HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Notice of a Meeting of the Community Cafe Committee to be held on Monday 8th September 2025 at 7pm in The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon
Committee members are summoned to attend for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

WELCOME

1. **Apologies and acceptance for absence**

2. **Declarations of Interest and Dispensations**
   In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
   (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence **– *Please contact the office should any item need clarification)***

3. **To Agree the Minutes of the Meeting of 19th November 2024 as a True and Accurate Record of the Meeting**

4. **Public Participation**
   Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. **To Receive Stock Takers Reports for the Community Cafe**

6. **To Receive feedback from Café Staff.**

7. **To Receive Update on Community Fridge**

8. **To Discuss and decide on the Café Committee to merge with the Community Centre Committee.**

9. **Items for the Next Agenda**

10. **To confirm the date, time and venue of the next meeting**

Harry Clark **Deputy Clerk to the Council** **Dated 3rd September 2025**