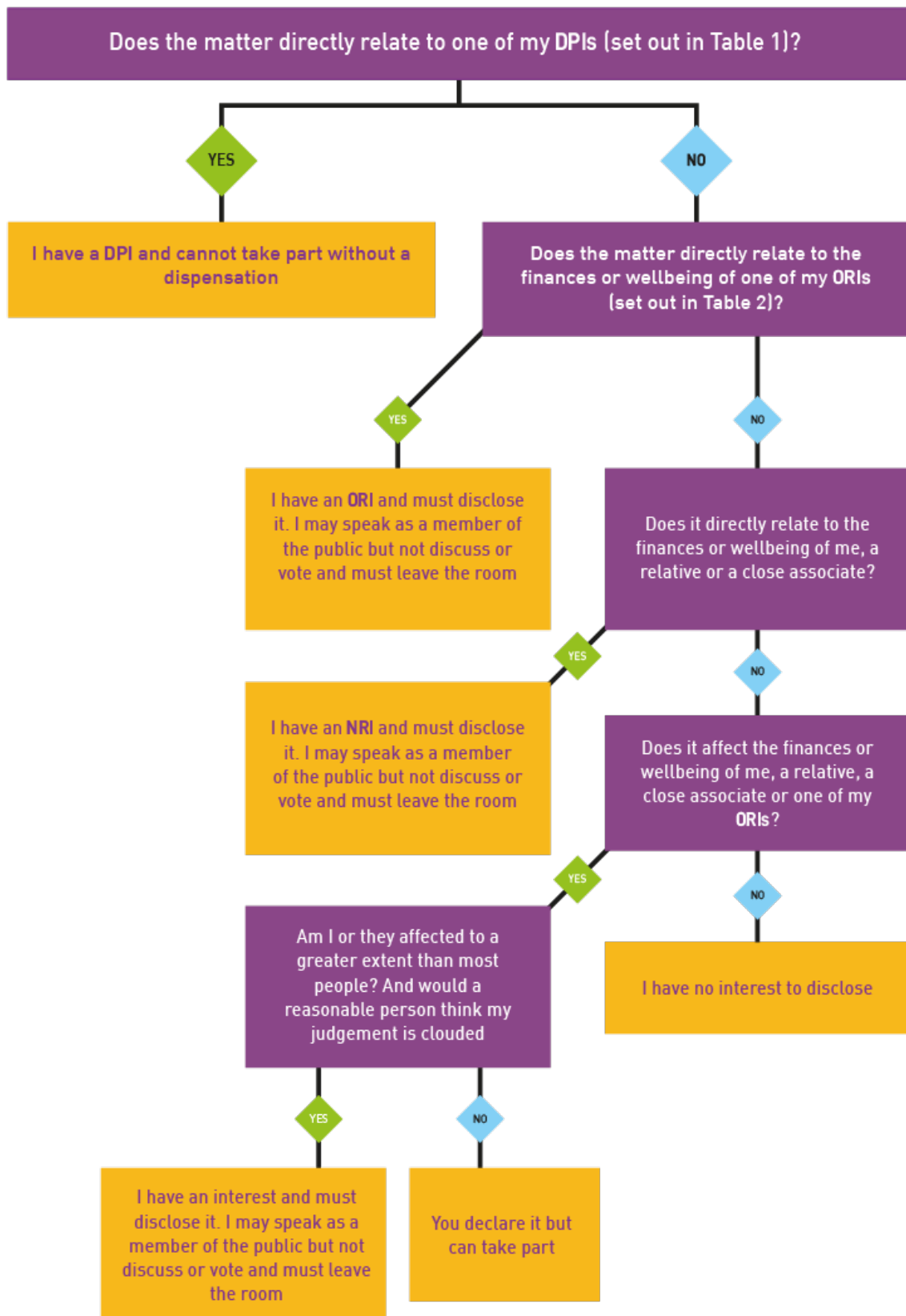


## Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.



**Table 1: Disclosable Pecuniary Interests**

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the

[Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012.](#)

| <b>Subject</b>                                           | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Employment, office, trade, profession or vocation</b> | Any employment, office, trade, profession or vocation carried on for profit or gain.                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Sponsorship</b>                                       | Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.<br>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.                                                                                  |
| <b>Contracts</b>                                         | Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council<br>—<br>(a) under which goods or services are to be provided or works are to be executed; and<br>(b) which has not been fully discharged |
| <b>Land and Property</b>                                 | Any beneficial interest in land which is within the area of the council.<br>'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.                                                                                                                       |
| <b>Licenses</b>                                          | Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer                                                                                                                                                                                                                                                                                                                                                                                                         |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Corporate tenancies</b> | Any tenancy where (to the councillor's knowledge)—<br>(a) the landlord is the council; and<br>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.                                                                                                                                                                                                                                                                                                                                                    |
| <b>Securities</b>          | Any beneficial interest in securities* of a body where—<br>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and<br>(b) either—<br>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or<br>(ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class. |

\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

### **Table 2: Other Registrable Interests**

You must register as an Other Registerable Interest :

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
  - (i) exercising functions of a public nature
  - (ii) directed to charitable purposes or
  - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

## **Minutes of the meeting of the Planning Committee held on Tuesday 12th August at 6.15pm in The Council Chambers, Diamond Jubilee Lodge, Wood View Road, Hellesdon**

### **PRESENT:**

Cllr Greg Britton (Chairman)    Cllr Mike Hicks  
Cllr David Maidstone  
Cllr Roy Forder  
Cllr Robin Sear

Also, in Attendance Mr H Clark (Deputy clerk, Minute Taker)

### **1. Apologies and acceptance for absence**

Received from Cllr Sue Holland

### **2. Declarations of Interest and Dispensations**

No declarations of interest made.

### **3. To approve minutes of the committee meeting held on 8th & 22<sup>nd</sup> July 2025.**

4. The minutes of 8<sup>th</sup> & 22<sup>nd</sup> July had previously been circulated. The minutes were AGREED and signed as a true and accurate record of the meeting.

### **5. Public Participation**

- (a) Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting.  
(b) (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

### **6. Planning Outcomes**

Updated Information on recent decisions made on planning applications, these are circulated to all members of the committee and noted at the meeting.

### **7. Planning Applications for Consideration**

The following applications were considered and responses to the relevant consultation agreed:

| <b>Application</b>                                                                                                                                                        | <b>Response to Consultation</b>                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <b>2025/1783</b><br>Location: 50 Middletons Lane Hellesdon Norfolk NR6 5NG<br>Proposal: Change of use only - private swimming pool to a hired swimming pool by the public | Objection, parish Council supports the highway authority report and parish council further objects to the impact on neighbours. |
| <b>2025/2157</b><br>Location: 162 Reephams Road Hellesdon Norfolk NR6 5SN<br>Proposal: Removal of conservatory and replacement with single storey rear extension          | No Objection                                                                                                                    |

Approved.....

Date.....

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>20220391</b><br>Location: The Norwich Golf Club Drayton High Road Hellesdon NR6 5AH<br>Proposal: Reserved Matters application for appearance, scale, landscaping and layout following Outline Planning Permission 20151770 (as amended by S73 Permission 20171514 (for up to 1000 dwellings)), for phase 3 comprising 128 dwellings and associated works including open space, sustainable urban drainage systems, landscaping, infrastructure and earthworks (20181963 approved) | Parish Council continues objection in reference of report dated back on 12th May 2025 |
| <b>2025/1060</b><br>Location: 2 Heath Crescent Hellesdon Norfolk NR6 6XD<br>Proposal: Loft conversion and new hipped roof over garage                                                                                                                                                                                                                                                                                                                                                | No Objection                                                                          |
| <b>2025/2280</b><br>Location: Mawkins Manor Riverside Close Hellesdon Norfolk NR6 5AU<br>Proposal: Erection of single storey rear extension                                                                                                                                                                                                                                                                                                                                          | No Objection                                                                          |
| <b>2025/2359</b><br>Location: 80 Raymond Road Hellesdon Norfolk NR6 6PW<br>Proposed 1.5 storey side extension and loft conversion.                                                                                                                                                                                                                                                                                                                                                   | Parish Council objects due to the over development of the property                    |

**8. Date, time and place of the next meeting.**

26<sup>th</sup> August 2025 6.15pm in the Council Chambers, Diamond Jubilee Lodge, Hellesdon Parish Council

Meeting concluded at 18.26

Approved.....

Date.....

| Application number        | Site Address                                                          | Description of Proposal                                                                                                                                                                                      | Parish Council meeting | Parish Council Decision                                                                                 | BDC require observations by | BDC Decision             | Planning Officer Comments | Appeals |
|---------------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------|---------------------------|---------|
| <a href="#">2024/3710</a> | 2 - 3 Blackberry Court Sweet Briar Retail Park, NR6 5DH               | Variation of condition 3 of 2023/3279 - (3) Specific use Application Type: Removal/Variation of Condition (S73 / S19).                                                                                       | 14/01/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2024/3542</a> | 51 Saracen Road, NR6 6PB                                              | Proposed extension of kitchen wall on front of dwelling.                                                                                                                                                     | 14/01/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2024/3740</a> | 12 Meadow Way, NR6 5NW                                                | Single storey flat roof rear extension.                                                                                                                                                                      | 14/01/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2024/3596</a> | 73 Meadow Way, NR6 6XZ                                                | Demolition of existing dwelling and erection of new two-storey dwelling.                                                                                                                                     | 14/01/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2024/3832</a> | 167 Middletons Lane Hellesdon Norfolk NR6 5SF                         | First floor extension over existing garage                                                                                                                                                                   | 14/01/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2024/3826</a> | 19 Gowing Road, NR6 6UN                                               | Rear extension, loft conversion with front and rear dormers, new front entrance and demolition of existing rear extension and conservatory.                                                                  | 28/01/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0053</a> | 33 Lilian Close Hellesdon Norfolk NR6 6RZ                             | Single storey rear extension with single storey side extension to facilitate a garage and carport                                                                                                            | 11/02/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0329</a> | 9 Meadow Way Hellesdon Norfolk NR6 5NW                                | Two storey rear extension (incl loft conversion) & single storey side extension                                                                                                                              | 11/02/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0280</a> | 158 Gowing Road NR6 6PY                                               | Single storey flat roof rear extension                                                                                                                                                                       | 25/02/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0514</a> | 156 Reepham Road NR6 5SN                                              | Single Storey Rear Extension                                                                                                                                                                                 | 11/03/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0575</a> | 13 Eversley Road                                                      | Single Storey Rear Extension                                                                                                                                                                                 | 11/03/2025             | No objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2024/3381</a> | 24 Sutherland Avenue                                                  | Erection of bungalow                                                                                                                                                                                         | 25/03/2025             | Objection: Unacceptable access to highways, detrimental to neighbouring properties                      |                             | Refusal                  |                           |         |
| <a href="#">2025/0672</a> | 80 Raymond Road                                                       | Proposed single storey rear flat roof extension and loft conversion                                                                                                                                          | 25/03/2025             | No objections                                                                                           |                             | approval with conditions |                           |         |
| <a href="#">2025/0727</a> | 2 - 3 Blackberry Court Sweet Briar Retail Park                        | Erection of main entrance flex face signage, goalpost entrance surround, totem graphic overlay only and installation of various window graphics                                                              | 25/03/2025             | No objections                                                                                           |                             | approval with conditions |                           |         |
| <a href="#">2025/0785</a> | Holiday Inn Express Hotel Drayton High Road Hellesdon Norfolk NR6 5DU | Addition of one floor of 32 no. hotel rooms, extended emergency external stairs, ground floor extension and solar panels to roof Application                                                                 | 25/03/2025             | No objection subject to the air extraction system to be monitored & prevent additional noise pollution. |                             | Pending consideration    |                           |         |
| <a href="#">2025/0730</a> | 75 Bush Road Hellesdon Norfolk NR6 6UD                                | Rear extension, roof conversion with rear dormer and replacement of hipped roof with gable end.                                                                                                              | 08/04/2025             | No Objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0769</a> | 173 Middletons Lane Hellesdon Norfolk NR6 5SF                         | Proposed single storey rear and side extensions and associated works                                                                                                                                         | 08/04/2025             | No Objections                                                                                           |                             | Approval with conditions |                           |         |
| <a href="#">2025/0962</a> | Land East Of Heath Crescent Hellesdon Norfolk NR6 6XD                 | Erection of 40 dwellings, vehicular access, pedestrian/cycle access, public open space, landscaping, and associated infrastructure (existing dwelling and changing rooms/pavilion building to be demolished) | 08/04/2025             | Withdrawn, extraordinary full council meeting being held on 16/04/25 at 7pm to discuss application.     |                             | Pending Consideration    |                           |         |
| <a href="#">2025/0980</a> | Location: 73 Westwood Drive, Hellesdon, Norfolk, NR6 5DF              | Loft conversion extension                                                                                                                                                                                    | 22/04/2025             | No Objection                                                                                            |                             | Approval with conditions |                           |         |
| <a href="#">2025/0984</a> | Location: 60 Westwood Drive, Hellesdon, Norfolk, NR6 5DF              | Single Storey Rear Extension and Loft Conversion Extension                                                                                                                                                   | 22/04/2025             | No Objection                                                                                            |                             | Approval with conditions |                           |         |
| <a href="#">2025/0985</a> | 57 Low Road, Hellesdon, Norfolk, NR6 5AF                              | Front porch and garage door infill                                                                                                                                                                           | 22/04/2025             | No Objection                                                                                            |                             | Approval with conditions |                           |         |
| <a href="#">2025/1022</a> | 8-10 Cromer Road, Hellesdon, Norfolk, NR6 6ND                         | Change of Use, alterations and extensions of former insurance office to create 2no 3 bed dwellings with associated gardens                                                                                   | 22/04/205              | No Objection                                                                                            |                             | Pending Consideration    |                           |         |
| <a href="#">2025/1238</a> | 24 Meadow Way Hellesdon Norfolk NR6 5NN                               | Single Storey Rear Extension                                                                                                                                                                                 | 13/05/2025             | Not enough for quorum                                                                                   |                             | Approval with conditions |                           |         |
| <a href="#">2025/1060</a> | 2 Heath Crescent Hellesdon Norfolk NR6 6XD                            | Loft conversion and new hipped roof over garage                                                                                                                                                              | 13/05/2025             | Not enough for quorum                                                                                   |                             | Pending Decision         |                           |         |
| <a href="#">2025/1052</a> | 94 Hercules Road Hellesdon Norfolk NR6 5HJ                            | Variation of conditions 2 and 3- Revised design of consented permission: 20221903 (which gave consent for two storey rear extension and front porch) Dated: 6th Feb 2023                                     | 13/05/2025             | Not enough for quorum                                                                                   |                             | Approval with conditions |                           |         |
| <a href="#">2025/1008</a> | 46 Dennis Road Hellesdon Norfolk NR6 6UB                              | Erection of single storey side extension                                                                                                                                                                     | 13/05/2025             | Not enough for quorum                                                                                   |                             | approval with conditions |                           |         |
| <a href="#">2025/1014</a> | 17 Meredith Road Hellesdon Norfolk NR6 6PE                            | Single storey rear extension                                                                                                                                                                                 | 13/05/2025             | Not enough for quorum                                                                                   |                             | Approval with conditions |                           |         |

[illegible]

Dear Hellesdon PC,

As part of the Asset of Community Value process, we have received a nomination from Hellesdon Community Action Group regarding a premises in Hellesdon which they wish to nominate.

The nominated asset is:

Land at Hellesdon Hospital, Drayton High Rd, Norwich NR6 5BE

Under the Localism Act 2011 community groups have the opportunity to nominate land or buildings in their area, which they think should be on the Assets of Community Value register.

All nominations will be assessed by Broadland Council against the requirements set out in; the Localism Act 2011, relevant regulations, and its own, determining if the application is compliant with the requirements.

If the nomination is accepted by the council, the property will be listed on the council's Assets of Community Value register for a period of five years.

As this asset is in your area, any comments you wish to make on the nomination would be appreciated. To be listed, an asset must:

- Currently be used for social wellbeing or social interests of the community – for example, it has a cultural, recreational or sporting use, and it is realistic to think it will continue to be used in that way OR
- Have been used in the recent past for such purposes, and be realistic to think it will be again in the next 5 years.

So that we may proceed with this nomination accordingly, please send your comments by 12<sup>th</sup> October 2025 to the Communities Team – [communities@southnorfolkandbroadland.gov.uk](mailto:communities@southnorfolkandbroadland.gov.uk)

Kind regards

**Fraser Field**

**Lead Communities Officer**

t 01603 430511 e [fraser.field@southnorfolkandbroadland.gov.uk](mailto:fraser.field@southnorfolkandbroadland.gov.uk)

