

**Minutes of the Meeting of Hellesdon Parish Council held on
Tuesday 8th July 2025 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Hellesdon**

Present: Cllr David Maidstone – Chair of the Committee
Cllr David Britcher Cllr Roy Forder
Cllr Shelagh Gurney Cllr Bill Johnson
Cllr Mel Maidstone Cllr Andrew Lock
Cllr Sue Holland Cllr Mike Hicks
Cllr Sarah Smith Cllr Nigel Barker from 7:08pm
Cllr Greg Britton Cllr Robin Sear

The Chairman welcomed members and opened the meeting at 7pm.

1. Apologies and Acceptance for Absence

Apologies were received from the following Councillors and **Accepted**.
Cllr Ian Duckett Cllr Lacey Douglass, Cllr David Fahy.

2. Declarations of interest and dispensations

No declarations were made or dispensations applied for.

3. Approval of minutes of the meetings held on 10th and 24th June 2025

Minutes of the meeting of 10th June 2025 had been circulated. The Chairman pointed out that there was an error:

7. Standing Orders. A discussion was held on the suitability of section 9 (f). Proposal from Cllr David Britcher to remove section 9 (f) from standing orders, seconded by Cllr Ian Duckett. Voted 9 for, 1 against. CARRIED UNANIMOUSLY. Should be MAJORITY.

It was **RESOLVED** to **ACCEPT** these minutes after that amendment following a proposal from Cllr David Britcher and seconded by Cllr Shelagh Gurney as a true and accurate record of the meeting.

Minutes of the extraordinary meeting held on 24th June had been circulated. It was **RESOLVED** to **ACCEPT** these minutes following a proposal from Cllr Mike Hicks and seconded by Cllr David Britcher.

4. Public Participation

4– 3 members of the public were in attendance and put forward the following complaints regarding Cottinghams Road.

- a) situation with the fence joining the Orbit housing land. Kids have kicked down a panel that was near planted trees, which has now been repaired, but the cost has been put in the residents' service charges.

Approved.....

Date.....

- b) There has been swearing and shouting before 7 a.m. There should be a proper fence to protect the neighbours.

7:06 pm - PC Sam Hales enters the room.

7:08 pm – Cllr Nigel Barker enters the room.

PC Sam Hales mentioned that there is a gate on Arden Grove for tractors. He will try to visit areas where there are problems more often, as they are not well-lit. Crime issues will be followed up, and he will patrol the area more frequently.

Cllr David Maidstone acknowledges the concerns. Cllr Shelagh Gurney states that the fence panel was broken and reported to Orbit Housing Association, noting that problems in the field have been caused by a few individuals. Cllr David Maidstone will follow up with Orbit, as well as bringing this issue to the Playing Fields Committee.

PC Sam Hales mentioned that he hasn't been around as much as he would like in July, but there is nothing notable to report; it's been normal business. There are reports of travelers present in Sprowston, and everyone is reminded to lock their gates and stay vigilant.

5 Clerk's Report

- a) To be discussed later in the meeting as related to staffing matters.

b) Reports from District and County Councillors

Cllr Shelagh Gurney has been in touch with the council regarding a car parked on Bush Road that has been there for 5 weeks and mentioned a camper van parked on Overbury Road that has been there for some time. PC Sam Hales replied that there is nothing they can do, as he has already had a conversation with the owner. Lastly, it's noted that Woodland Road will be closed to renew all the pavements.

c) To note report from Facilities Manager on Mountfield Park Trees

Report was noted. The Chairman asked if it could be checked that a copy had gone to the member of the public that reported it.

d) To receive any updates from the Chairman

The Chairman mentioned the Hellesdon Hospital development presentation next Wednesday in the Community Centre (2.30pm councillors) 3.30 – 7.30 members of the public.

6. Financial Reports and Matters.

- a) Bank Reconciliation – 30th June 2025. Details were noted by the Council and **AGREED**.
- b) Earmarked Reserves Summary – 30th June 2025 **AGREED** by the Council.
- c) Approval of Payments – 30th June 2025. Were noted and **AGREED**.
- d) Approval of Receipts – 30th June 2025. Were noted and **AGREED**.
- e) Details of Income and Expenditure – 1st June to 30th June. Were noted and **AGREED**.
- f) External Auditor Submission 2024/2025 **AGREED**

7. Committees

a) To receive Events committee report

Cllr Sarah Smith reported the Hellesdon Summer Fayre was a great day despite the challenging weather. The teamwork was exceptional, and everyone worked so hard. Bring on next year!

b) To receive Playing fields, Allotments and Amenities report

Approved.....

Date.....

Cllr David Maidstone reported that the bill for the tennis courts is substantial and requires thorough discussion.

c) **To receive Environment committee report**

Cllr Mel Maidstone said it had been a very productive brainstorming meeting and now awaiting workshops from Broadland in September. Cllr Ian Duckett has written in the 'Just Hellesdon' magazine.

d) **To receive Planning committee report**

Minutes have been noted and will be available in due course.

e) **To receive Staffing committee report**

All matters discussed in section 10.

Approved.....

Date.....