Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.

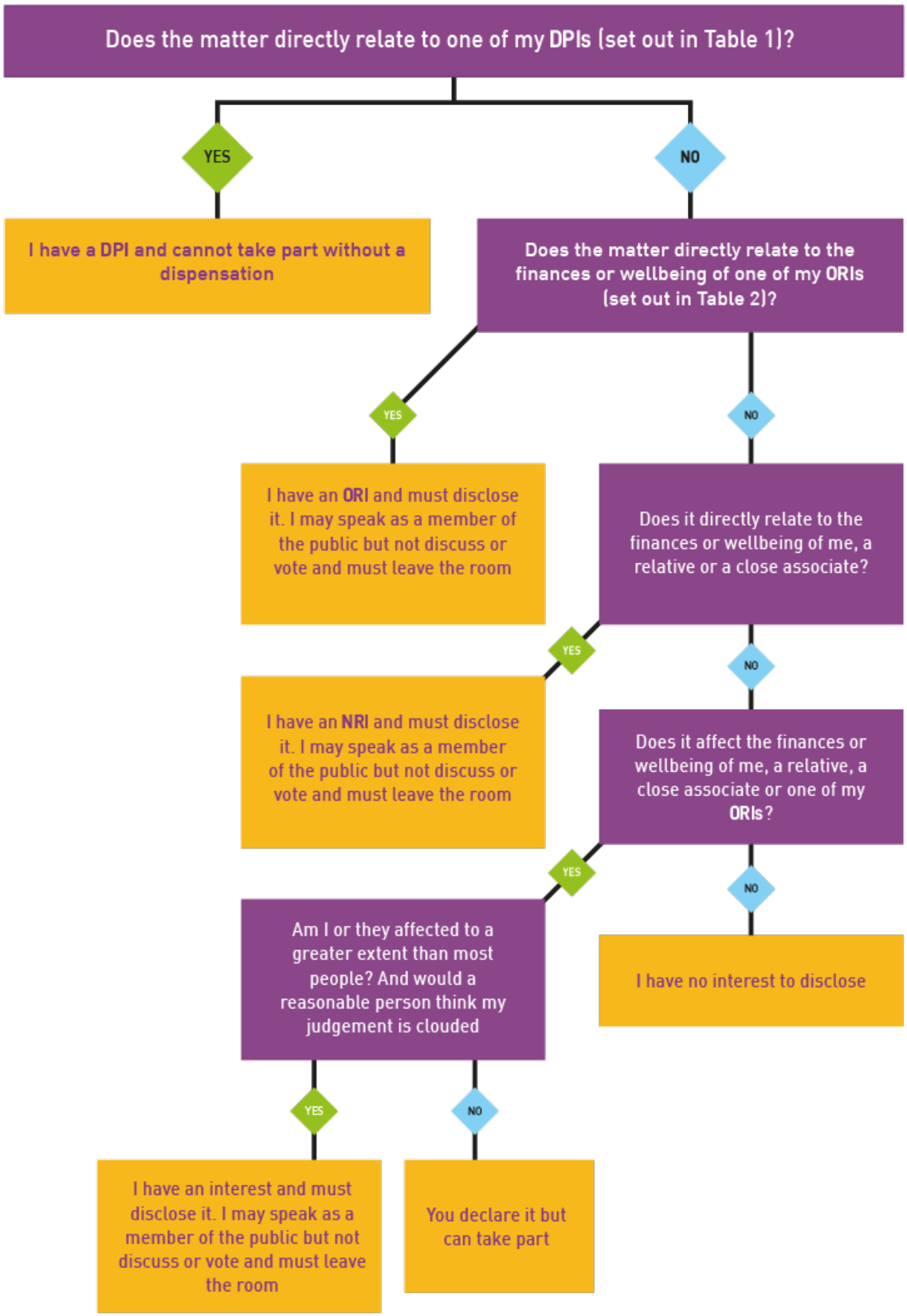

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i)) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You must register as an Other Registerable Interest :

a) any unpaid directorships

b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

c) any body

(i) exercising functions of a public nature

(ii) directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

HPC HELLESDON PARISH COUNCIL
The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Planning Committee held on Tuesday 24th June 2025 at 6:15pm in The Council Chambers, Diamond Jubilee Lodge, Wood View Road, Hellesdon

PRESENT:
Cllr Greg Britton (Chairman)
Cllr David Maidstone
Cllr Roy Forder
Cllr Robin Sear
Cllr Mike Hicks

Also In Attendance: Mr H. Clark (Deputy Clerk to the Council)

1. **Appointment of Chairman, and Vice Chairman of Committee**
   Cllr David Maidstone Proposed that the Chairman for the Planning Committee should be Cllr Greg Britton, this was 2nd by Cllr Robin Sear and **ACCEPTED**.

   Cllr David Maidstone Proposed that the Vice Chairman for the Planning Committee should be Cllr Roy Forder, this was 2nd by Cllr Robin Sear and **ACCEPTED.**

2. **Apologies and acceptance for absence**
   Received from Cllr Sue Holland

3. **Declarations of Interest and Dispensations**
   No declarations of interest made.

4. **To Approve the Minutes of the Committee Meeting held on 22nd April 2025**
   The Minutes of 13th May 2025 had been previously circulated. The minutes were **AGREED** and signed as a true and accurate record of the meeting. It was noted the previous planning applications that were not addressed due to previous planning committee meetings not going ahead.

5. **Public Participation**
   No matters raised.

6. **Planning Outcomes**
   The report was previously circulated and was **NOTED.**

7. **Planning Applications for Consideration**
   The following applications were considered and responses to the relevant consultations agreed:

Application	Response to Consultation
2025/1379 Location: 23 Links Avenue Hellesdon Norfolk NR6 5PE Proposal: Proposed annex, and adaption of existing extension and converted loft	No Objection subject to the proposed annexe not being let out/sold/ hired out as a separate dwelling

Approved.....

Date.....

2025/1156 Location: 188 Middletons Lane Hellesdon Norfolk NR6 5SF Proposal: Proposed single storey porch and garage conversion	No Objection
2025/1008 Location: 46 Dennis Road Hellesdon Norfolk NR6 6UB Proposal: Erection of single storey side extension and loft conversion	No Objection

Proposed by Cllr David Maidstone and a second from Cllr Roy Forder was to discuss the planning application 2025/1761, lawful development certificate for the proposed use of the car park to be used as a sitting area at The Whiffler Boundary Road, Hellesdon, NR6 5JB. Cllr David Maidstone expressed concerned that the repurposing of the car park to a seating area with have negative effects on road users on Boundary Road and City View Road. Cllr Greg Britton informed the committee of the planning statement relating to 2025/1761 that two planning application are to be submitted by the applicant. One statement is a certificate of lawfulness of proposed use application to confirm the existing car park to the front of the sit forms part of the curtilage of the public house and can be used as an external seating area, and the second is the full planning application which seeks approval for installation of alternation to the existing seating area to the front of the site including timber pergola, glazed balustrade and planters, the provision of additional parking to the rear and additional windows to the existing public house. From the planning statement includes that a replacement car park at the rear of the site is apart of the planning statement. The committee object to the certificate of lawful proposed use subject to the extension to the rear car park being put in place immediately.

8. Date, time and venue of next meeting

8th July 2025, commencing at 6.15pm at Diamond Jubilee Lodge.

The meeting closed at 06:44pm.

DRAFT

Approved.....

Date.....

DRAFT

Approved.....

Date.....