HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Notice of a Meeting of Hellesdon Community Centre & Cafe Committee to be held on Wednesday 8th October 2025 3pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon
Committee members are summoned to attend for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

WELCOME

1. **Appointment of Chairman, and Vice Chairman.**
2. **Discuss draft terms of reference**
3. **To Receive Apologies for Absence**
4. **Declarations of Interest and Dispensations**

any item(s) on the agenda.

– Please contact the office should any item need clarification)

5. **Approval of the Minutes**
6. **Public Participation**

only

7. **Building Maintenance and Improvements**
8. **Community Centre Facilities**
9. **Early Budget Considerations 2026-2027**
10. **Community Café**

11. Community Rate

12. Items for the Next Agenda

13. To confirm the date, time and venue of the next meeting

Harry Clark **Deputy Clerk to the Council** **Dated 1st October 2025**