

Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.



Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the

[Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012.](#)

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You must register as an Other Registerable Interest :

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Minutes of the Meeting of Hellesdon Events Committee

Wednesday 11th June 2025, 3pm Held in the Olive Haseltine Room Hellesdon Community Centre

Present at the Meeting

Cllr S. Smith (Chairman)
Cllr D Britcher
Cllr M Maidstone

Also in attendance

K Sage – Facilities Manager
D Marshall – Admin Officer(minute taker)
Jack – Master of all ceremonies

The Chairman welcomed all attendees, and opened the meeting at 3pm

1. Apologies and acceptance for absence

Apologies were received from Cllr B Johnson, Cllr L Douglass and Cllr R Forder

2. Declarations of Interest and Dispensations

No declarations were made or dispensations requested.

3. Approval of the Minutes

Minutes were agreed and signed by Cllr S Smith.

4. Public Participation (as permitted by Standing Order 3.d & 5.k. xiii)

No members of the public in attendance.

5. Summer Fayre Update

a) Confirm timing of events/games on the day

Cllr S Smith presented the game sheet; this was agreed by all councillors present. Admin Officer to amend and recreate.

b) Volunteers on the day and roles to play

Cllr S Smith asked again if anyone wanted to help and volunteer on the day, a reminder email will be sent out to all councillors. Cllr D Maidstone has volunteered to be on gate duty to let the stall holders onto the grounds to set up. Passes are to be displayed in vehicles, with a maximum of 2 cars per stall. Cllr D Britcher will help on the Coconut Shy, and Councillor M Maidstone will help with various activities and set up. Medals and Sweets have been ordered for prizes

Approved.....

Date.....

c) Field Ground Plan

It's in progress and is nearly finished. A laminated a4 copy is to be put on the fence and a copy is given to each vendor as they arrive. Any signs that need to be printed and laminated are to be sent to the office asap. Bins have been ordered and will be labelled.

d) Update on alcohol license

This has now been completed, Broadland Council to confirm how many strands of rope we need to put around the alcohol area.

e) Risk assessment update

This has been completed and signed by the deputy clerk. This will be viewed again on the date of the event and signed off by the council chairman. Stall holders will be responsible for their own Liability insurance on the day.

6. Out of date/close to date bar stock

It was suggested that the out-of-date bar stock from May 25 could be given to the food bank. A list would need to be made of what is put out for audit purposes. Another suggestion was to sell the soft drinks at the Summer Fayre. Monthly stock checks need to be carried out.

7. To confirm the date, time and venue of the next meeting.

16th July 2025 @3pm

The meeting closed at 4.15pm.

Approved.....

Date.....