.00	0.00 0.00
4390	Materials		0.00	74.00	0.00	887.00	1,064.40	0.00 1,000.00

To PP&R

General

General

[illegible]

Note: Budget 2026/2027

		2024/2025		2025/2026			2026/2027	
		Budget	Actual	Agreed	Actual YTD	Estimated Year End	Carried	Budget
210	Grounds							
1200	Football Hire Charges	2,106.00	2,357.00	2,250.00	1,543.00	1,543.00	0.00	1,600.00
1210	Football Training Area Hire	986.00	825.00	1,000.00	1,049.00	1,049.00	0.00	1,100.00
1215	Grass cutting agreement	16,735.00	14,282.00	17,187.00	16,982.00	16,982.00	0.00	17,321.00
1270	Floodlights Income	26.00	30.00	30.00	0.00	0.00	0.00	200.00
	Total Income	3,118.00	3,212.00	3,280.00	2,592.00	2,592.00	0.00	2,900.00
240	Allotments							
1100	Allotment Income	3,220.00	4,746.00	4,000.00	4,332.00	5,200.00	0.00	5,000.00
1110	Water Recharge	0.00	-908.00	0.00	0.00	0.00	0.00	0.00
1111	Electricity Recharge	0.00	39.00	0.00	0.00	0.00	0.00	0.00
1115	Pest control Recharge	0.00	-390.00	0.00	0.00	0.00	0.00	0.00
	Total Income	3,220.00	4,746.00	4,000.00	4,332.00	5,200.00	0.00	5,000.00
255	Hard Courts and Car Park							
1220	No longer in use	0.00	0.00	0.00	25.00	30.00	0.00	0.00
1225	Outside courts	1,816.00	892.00	1,816.00	1,125.00	1,350.00	0.00	1,400.00
1230	No longer in use	0.00	14.00	0.00	0.00	0.00	0.00	0.00
	Total Income	1,816.00	906.00	1,816.00	1,150.00	1,380.00	0.00	2,500.00
260	Bowling Green							
1240	Bowls Hire Charges	1,900.00	1,900.00	2,090.00	2,088.00	2,088.00	0.00	2,151.00
	Total Income	1,900.00	1,900.00	2,090.00	2,088.00	2,088.00	0.00	2,151.00
265	Memorials							
1280	Memorial Garden Income	0.00	38.00	0.00	0.00	0.00	0.00	0.00
	Total Income	0.00	38.00	0.00	0.00	0.00	0.00	0.00
	Total Income	10,054.00	10,802.00	11,186.00	10,162.00	11,260.00	0.00	12,551.00

TO General

4160	Repairs/Maintenance		1,433.00	1,426.00	2,000.00	170.00	204.00	0.00	1,000.00	
4265	Fuel		2,640.00	1,871.00	3,000.00	1,188.00	1,425.60	0.00	1,500.00	
4290	Servicing		4,725.00	1,836.00	3,500.00	928.00	1,113.60	0.00	5,500.00	
4295	Equipment - New/Replacement		57.00	557.00	5,700.00	7,969.00	9,562.80	0.00	1,000.00	EMR ?
4300	Equipment-Repair/Maintenance		0.00	70.00	0.00	0.00	0.00	0.00	0.00	
4305	Parts- Repair/Replace/Spare		0.00	0.00	0.00	545.00	654.00	0.00	500.00	
4310	Hire of Machinery & vehicles		6,690.00	5,538.00	3,970.00	825.00	990.00	0.00	1,000.00	
4555	Vehicles		0.00	241.00	0.00	0.00	0.00	0.00	0.00	
4680	Depreciation		0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	
	Overhead Expenditure		15,545.00	11,539.00	19,170.00	11,625.00	13,950.00	0.00	10,500.00	
230	Trees									
4240	Emergency Work		1,668.00	36.00	1,668.00	0.00	0.00	0.00	4,000.00	TO EMR
4450	Inspections		0.00	495.00	0.00	0.00	0.00	0.00	3,000.00	
4455	work & inspections		8,067.00	0.00	5,000.00	0.00	0.00	0.00	4,000.00	
	Overhead Expenditure		9,735.00	531.00	6,668.00	0.00	0.00	0.00	7,000.00	
240	Allotments									
4145	Landowner Rent		1,550.00	2,149.00	2,500.00	1,670.00	1,670.00	0.00	1,670.00	To PP&R ?
4150	Utilities & business rates		192.00	1,588.00	1,000.00	2,139.00	2,566.80	0.00	0.00	To PP&R
4170	Pest Control		0.00	0.00	600.00	413.00	495.60	0.00	550.00	
4295	Equipment - New/Replacement		0.00	0.00	0.00	68.00	81.60	0.00	0.00	
4300	Equipment-Repair/Maintenance		0.00	0.00	0.00	539.00	646.80	0.00	0.00	
4390	Materials for projects		1,238.00	402.00	1,200.00	0.00	0.00	0.00	1,500.00	
4435	Contingencies		613.00	0.00	600.00	0.00	0.00	0.00	0.00	
4460	CCTV		0.00	0.00	0.00	1,000.00	1,200.00	0.00	0.00	To PP&R
4560	Property Maintain/Replacement		600.00	0.00	300.00	16.00	19.20	0.00	0.00	
	Overhead Expenditure		4,001.00	2,551.00	5,200.00	2,706.00	2,913.20	0.00	3,720.00	
250	Play Areas									
4160	Repairs/Maintenance		0.00	0.00	0.00	2,028.00	2,433.60	0.00	4,875.00	
4295	Equipment - New/Replacement		2,000.00	32.00	1,500.00	0.00	0.00	0.00	0.00	
4300	Equipment-Repair/Maintenance		2,500.00	87.00	2,000.00	0.00	0.00	0.00	0.00	
4335	Wooden Fence Repair/Maintain		0.00	0.00	0.00	98.00	117.60	0.00	0.00	
4450	Inspections		250.00	294.00	350.00	300.00	360.00	0.00	400.00	
	Overhead Expenditure		4,750.00	413.00	3,850.00	2,426.00	2,911.20	0.00	5,275.00	

255	Hard Courts and Car Park								
4300	Equipment-Repair/Maintenance		1,000.00	0.00	500.00	0.00	0.00	0.00	0.00
4340	Surface - Repair		500.00	0.00	500.00	0.00	2,111.00	0.00	0.00
4345	Surface Clean Chemicals		365.00	0.00	500.00	0.00	0.00	0.00	2,100.00
4560	Property Maintain/Replacement		675.00	344.00	500.00	0.00	0.00	0.00	0.00
4580	Car Park/ Pathways		0.00	83.00	0.00	0.00	0.00	0.00	4,485.00
	Overhead Expenditure		2,540.00	427.00	2,000.00	0.00	2,111.00	0.00	2,100.00
260	Bowling Green								
4160	Repairs/Maintenance		200.00	0.00	200.00	0.00	0.00	0.00	0.00
4300	Equipment-Repair/Maintenance		0.00	0.00	0.00	1,804.00	2,164.80	0.00	3,300.00
4390	Materials		2,445.00	1,595.00	2,200.00	0.00	0.00	0.00	2,811.00
	Overhead Expenditure		2,645.00	1,595.00	2,400.00	1,804.00	2,164.80	0.00	6,111.00
265	Memorials								
4360	Rose Renewal		400.00	110.00	400.00	0.00	0.00	0.00	0.00
4370	Bedding Plants		0.00	0.00	0.00	61.00	73.20	0.00	100.00
4575	War Memorial		350.00	125.00	350.00	0.00	0.00	0.00	800.00
	Overhead Expenditure		750.00	235.00	750.00	61.00	73.20	0.00	900.00

To PP&R

Total Expenditure for PFA&A

35,606.00

Net Expenditure for PFA&A

23,055.00

04/02/20: Hellesdon Parish Council Current Year

18:21 Annual Budget - By Centre (Actual YTD Month

Staffing

Note: Budget 2026/2027

			2024/2025		2025/2026			2026/2027	
			Budget	Actual	Agreed	Actual YTD	Estimated Year End	Carried	Budget
120	Staff								
4000	Admin Staff		128,356.00	94,931.00	127,393.00	58,327.00	69,992.40	0.00	129,591.00
4010	Groundstaff		87,139.00	69,402.00	88,424.00	55,313.00	66,375.60	0.00	109,496.00
4020	Care Takers		89,764.00	67,302.00	86,743.00	51,733.00	62,079.60	0.00	104,611.00
4025	Cafe Staff		31,721.00	29,887.00	34,293.00	24,573.00	29,487.60	0.00	33,993.00
4030	Additional Staff (Norse)		0.00	0.00	13,450.00	789.00	946.80	0.00	4,252.00
4040	PAYE		0.00	47,566.00	0.00	25,976.00	31,171.20	0.00	32,417.00
4045	Pension Scheme		44,443.00	54,282.00	38,000.00	26,125.00	31,350.00	0.00	36,383.00
4050	Staff Expenses		0.00	0.00	0.00	1.00	1.20	0.00	200.00
4055	Staff training		4,500.00	1,645.00	4,500.00	4,469.00	4,990.00	0.00	6,500.00
4070	Profess Fees/Agency Personnel		4,645.00	3,011.00	4,127.00	19,208.00	23,049.60	0.00	25,000.00
4080	Employer NI		28,376.00	25,252.00	39,040.00	33,883.00	40,659.60	0.00	45,019.00
4091	Uniform		0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
4090	Protective clothing/workwear		2,500.00	1,755.00	2,500.00	66.00	79.20	0.00	0.00
4345	Surface Clean Chemicals		0.00	0.00	0.00	391.00	469.20	0.00	0.00
4480	Memberships & Subscriptions		0.00	83.00	0.00	0.00	0.00	0.00	0.00
	Overhead Expenditure		421,444.00	395,116.00	438,470.00	300,854.00	360,652.00	0.00	496,045.00
	Net Expenditure for Staffing								496,045.00

To PP&R

04/02 Hellesdon Parish Council Current Year

18:21 Annual Budget - By Centre (Actual YTD Month 10)

Environment

Note: Budget 2026/2027

			2024/2025		2025/2026		Estimated	2026/2027	
			Budget	Actual	Agreed	Actual YTD	Year End	Carried	Budget
400	Environment								
4100	Environment Income		0.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00
	Total Income		0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
	Total Events Income		0.00	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
410	Projects								
4100	Mini Forest Future for Nature		0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
New	Info boards and publicity		0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
4120	Wildflowers/ Birdboxes		0.00	0.00	0.00	0.00	0.00	0.00	500.00
	Overhead Expenditure		0.00	0.00	0.00	0.00	0.00	0.00	8,500.00
	Total Events Expenditure		0.00	0.00	0.00	0.00	0.00	0.00	8,500.00

Net Expenditure for Environment

3,500.00

04/02 Hellesdon Parish Council Current Year

18:21 Annual Budget - By Centre (Actual YTD Month 10)

Events

Note: Budget 2026/2027

		2024/2025		2025/2026		Estimated	2026/2027	
		Budget	Actual	Agreed	Actual YTD	Year End	Carried	Budget
205	Events							
1480	Events income	1,550.00	3,981.00	6,050.00	1,314.00	1,314.00	0.00	1,500.00
	Total Income	1,550.00	3,981.00	6,050.00	1,314.00	1,314.00	0.00	1,500.00
	Total Events Income	1,550.00	3,981.00	6,050.00	1,314.00	1,314.00	0.00	1,500.00
200	Residents' Parties							
4115	Consumable- Food/Beverage	595.00	646.00	600.00	0.00	0.00	0.00	600.00
4120	Over 65 Entertainment	160.00	220.00	250.00	-568.00	-681.60	0.00	250.00
4630	Consumables	148.00	36.00	100.00	0.00	0.00	0.00	100.00
	Overhead Expenditure	903.00	902.00	950.00	-568.00	-681.60	0.00	950.00
205	Events							
4122	Events	4,709.00	7,027.00	9,000.00	3,651.00	4,381.20	0.00	7,500.00
4123	Bar trading costs	0.00	226.00	0.00	0.00	0.00	0.00	0.00
	Overhead Expenditure	4,709.00	7,253.00	9,000.00	3,651.00	4,381.20	0.00	7,500.00
	Total Events Expenditure	5,612.00	8,155.00	9,950.00	3,083.00	3,699.60	0.00	8,450.00
	Net Expenditure for Events							6,950.00

Proposed Reserves

Earmarked Reserves

	Account		Current Balance	Net Transfers in 25/26	Closing Balance after transfers	Proposed Balance	Committee
320	EMR Play Equipment		£ 20,000.00		£ 20,000.00	£ 20,000.00	PFA&A
321	EMR Site Fencing		£ 1,000.00		£ 1,000.00	£ 1,000.00	PP&R
322	EMR Machinery		£ 7,293.00		£ 7,293.00	£ 7,293.00	PFA&A
323	EMR Hard Surface Area		£ 66,500.00	-£ 2,120.00	£ 64,380.00	£ 64,380.00	PFA&A
324	EMR Premises/Furnishing		£ 1,900.00		£ 1,900.00	£0.00	PP&R
325	EMR CCTV		£ 22,000.00		£ 22,000.00	£0.00	PP&R
326	EMR Elections		£ 6,500.00		£ 6,500.00	£ 6,500.00	PP&R
327	EMR War Memorial		£ 4,500.00		£ 4,500.00	£ 4,500.00	PP&R
328	EMR Burial Ground Land		£ 10,000.00		£ 10,000.00	£ 12,000.00	PP&R
329	EMR Com Centre Contingency		£ 6,212.68		£ 6,212.68	£0.00	PP&R
330	EMR Parish Poll Provision		£ 6,000.00		£ 6,000.00	£ 6,000.00	PP&R
331	EMR Mountfield Park		£ 35,462.99		£ 35,462.99	£ 35,462.00	PFA&A
332	EMR Good Causes in Hellesdon		£ 4,609.76		£ 4,609.76	£ 5,000.00	PP&R
334	EMR Land Contingency		£ 53,127.24		£ 53,127.24	£ 100,000.00	PP&R
335	EMR Car Park/Paths / Driveway		£ 5,000.00		£ 5,000.00	£ 5,000.00	PP&R
336	EMR Car Park/Paths / Driveway		£ 10,000.00		£ 10,000.00	10,000.00	PP&R
337	EMR Car Park/Paths / Driveway		£ 5,000.00		£ 5,000.00	£ 5,000.00	PP&R
338	EMR Grit bins		£ 1,000.00		£ 1,000.00	£ 1,000.00	PP&R
340	EMR PF Ownership signs		£ 1,508.45		£ 1,508.45	£ 1,508.00	PFA&A
342	EMR Staff contingency payments		£ 10,000.00		£ 10,000.00	£ 10,000.00	Staffing
345	EMR Bus shelter		£ 3,000.00		£ 3,000.00	£ 3,000.00	PP&R
346	EMR Green Grid		£ 5,140.00		£ 5,140.00	£0.00	PP&R
347	EMR Land Acquisition account		£ 59,752.17		£ 59,752.17	£ 50,000.00	PP&R
348	EMR Community Engagement Reserve		£ 2,350.00		£ 2,350.00	£ 5,000.00	PP&R
349	EMR IT Reserve		£ 10,000.00		£ 10,000.00	£ 10,000.00	PP&R
351	EMR Events		£ 2,500.00		£ 2,500.00	£0.00	Events
352	EMR HCC extension		£ 100,000.00		£ 100,000.00	£ 182,401.84	PP&R
361	EMR CIL 23/24 CC Ext (28/29)		£ 62,242.78		£ 62,242.78	£ 62,242.78	PP&R
362	EMR Comm fridge/cafe improves		£ 1,686.68		£ 1,686.68	£0.00	HCC&Café
363	EMR Neighbourhood Plan		£ 10,000.00		£ 10,000.00	£0.00	PP&R
364	EMR Rainwater Harvester		£ 25,000.00		£ 25,000.00	25,000.00	PP&R
365	EMR Biodiversity duty		£ 5,000.00		£ 5,000.00	£0.00	Environment
366	EMR Refurb Westward WC's		£ 20,000.00		£ 20,000.00	£20,000.00	PP&R
367	EMR DJL control panel		£ 2,500.00		£ 2,500.00	£ 2,500.00	PP&R
368	EMR AV in DJL		£ 2,500.00		£ 2,500.00	£ 2,500.00	PP&R
369	EMR CIL 24/25 CC Ext (29/30)		£ 8,784.04		£ 8,784.04	£ 8,784.00	PP&R
370	EMR Emergency Tree Work		£ -		£ -	£ 4,000.00	PFA&A
			£ 598,069.79	-£ 2,120.00	£ 595,949.79	£ 670,071.62	

Proposed changes in balances highlighted in yellow