

## **MEETING OF THE FULL COUNCIL**

**Notice of meeting to be held on Tuesday 9<sup>th</sup> September 2025 at 7pm  
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Helledon.  
Councillors are summoned to attend for the purpose of transacting the  
following business.**

**The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

**If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.**

## **AGENDA**

### **Welcome by the Chairman**

#### **1. Apologies and acceptance for absence**

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

#### **2. Declarations of Interest and Dispensations**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

#### **3. Minutes from Full Council meeting held 8<sup>th</sup> July 2025**

To agree the minutes of the meeting held on 8<sup>th</sup> July 2025 as a true and accurate record

#### **4. Public Participation**

a) To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

#### **5. Council Reports**

a) To Receive clerk report

b) To Note written reports from District and County Councillors

c) To Receive any Updates from the Chairman

#### **6. Financial Matters**

a) Bank Reconciliation – 31st July & 31<sup>st</sup> August 2025

b) Earmarked Reserves Summary 31st July & 31<sup>st</sup> August 2025

c) Approval of Payments – 31st July & 31<sup>st</sup> August 2025

d) Approval of Receipts – 31st July & 31<sup>st</sup> August 2025

e) Detailed Income and Expenditure 31st July & 31<sup>st</sup> August 2025

**7. Committees**

- a) To receive Events committee report.
- b) To receive Playfields, Allotments and Amenities report.
- c) To receive Environment committee report.
- d) To receive Planning committee report.
- e) To receive Staffing committee report.
- f) To receive Community Centre Committee report
- g) To receive Café Committee report.
- h) To discuss and make decision of Merging of Café and Community Centre Committee.
- i) To appointment of panels(grievance, disciplinary, appeals and complaints).

**8. Projects**

- a) To Discuss and make decisions on Parish Partnership Scheme.
- b) To Discuss and make decision on proposed Site visit for suitability of installation of Telecoms equipment.
- c) To Discuss Asset of Community Value Nomination- Land at Hellesdon Hospital
- d) To receive update on Community Fridge.

**9. To Consider sale of Baby Grand Piano in Community Centre.**

**10. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 9, 10, 11 in view of the confidential nature of the business to be transacted**

**11. To request the abilities to change of passwords of councillor's emails.**

**12. To discuss and make decision on the hiring rates of the Community Centre Facilities.**

**13. To receive update on Clerk position**

**14. To receive update on staffing matters.**

**15. To receive update on independent investigation.**

**16. To receive an Update on legal advice.**

**17. Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

*Harry Clark* Deputy Clerk to the Council

Dated 4<sup>th</sup> September 2025