HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 8th July 2025 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. **Apologies and acceptance for absence**

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. **Minutes from Full Council meeting held 10th & 24th June 2025**

To agree the minutes of the meeting held on 10th & 24th June 2025 as a true and accurate record

4. **Public Participation**

a) To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. **Council Reports**

a) To Receive clerk report
b) To Note written reports from District and County Councillors
c) To note report from facilities manager on Mountfield Park Trees
d) To Receive any Updates from the Chairman

6. **Financial Matters**

a) Bank Reconciliation – 30th June 2025
b) Earmarked Reserves Summary 30th June 2025
c) Approval of Payments – June 2025
d) Approval of Receipts – June 2025
e) Detailed Income and Expenditure June 2025
f) To note External Auditor Submission 2024/2025

7. **Committees**

a) To receive Events committee report.
b) To receive Playfields, Allotments and Amenities report.
c) To receive Environment committee report.
d) To receive Planning committee report.
e) To receive Staffing committee report.

8. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 9, 10, 11 in view of the confidential nature of the business to be transacted**

9. **To receive update on Clerk position**

10. **To receive update on staffing matter.**

11. **To receive update on independent investigation.**

12. **To receive an Update on legal advice.**

13. **Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

Harry Clark **Deputy Clerk to the Council** **Dated** *3rd July 2025*