

**Notice of Planning Committee meeting to be held on  
Tuesday 13th January 2026 at 6:15 pm at  
Hellesdon Parish Council Offices, Diamond Jubilee Lodge, Wood View Road, Hellesdon  
Committee Members are summoned to attend for the purpose of transacting the following  
business.**

**AGENDA**

**The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

**WELCOME**

**1. Apologies and acceptance for absence**

- a) To receive and accept valid apologies for absence as previously notified to the Parish Clerk

**2. Declarations of Interest and Dispensations**

- (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
- (b) (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – ***Please contact the office should any item need clarification***)
- (c) Report of any written requests for dispensation in respect of items on this agenda.

**3. To approve minutes of the committee meeting held on 9<sup>th</sup> & 23<sup>rd</sup> December 2025.**

**4. Public Participation**

- (d) Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting.
- (e) (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Planning Applications to note**

- a. **2025/3803**  
Location: 188 Middletons Lane Hellesdon Norfolk NR6 5SF  
Proposal: Singe storey rear extension to replace existing conservatory
- b. **2025/3726**  
Location: 21 Dennis Road Hellesdon Norfolk NR6 6UB  
Proposal: Partial retrospective application - balcony to rear dormer and adjustments to roof. Proposed new first floor extension over existing ground floor, replacement porch to front elevation and new cladding to front dormer.

**6. Planning Outcomes**

Updated Information on recent decisions made on planning applications, these are circulated to all members of the committee and noted at the meeting.

## 7. Planning Applications for Consideration

Applications
<b>2025/3968</b> Location: 53 Reepham Road, Hellesdon, Norfolk, NR6 5LF Proposal: Conversion and alteration of existing garage to form a home office/annexe

8. To Discuss and consider Pre-Planning Application Consultation for a Mobile Phone base station installation at CS\_309360, Hellesdon Community Centre, Middletons Lane, Hellesdon, Norfolk, NR6 5SR
9. Date, time and place of the next meeting.

*Harry Clark* Deputy Clerk to the Council

**Dated** 7th January 2026