

**Notice of Events Committee meeting to be held on  
Wednesday 11th June 2025, 3.00pm in  
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon**

**AGENDA**

**The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

**WELCOME**

**1. Apologies and acceptance for absence**

**2. Declarations of Interest and Dispensations**

In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – ***Please contact the office should any item need clarification***)  
Clerk to report any written requests for dispensation in respect of items on this agenda.

**3. Approval of the Minutes**

To approve the minutes of the meeting held on 28<sup>th</sup> May 2025

**4. Public Participation**

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Summer Fayre Update**

- a) Confirm timing of events/games on the day
- b) Volunteers on the day and roles for on the day
- c) Field Ground Plan
- d) Update on alcohol licence
- e) Risk Assessment update

**6. Out of date/close to date bar stock**

**7. Confirm Date for next meeting**

*Dave Marshall* Admin Officer

Dated 05/06 2025