Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.

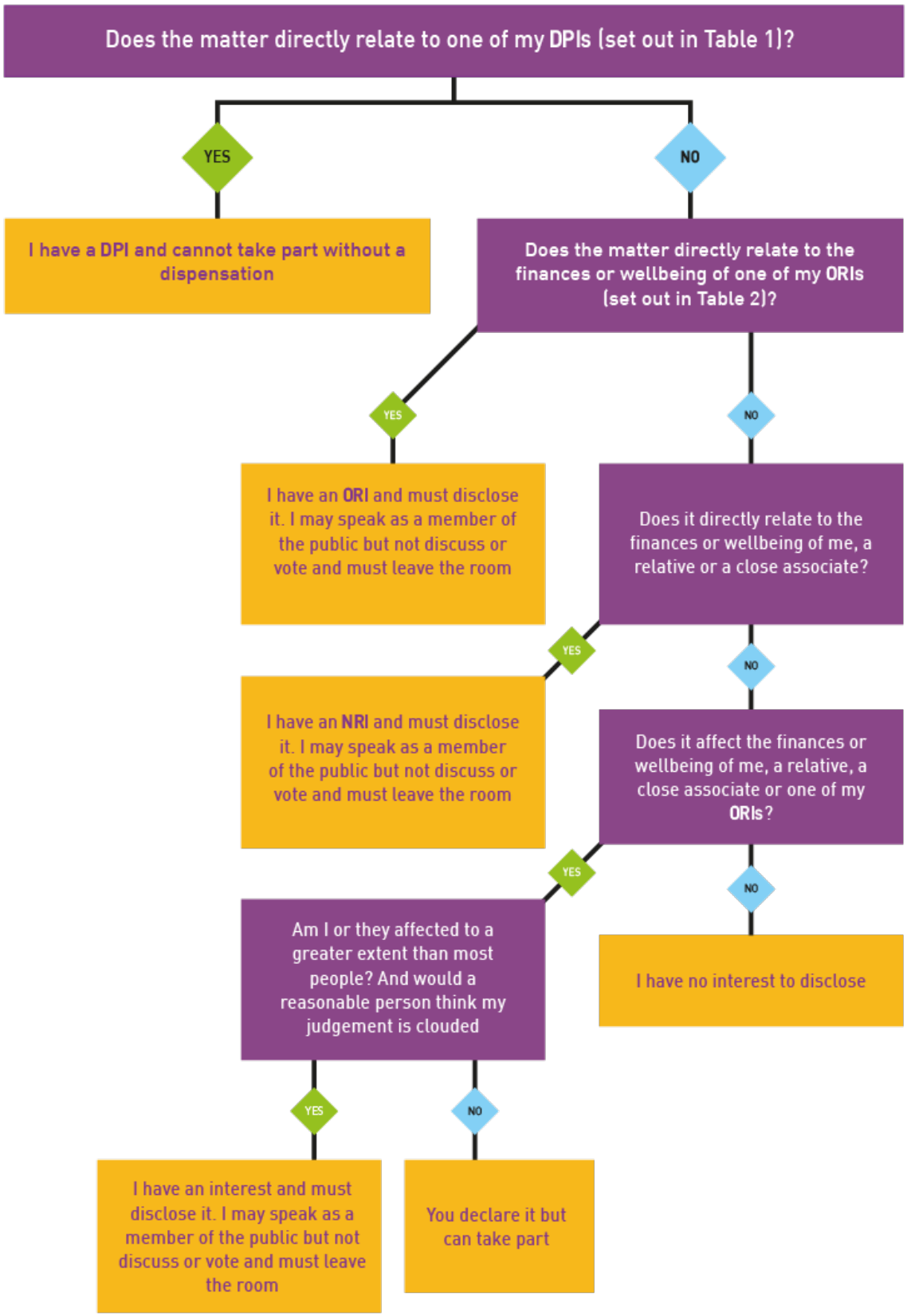

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i)) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You must register as an Other Registerable Interest :

a) any unpaid directorships

b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

c) any body

(i) exercising functions of a public nature

(ii) directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

HELLESDON PARISH COUNCIL
The Council Office Diamond Jubilee Lodge Wood View Road Hellesdon Norwich NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

Minutes of the Meeting of Hellesdon Parish Council held on Tuesday 11th March 2025 at 7pm in The Council Chamber, Diamond Jubilee Lodge

PRESENT:

Cllr D. Britcher
Cllr G. Britton
Cllr S. Gurney
Cllr A. Lock (from 7.05)
Cllr D. Maidstone
Cllr S. Smith
Cllr N. Barker
Cllr R. Forder
Cllr M. Hicks
Cllr S. Holland
Cllr M. Maidstone

In attendance: Mrs F LeBon (Clerk) and one member of the public.

Having received apologies from the Chair and Vice Chair, it was **AGREED** after a proposal from Cllr Britton and a second from Cllr Hicks that Cllr D. Maidstone should chair the meeting.

Welcome by the Chairman – Cllr D. Maidstone welcomed all in attendance.

1. Apologies and Acceptance for Absence

Apologies were received from Cllr L. Douglass, Cllr I. Duckett, Cllr D. Fahy, Cllr B Johnson and Cllr R Sear.

2. Declarations of Interest and Dispensations

None declared.

3. To Agree Minutes as a True and Accurate Record of the Full Council Meeting held on 11th February 2025

The Minutes of the Full Council meeting held on 11th February 2025 had been previously circulated. It was **RESOLVED TO ACCEPT** these Minutes as a true and accurate record of the meeting.

4. Public Participation

a) To Receive Questions from the Public

A member of the public raised that the Community Hearts event was very enjoyable. Thanks were given to Cllr Smith for her work on this project.

5. Council Reports

a) To Receive Clerk's Written Report

This report had been previously circulated.
The Clerk updated the meeting that the flooring work in the community centre had been instructed but will cause disruption to the community centre and the café. The work has been programmed in for 8th – 11th April. There will also be a safeguarding collaboration seminar with the Family Hub on 6th May.
The report was **ACCEPTED.**

Approved……

Date……

b) To Receive Reports from District and County Councillors

A report from Broadland District Council had been published in the agenda pack.

In her role as County Councillor, Cllr Gurney reported that the Parish Council had been successful in obtaining parish partnership funding for the bus shelter seating and the parish gateway, but the officers had yet to send out the letters.

c) To Receive Report from Airport Consultive Committee

Cllr Gurney reported that that airport numbers had increased, partly due to new flights from Ryan Air, although the number had still to reach pre-covid levels. The group had recently been invited to view the new electric plane at Saxon Air.

d) Verbal Update from Chairman

No update.

6. Financial Matters

a) Bank Reconciliation – 28th February 2025

The bank reconciliation for 28th February 2025 was **ACCEPTED**.

b) Earmarked reserves summary – February 2025

The earmarked reserves summary for February 2025 was **ACCEPTED**.

c) Approval of Payments – February 2025

The payments for February 2025 were **AGREED.**

d) Receipts – February 2025

The receipts for February 2025 were **AGREED.**

e) Detailed Income and Expenditure 1st April 2024 – 28th February 2025

The detailed income and expenditure was **ACCEPTED**.

f) To Agree Treasury Management Policy

A draft policy had been circulated. This was **ACCEPTED** after a proposal from Cllr Gurney and a second from Cllr Britton. Two abstentions were noted.

g) To Receive Report on Parish Council Investments

It was **AGREED** that further work was required on this, to tie up with the Parish Council's earmarked reserves and future plans. The options for investment are to be referred to PP&R to establish whether investments can be linked to the earmarked reserves, and brought back to Full Council for agreement. An updated forward plan is to be generated by input from the full council.

h) To Receive Internal Auditor's Report and Action Recommendations

The internal auditor had provided 2 recommendations:

1) That aged minutes which were missing from the Parish Council's website be added. This had already been corrected prior to the meeting.
2) That the Parish Council formally agrees that the Deputy Clerk be added to the Parish Council's bank mandate. Cllr D. Maidstone proposed that the Deputy Clerk be added to the Parish Council's Bank mandate. In addition to this, the Deputy Clerk should be appointed as temporary RFO when the Clerk leaves until such time as to when a new Clerk is appointed. This was seconded by Cllr Gurney and **CARRIED**.

7. Planning Committee

a) To Note the Decisions made by the Planning Committee on 11th and 25th February 2025

The minutes and decisions arising from the Planning Committee meeting held on 11th and 25th February 2025 had been circulated. It was **AGREED** to note the minutes and the decisions made.

8. To Receive Feedback on Meeting with the Director of Place at South Norfolk and Broadland Councils about the Persimmon Applications.

Broadland Council had provided a summary of the questions that will assist the Parish Council in coming to a conclusion about what it wishes to achieve from the Persimmon development.

Approved……

Date……

Cllr Britton raised concerns about the access to the proposed playing field, with nowhere for spectators to mingle.
It was **AGREED** to form a working group from all areas of the Parish Council, drawn from PP&R and other interested parties. This will be referred to PP&R to arrange this.

9. Playing Fields

a) To Note Decisions Made by the Playing Fields, Allotments and Amenities Committee

The draft minutes of the meeting held on 25th February 2025 had been previously circulated. Cllr D. Maidstone provided the meeting with a precis of the decisions made.
It was **AGREED** to note the minutes and the decisions made.

10. To Consider Sale of Baby Grand Piano in Community Centre

Cllr Forder reported that the baby grand piano is unused, takes up space, is costly to tune and repair, and is regularly damaged by events.
Despite it's cost of £5,299 (inclusive of VAT), a recent valuation has been obtained for only £500 due to its damage and lack of popularity.
Cllr Gurney advised that, despite its purchase price, it was worth approximately £9,000 at the time of purchase.
It was **AGREED** to defer this matter for six months whilst more pressing issues are addressed, and to obtain at least one further valuation.

11. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of items 12 and 14 in view of the confidential nature of the business to be transacted

This was **AGREED**.

The Meeting was Closed to the Press and Public

12. Contracts

a) To Consider Prices for Food Waste Collection

A report was provided on the Parish Council's obligations under the new recycling regulations coming into effect on 31st March 2025. Three quotes were provided for food waste contractors, and it was **AGREED** to proceed with Veolia at a cost of £472.95 per annum.

b) To Consider Extra General Waste Collection

A report was provided to members advising that due to the busy nature of the community centre and parks, extra waste collection was required from the community centre. It was **AGREED** for a second general waste bin from Biffa to be sited at the community centre at a cost of £683.07 per annum.

c) To Consider Prices for Insurance Renewal

The Parish Council's insurance expires on 31st March. To date only one company has provided a quote. It was **AGREED** that additional quotes should continue to be sought, and the Parish Council's current insurer should be contacted to ensure that this is the best quote they can provide. The best value quote for comparable cover should be taken up prior to the expiry of the current policy. Cllr's Johnson, Douglass and Britcher will check the quotes and all councillors will be advised by email.

13. Staffing

a) To Note Decisions Made by the Staffing Committee on 27th February 2025

Cllr Gurney advised that the draft minutes which had been circulated in the pack had since been superseded. Updated copies of the draft minutes were provided to the meeting.

Approved……

Date……

DRAFT

The Clerk updated the meeting on the issues encountered with the interviews for the admin role. It was **AGREED** after a proposal from Cllr Britcher and a second from Cllr Hicks that the Clerk be permitted to approach an agency to fill the role on a temporary basis at the earliest opportunity. This would allow the Parish Council time to consider its options for the role on a permanent basis.

b) To Agree Additional Persons for the Clerk Interview Panel (2no) and Substitute (1no)

It was noted that the interview date is proposed as 14th April 2025. It was **AGREED** that these additional panel members should be Cllr Hicks and Cllr Duckett (if available) with Cllr Holland in reserve.

c) To Consider Working Group for Community Café Staffing

The Staffing Committee had agreed that a working group was required to review the staffing and volunteer arrangements of the community café. It was **AGREED** that the working group should be Cllrs Smith, Douglass, Forder and Gurney. This group will report back to full council.

14. **Councillor Behaviour and Discipline**

a) To Remind Members of the Civility and Respect Pledge and Dignity at Work Policy

A discussion occurred about the political nature of the Parish Council.

It was **AGREED** to note the Civility and Respect Pledge and the Dignity at Work Policy.

The Meeting was Reopened to the Press and Public

15. Matters for the Next Agenda

To consider changing format of minutes going forwards to add first names of councillors.

16. Time and Venue of Next Council meeting.

Tuesday 8th April 2025, 7pm at Diamond Jubilee Lodge

The meeting closed at 8.55pm

DRAFT

Approved……

Date……

Hellesdon Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 31 March 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2025	Business Current Account 2077	592.76	
31/03/2025	Business savers account 4401	399,193.66	
31/03/2025	Petty Cash	133.53	
31/03/2025	Active Saver 7702	347,526.89	
31/03/2025	Account 73554503	83,734.39	
31/03/2025	Number 2 account 0958	0.00	
31/03/2025	Cafe float	100.00	
			831,281.23

Receipts not on Bank Statement

	0.00
Closing Balance	**831,281.23**

All Cash & Bank Accounts

1	Current Bank Account	399,786.42
2	Petty Cash	133.53
3	Active Saver 7702	347,526.89
4	Active Saver Emergency 4503	83,734.39
5	Number 2 account	0.00
6	Cafe float	100.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**831,281.23**

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR Play Equipment	20,000.00		20,000.00
321	EMR Site Fencing	1,000.00		1,000.00
322	EMR Machinery	20,000.00	-12,707.00	7,293.00
323	EMR Hard Surface Area	66,500.00		66,500.00
324	EMR Premises/Furnishing	1,900.00		1,900.00
325	EMR CCTV	22,000.00		22,000.00
326	EMR Elections	6,500.00		6,500.00
327	EMR War Memorial	4,500.00		4,500.00
328	EMR Burial Ground Land	10,000.00		10,000.00
329	EMR Com Centre Contingency	7,739.68	-1,527.00	6,212.68
330	EMR Parish Poll Provision	6,000.00		6,000.00
331	EMR Mountfield Park	35,462.99		35,462.99
332	EMR Good Causes in Hellesdon	4,750.00	-140.24	4,609.76
334	EMR HEL2**	53,127.24		53,127.24
335	EMR Car Park/Paths at HCC	5,000.00		5,000.00
336	EMR Car Park Soakaway	10,000.00		10,000.00
337	EMR Driveway Sinkage	5,000.00		5,000.00
338	EMR Grit bins	1,000.00		1,000.00
340	EMR PF Ownership signs	1,508.45		1,508.45
342	EMR Staff contingency payments	10,000.00		10,000.00
345	EMR Bus shelter	3,000.00		3,000.00
346	EMR Green Grid	5,140.00		5,140.00
347	EMR Land Acquisition account	59,752.17		59,752.17
348	EMR Community Engagement Reser	2,350.00		2,350.00
349	EMR IT Reserve	10,000.00		10,000.00
351	EMR Events	2,500.00		2,500.00
352	EMR HCC extension	100,000.00		100,000.00
361	EMR CIL 23/24 CC Ext (28/29)	62,242.78		62,242.78
362	EMR Comm fridge/cafe improves	1,686.68		1,686.68
363	EMR Neighbourhood Plan	10,000.00		10,000.00
364	EMR Rainwater Harvester	25,000.00		25,000.00
365	EMR Biodiversity duty	5,000.00		5,000.00
366	EMR Refurb Westward WC's	20,000.00		20,000.00
367	EMR DJL control panel	2,500.00		2,500.00
368	EMR AV in DJL	2,500.00		2,500.00
369	EMR CIL 24/25 CC Ext (29/30)	0.00	8,784.04	8,784.04
		603,659.99	**-5,590.20**	**598,069.79**

List of Payments made between 01/03/2025 and 31/03/2025

Date Paid	Payee Name	Amount Paid	Transaction Detail
05/03/2025	Lean Leaning	£443.80	Training
05/03/2025	Broadland District Council	£21.00	Events Licence
05/03/2025	Norwich North Recycling Centre	£84.00	Recycling waste
05/03/2025	Tool Store UK LTD	£60.87	cleaner kit
05/03/2025	Desira Group	£84.00	Driver door repair CARD PAID
05/03/2025	Defibstore online	£382.80	Defib battery & Pads
05/03/2025	The Photo ID Card People	£20.81	ID Card CARD PAID
05/03/2025	Norfolk county council	£74.50	DBS Checks
05/03/2025	Toombs Butchers	£63.05	Cafe Purchases CARD PAID
05/03/2025	Toombs Butchers	£11.92	Cafe Purchases CARD PAID
05/03/2025	Toombs Butchers	£12.78	Cafe Purchases CARD PAID
05/03/2025	Toombs Butchers	£60.01	Cafe purchases CARD PAID
05/03/2025	Toombs Butchers	£18.54	Cafe Purchases CARD PAID
05/03/2025	Toombs Butchers	£24.59	Cafe Purchases CARD PAID
05/03/2025	Iris Software Limited	£40.80	Staffology Invoice
05/03/2025	UK Fuels Ltd	£188.90	Fuel Card
06/03/2025	Anglia Culinary Suppliers Ltd	£225.86	Cafe purchases
06/03/2025	Ben Burgess Groundscare Equipm	£594.00	Tractor hire
06/03/2025	Calypso Coffee	£161.35	Cafe Purchases
06/03/2025	DD Health & Safety Supplies Lt	£173.16	PPE
06/03/2025	Easters Norwich Ltd	£109.27	Cafe Purchases
06/03/2025	Huws Gray Ridgeons	£432.00	grounds shingle materials
07/03/2025	Barclays Bank Plc	£45.69	Charges commission 13JAN/12FEB
12/03/2025	O2	£394.10	Phone Invoice
14/03/2025	A C Building Services	£640.00	WC Refurb
14/03/2025	Anglia Culinary Suppliers Ltd	£614.22	Cafe purchase
14/03/2025	Amazon	£194.42	Handmixer
14/03/2025	Anglian Training	£1,680.00	Staff Training
14/03/2025	Clerks & Councils Direct	£15.50	annual subscription
14/03/2025	Collective Community Planning	£2,400.00	Neighbourhood plan
14/03/2025	Easters Norwich Ltd	£241.42	Cafe purchase
14/03/2025	Hugh Crane Equipment	£47.93	Toilet Roll
14/03/2025	Just Regional Publishing	£234.00	Just hellesdon March 25
14/03/2025	Norse Commercial Services Ltd	£115.20	locks and patrols of parks
14/03/2025	Osiris Technologies	£730.45	Monthly IT support
14/03/2025	TT Jones Electrical Ltd	£412.80	Car Park light replacement
14/03/2025	Huws Gray Ridgeons	£80.92	Building materials
19/03/2025	Total Gas & Power	£2,251.92	Gas Invoice
21/03/2025	Xpose	£150.00	Yearly Hosting
21/03/2025	Anglia Culinary Suppliers Ltd	£220.88	Cafe Purchases
21/03/2025	Canon UK Ltd	£269.90	Photocopier Usage

21/03/2025	Calypso Coffee	£114.60	Coffee Capsules
21/03/2025	Easters Norwich Ltd	£139.67	Cafe Purchases
21/03/2025	Sun Skips	£379.20	Skip Exchange
21/03/2025	Taverham Nursery Centre	£121.42	Roses
21/03/2025	Total Gas & Power	£34.50	Electricity invoice ALLOTMENT
24/03/2025	Biffa	£181.01	Waste collection invoice
25/03/2025	Broadland District Council	£644.00	Business Rates
25/03/2025	Total Gas & Power	£1,481.43	Electricity invoice
25/03/2025	Total gas and Power	£1,074.84	energy invoice
		£18,198.03	

Cash Received between 01/03/2025 and 31/03/2025

Date	Receipt No	Receipt Description	Receipt Total
03/03/2025	Bank	Interest paid 2dec/2mar	£1,789.35
03/03/2025	SUMUP	Card Payments	£127.40
04/03/2025	Regular Hire	HCC Hires	£315.92
04/03/2025	Regular Hire	HCC Hires	£103.02
04/03/2025	Regular Hire	HCC Hires	£82.40
04/03/2025	Regular Hire	HCC Hires	£85.86
04/03/2025	Regular Hire	HCC Hires	£325.68
04/03/2025	CAFE	Cash Payments	£553.65
04/03/2025	Donation	Donation	£50.00
05/03/2025	Regular Hire	HCC Hires	£604.52
05/03/2025	Regular Hire	HCC Hires	£96.20
05/03/2025	Regular Hire	HCC Hires	£92.73
05/03/2025	Regular Hire	HCC Hires	£45.80
05/03/2025	Regular Hire	HCC Hires	£89.30
05/03/2025	Regular Hire	HCC Hires	£130.88
05/03/2025	Regular Hire	HCC Hires	£19.08
05/03/2025	Regular Hire	HCC Hires	£90.80
05/03/2025	Regular Hire	HCC Hires	£137.25
05/03/2025	Regular Hire	HCC Hires	£407.64
05/03/2025	SUMUP	Card Payments	£228.50
06/03/2025	Bank	fees refunded 31jan/ 7Feb	£11.44
06/03/2025	Regular Hire	HCC Hires	£123.63
06/03/2025	SUMUP	Card Payments	£149.85
07/03/2025	Regular Hire	HCC Hires	£170.96
07/03/2025	Regular Hire	HCC Hires	£759.96
07/03/2025	Regular Hire	HCC Hires	£27.48
07/03/2025	Regular Hire	HCC Hires	£82.48
07/03/2025	Regular Hire	HCC Hires	£61.81
07/03/2025	SUMUP	card payments	£171.55
07/03/2025	CAFE	Cash Payments	£553.70
10/03/2025	Regular Hire	HCC Hires	£41.59
10/03/2025	Regular Hire	HCC Hires	£41.59
10/03/2025	Regular Hire	HCC Hires	£14.31
10/03/2025	Regular Hire	HCC Hires	£171.24
10/03/2025	Regular Hire	HCC Hires	£136.36
10/03/2025	Regular Hire	HCC Hires	£147.68
10/03/2025	Regular Hire	HCC Hires	£147.64
10/03/2025	SUMUP	Card Payments	£90.35

10/03/2025	Allotment Hirer	Allotment Rent	£24.00
11/03/2025	Regular Hire	HCC Hires	£17.18
11/03/2025	Regular Hire	HCC Hires	£90.06
12/03/2025	Regular Hire	HCC Hires	£76.32
12/03/2025	SUMUP	Card Payments	£252.70
13/03/2025	Regular Hire	HCC Hires	£507.64
13/03/2025	Regular Hire	HCC Hires	£329.76
13/03/2025	Regular Hire	HCC Hires	£247.24
13/03/2025	Regular Hire	HCC Hires	£82.42
13/03/2025	Regular Hire	HCC Hires	£253.16
13/03/2025	SUMUP	Card Payments	£160.20
14/03/2025	Regular Hire	HCC Hires	£137.40
14/03/2025	SUMUP	Card payments	£188.35
14/03/2025	CAFE	Cash Takings	£547.61
17/03/2025	Regular Hire	HCC Hires	£238.64
17/03/2025	Regular Hire	HCC Hires	£62.77
17/03/2025	Regular Hire	HCC Hires	£30.41
17/03/2025	Regular Hire	HCC Hires	£136.40
17/03/2025	Regular Hire	HCC Hires	£22.51
17/03/2025	Regular Hire	HCC Hires	£53.10
17/03/2025	SUMUP	Card Payments	£78.25
18/03/2025	Regular Hire	HCC Hires	£364.46
18/03/2025	Regular Hire	HCC Hires	£81.45
18/03/2025	Regular Hire	HCC Hires	£288.48
19/03/2025	Regular Hire	HCC Hires	£61.81
19/03/2025	SUMUP	Card Payments	£201.70
20/03/2025	Regular Hire	HCC Hires	£40.04
20/03/2025	Regular Hire	HCC Hires	£116.78
20/03/2025	SUMUP	Card Payments	£166.60
21/03/2025	Allotment Hirer	Allotment Rent	£48.00
21/03/2025	Regular Hire	HCC Hires	£27.48
21/03/2025	Regular Hire	HCC Hires	£162.90
21/03/2025	Allotment Hirer	Allotment Rent	£24.00
21/03/2025	SUMUP	Card Payments	£125.55
21/03/2025	CAFE	Cash Payments	£501.25
24/03/2025	Allotment Hirer	Allotment rent	£10.00
24/03/2025	NCFGrant	VE Day Grant	£225.00
24/03/2025	Regular Hire	HCC Hires	£72.13
24/03/2025	SUMUP	Card Payments	£122.95
25/03/2025	Regular Hire	HCC Hires	£68.70
26/03/2025	Regular Hire	HCC Hires	£300.00
26/03/2025	SUMUP	Card Payments	£258.05

27/03/2025	Regular Hire	HCC Hires	£274.72
27/03/2025	SUMUP	Card Payments	£174.70
28/03/2025	Regular Hire	HCC Hires	£298.58
28/03/2025	Regular Hire	HCC Hires	£300.00
28/03/2025	SUMUP	Card payments	£152.35
28/03/2025	Cafe	Cash Payments	£520.98
31/03/2025	Regular Hire	HCC Hires	£35.00
31/03/2025	Regular Hire	HCC Hires	£208.06
31/03/2025	Regular Hire	HCC Hires	£92.76
31/03/2025	SUMUP	Card Payments	£129.40
			£17,269.60

Hellesdon Parish Council Current Year

Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Community Centre								
1400	Community Centre Income	0	(9,716)	53,500	63,216			(18.2%)	
1410	Community Centre Inc ML Room	2,425	28,039	0	(28,039)			0.0%	
1415	Community Centre Inc SW Room	2,254	24,423	0	(24,423)			0.0%	
1420	Community Centre Inc OH Room	1,773	13,643	0	(13,643)			0.0%	
1435	Warm room grants	0	500	0	(500)			0.0%	
1440	Community Centre Inc Ww Room	651	4,079	0	(4,079)			0.0%	
1445	Community centre kitchenette	163	1,425	0	(1,425)			0.0%	
1455	Community centre stage hire	40	589	0	(589)			0.0%	
1460	Hire of flasks	56	574	0	(574)			0.0%	
1470	Hire of urn	4	44	0	(44)			0.0%	
1475	Storage charge	90	1,018	0	(1,018)			0.0%	
1476	Rent old parish office	0	1,049	0	(1,049)			0.0%	
	Community Centre :- Income	**7,456**	**65,665**	**53,500**	**(12,165)**			**122.7%**	**0**
4070	Profess Fees/Agency Personnel	0	2,705	0	(2,705)		(2,705)	0.0%	
4112	Advertising	0	350	0	(350)		(350)	0.0%	
4150	Utilities & business rates	3,439	30,473	26,581	(3,892)		(3,892)	114.6%	
4160	Repairs/Maintenance	0	14,163	0	(14,163)		(14,163)	0.0%	
4240	Emergency Work	0	269	0	(269)		(269)	0.0%	
4250	PHS services	0	4,661	4,000	(661)		(661)	116.5%	
4295	Equipment - New/Replacement	0	3,893	8,860	4,967	53	4,914	44.5%	1,527
4300	Equipment-Repair/Maintenance	120	1,107	700	(407)		(407)	158.1%	
4305	Parts- Repair/Replace/Spare	0	72	0	(72)		(72)	0.0%	
4390	Materials	0	74	0	(74)	1	(75)	0.0%	
4435	Contingencies	0	381	2,500	2,119	55	2,064	17.5%	
4450	Inspections	0	410	700	290		290	58.6%	
4480	Memberships & Subscriptions	0	1,931	2,500	569		569	77.2%	
4560	Property Maintain/Replacement	0	16,383	9,619	(6,764)	8,150	(14,914)	255.0%	
4625	Senior Citizens club	(29)	191	0	(191)		(191)	0.0%	
4630	Consumables	0	549	750	201	94	108	85.6%	
4635	cleaning agents/materials	272	3,453	2,000	(1,453)	287	(1,740)	187.0%	
4645	Warm room expenditure	0	499	0	(499)	17	(515)	0.0%	
4695	community centre redevelopment	0	(116)	0	116	260	(144)	0.0%	
4696	community centre WC project	640	14,250	0	(14,250)		(14,250)	0.0%	
	Community Centre :- Indirect Expenditure	**4,441**	**95,697**	**58,210**	**(37,487)**	**8,917**	**(46,404)**	**179.7%**	**1,527**
	Net Income over Expenditure	**3,015**	**(30,031)**	**(4,710)**	**25,321**				
6000	plus Transfer from EMR	0	1,527	0	(1,527)				
	Movement to/(from) Gen Reserve	**3,015**	**(28,504)**	**(4,710)**	**23,794**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
110	Administration								
1076	Precept	0	598,827	0	(598,827)			0.0%	
1085	Grants received	225	31,497	0	(31,497)			0.0%	
1099	Community Infrastructure	0	8,784	0	(8,784)			0.0%	8,784
	Administration :- Income	**225**	**639,108**	**0**	**(639,108)**				**8,784**
4065	councillor training	0	525	1,000	475		475	52.5%	
4070	Profess Fees/Agency Personnel	0	0	5,000	5,000		5,000	0.0%	
4465	External Audit	0	1,680	2,205	525		525	76.2%	
4470	Internal Audit	0	3,560	3,363	(197)		(197)	105.9%	
4475	Legal Fees	0	399	667	269		269	59.7%	
4480	Memberships & Subscriptions	0	1,970	2,874	904		904	68.5%	
4550	Insurance	0	11,431	11,310	(121)		(121)	101.1%	
	Administration :- Indirect Expenditure	**0**	**19,565**	**26,419**	**6,854**	**0**	**6,854**	**74.1%**	**0**
	Net Income over Expenditure	**225**	**619,543**	**(26,419)**	**(645,962)**				
6001	less Transfer to EMR	0	8,784	0	(8,784)				
	Movement to/(from) Gen Reserve	**225**	**610,759**	**(26,419)**	**(637,178)**				
120	Staff								
4000	Admin Staff	7,116	94,931	128,356	33,425		33,425	74.0%	
4010	Groundstaff	5,770	69,402	87,139	17,737		17,737	79.6%	
4020	Care Takers	5,839	67,302	89,764	22,462		22,462	75.0%	
4025	Cafe Staff	2,469	29,887	31,721	1,834		1,834	94.2%	
4040	PAYE	2,782	47,566	0	(47,566)		(47,566)	0.0%	
4045	Pension Scheme	4,087	54,282	44,443	(9,839)		(9,839)	122.1%	
4055	Staff training	1,270	1,645	4,500	2,855	2,074	781	82.6%	
4070	Profess Fees/Agency Personnel	0	3,011	4,645	1,635		1,635	64.8%	
4080	Employer NI	3,105	25,252	28,376	3,124		3,124	89.0%	
4090	Protective clothing/workwear	70	1,755	2,500	745	74	671	73.2%	
4480	Memberships & Subscriptions	0	83	0	(83)	17	(100)	0.0%	
	Staff :- Indirect Expenditure	**32,509**	**395,115**	**421,444**	**26,329**	**2,165**	**24,164**	**94.3%**	**0**
	Net Expenditure	**(32,509)**	**(395,115)**	**(421,444)**	**(26,329)**				
130	Council Office								
1360	Electricity FIT	0	(2,844)	604	3,448			(470.8%)	
1365	Misc office income	0	3	0	(3)			0.0%	
1490	Misc donations received	50	60	0	(60)			0.0%	
	Council Office :- Income	**50**	**(2,781)**	**604**	**3,385**			**(460.5%)**	**0**

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4070	Profess Fees/Agency Personnel	0	12	0	(12)		(12)	0.0%	
4112	Advertising	0	12	360	348		348	3.2%	
4150	Utilities & business rates	1,235	13,118	17,750	4,632		4,632	73.9%	
4160	Repairs/Maintenance	0	0	0	0	188	(188)	0.0%	
4240	Emergency Work	0	105	0	(105)	45	(150)	0.0%	
4250	PHS services	0	101	130	29		29	77.7%	
4295	Equipment - New/Replacement	0	204	1,968	1,764	7	1,757	10.7%	
4400	Chairman's Budget	0	10	1,500	1,490		1,490	0.7%	
4405	Expense/Mileage Members	0	0	100	100		100	0.0%	
4410	Expense/Mileage Staff	0	95	100	5		5	95.0%	
4415	Refreshments	26	416	524	108		108	79.4%	
4420	Telephone and Broadband	164	4,491	3,379	(1,112)		(1,112)	132.9%	
4425	IT Support and Maintenance	643	5,723	6,689	966		966	85.6%	
4430	Photocopier	225	890	1,338	448		448	66.5%	
4435	Contingencies	0	0	500	500		500	0.0%	
4440	Stationery	48	788	966	178	0	178	81.6%	
4445	Postage	0	77	237	160		160	32.5%	
4450	Inspections	0	410	1,237	827		827	33.1%	
4480	Memberships & Subscriptions	16	64	0	(64)		(64)	0.0%	
4485	Other Licences/Fees	0	4,357	2,881	(1,476)		(1,476)	151.2%	
4500	PWLB	12,602	46,752	43,094	(3,658)		(3,658)	108.5%	
4560	Property Maintain/Replacement	0	1,686	5,509	3,823	4	3,819	30.7%	
4565	Elections/Parish Poll	0	7,857	0	(7,857)		(7,857)	0.0%	
4570	Church Grass Cutting Contribut	0	0	800	800		800	0.0%	
4595	Misc contributions	0	0	200	200		200	0.0%	
4605	Grants awarded	0	100	0	(100)		(100)	0.0%	
4630	Consumables	0	0	210	210		210	0.0%	
4635	cleaning agents/materials	0	0	106	106		106	0.0%	
	Council Office :- Indirect Expenditure	**14,958**	**87,267**	**89,578**	**2,311**	**245**	**2,066**	**97.7%**	**0**
	Net Income over Expenditure	**(14,908)**	**(90,049)**	**(88,974)**	**1,075**				
140	Neighbourhood Plan								
1340	Neighbourhood Plan	0	35	0	(35)			0.0%	
	Neighbourhood Plan :- Income	**0**	**35**	**0**	**(35)**				**0**
4135	Consultancy Fees	0	3,700	0	(3,700)		(3,700)	0.0%	
4600	Neighbourhood Plan	2,000	3,624	18	(3,606)		(3,606)	20133.1	
	Neighbourhood Plan :- Indirect Expenditure	**2,000**	**7,324**	**18**	**(7,306)**	**0**	**(7,306)**	**40688.6**	**0**
	Net Income over Expenditure	**(2,000)**	**(7,289)**	**(18)**	**7,271**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
150	Investment								
1080	Bank Interest Received	3,309	25,038	4,051	(20,987)			618.1%	
1090	Monthly Loyalty Rewards	0	117	92	(25)			126.9%	
1091	Cash back rebates	0	47	48	1			98.3%	
	Investment :- Income	**3,309**	**25,202**	**4,191**	**(21,011)**			**601.3%**	**0**
4060	Bank Charges & card fees	84	1,252	899	(353)		(353)	139.3%	
	Investment :- Indirect Expenditure	**84**	**1,252**	**899**	**(353)**	**0**	**(353)**	**139.3%**	**0**
	Net Income over Expenditure	**3,226**	**23,950**	**3,292**	**(20,658)**				
160	Planning								
4130	Hire of Rooms	0	0	300	300		300	0.0%	
	Planning :- Indirect Expenditure	**0**	**0**	**300**	**300**	**0**	**300**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(300)**	**(300)**				
170	Health and Safety								
4135	Consultancy Fees	0	0	1,000	1,000		1,000	0.0%	
4140	Defibrillator	0	984	357	(627)		(627)	275.7%	140
4295	Equipment - New/Replacement	0	268	250	(18)		(18)	107.3%	
4630	Consumables	0	25	27	2		2	91.7%	
4635	cleaning agents/materials	0	194	0	(194)		(194)	0.0%	
	Health and Safety :- Indirect Expenditure	**0**	**1,472**	**1,634**	**162**	**0**	**162**	**90.1%**	**140**
	Net Expenditure	**0**	**(1,472)**	**(1,634)**	**(162)**				
6000	plus Transfer from EMR	0	140	0	(140)				
	Movement to/(from) Gen Reserve	**0**	**(1,331)**	**(1,634)**	**(303)**				
180	Media and Communications								
4105	Newsletter-Printing/Distributi	195	4,795	5,124	329		329	93.6%	
4110	Website and Emails	0	617	1,690	1,073		1,073	36.5%	
4155	IT Infrastructure	125	125	600	475	25	450	25.0%	
4460	CCTV	0	0	500	500		500	0.0%	
4685	Noticeboards	0	0	150	150		150	0.0%	
	Media and Communications :- Indirect Expenditure	**320**	**5,537**	**8,064**	**2,527**	**25**	**2,502**	**69.0%**	**0**
	Net Expenditure	**(320)**	**(5,537)**	**(8,064)**	**(2,527)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
190	Stores								
4150	Utilities & business rates	0	1,530	1,623	93		93	94.3%	
	Stores :- Indirect Expenditure	**0**	**1,530**	**1,623**	**93**	**0**	**93**	**94.3%**	**0**
	Net Expenditure	**0**	**(1,530)**	**(1,623)**	**(93)**				
195	Tractor Shed								
4150	Utilities & business rates	0	12,213	3,466	(8,747)		(8,747)	352.4%	
4450	Inspections	0	390	473	83		83	82.5%	
4560	Property Maintain/Replacement	0	454	720	266	80	186	74.2%	
	Tractor Shed :- Indirect Expenditure	**0**	**13,057**	**4,659**	**(8,398)**	**80**	**(8,478)**	**282.0%**	**0**
	Net Expenditure	**0**	**(13,057)**	**(4,659)**	**8,398**				
200	Residents' Parties								
4115	Consumable- Food/Beverage	0	646	595	(51)	17	(68)	111.4%	
4120	Over 65 Entertainment	0	220	160	(60)		(60)	137.5%	
4630	Consumables	0	36	148	112	40	72	51.3%	
	Residents' Parties :- Indirect Expenditure	**0**	**902**	**903**	**1**	**57**	**(56)**	**106.2%**	**0**
	Net Expenditure	**0**	**(902)**	**(903)**	**(1)**				
205	Events								
1480	Events income	0	3,981	1,550	(2,431)			256.8%	
	Events :- Income	**0**	**3,981**	**1,550**	**(2,431)**			**256.8%**	**0**
4122	Events	753	7,027	4,709	(2,318)	509	(2,826)	160.0%	
4123	Bar trading costs	0	226	0	(226)		(226)	0.0%	
	Events :- Indirect Expenditure	**753**	**7,253**	**4,709**	**(2,544)**	**509**	**(3,052)**	**164.8%**	**0**
	Net Income over Expenditure	**(753)**	**(3,272)**	**(3,159)**	**113**				
210	Grounds								
1200	Football Hire Charges	482	2,357	2,106	(251)			111.9%	
1210	Football Training Area Hire	148	825	986	161			83.7%	
1215	Grass cutting agreement	0	14,282	16,735	2,453			85.3%	
1270	Floodlights Income	3	30	26	(4)			114.7%	
	Grounds :- Income	**633**	**17,494**	**19,853**	**2,359**			**88.1%**	**0**
4160	Repairs/Maintenance	0	111	0	(111)		(111)	0.0%	
4195	Keys/Locks	0	394	204	(190)	47	(237)	216.0%	
4200	Locking parks	96	1,392	2,772	1,380		1,380	50.2%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4205	Replacement Bins	0	381	2,200	1,819		1,819	17.3%	
4210	Emptying Bins/Fresheners	84	5,210	5,457	247		247	95.5%	
4215	Seats - Repair/Replacement	0	0	1,200	1,200		1,200	0.0%	
4220	Signage - New/Replacement	0	15	500	485		485	2.9%	
4225	Floodlights Maintenance/Repair	0	1,400	1,460	60		60	95.9%	
4235	grounds alarm system	600	453	0	(453)		(453)	0.0%	
4245	Highway grass verge cutting	0	6,779	10,653	3,874		3,874	63.6%	
4255	Skip hire	632	1,462	2,730	1,268	303	965	64.7%	
4260	Shrub/Tree/Hedge	0	944	1,000	56	15	41	95.9%	
4270	Fertilisers/Weed & Moss Killer	0	516	0	(516)	15	(531)	0.0%	
4275	Contractor Spray	0	0	1,906	1,906		1,906	0.0%	
4295	Equipment - New/Replacement	0	12,970	525	(12,445)		(12,445)	2470.4%	12,707
4300	Equipment-Repair/Maintenance	0	886	0	(886)	69	(955)	0.0%	
4305	Parts- Repair/Replace/Spare	0	41	0	(41)		(41)	0.0%	
4320	Small tools	279	731	1,052	321	25	295	71.9%	
4325	fence repairs	0	3,596	5,000	1,404		1,404	71.9%	
4390	Materials	427	3,590	4,123	533	497	35	99.1%	
4395	Wetting Agents/Preservatives	0	0	233	233		233	0.0%	
4435	Contingencies	0	0	2,500	2,500		2,500	0.0%	
4560	Property Maintain/Replacement	0	60	0	(60)		(60)	0.0%	
4630	Consumables	0	0	75	75		75	0.0%	
4635	cleaning agents/materials	0	89	450	361		361	19.8%	
	Grounds :- Indirect Expenditure	**2,119**	**41,019**	**44,040**	**3,021**	**972**	**2,049**	**95.3%**	**12,707**
	Net Income over Expenditure	**(1,486)**	**(23,525)**	**(24,187)**	**(662)**				
6000	plus Transfer from EMR	0	12,707	0	(12,707)				
	Movement to/(from) Gen Reserve	**(1,486)**	**(10,818)**	**(24,187)**	**(13,369)**				
220	Machinery and Vehicles								
4160	Repairs/Maintenance	0	1,426	1,433	7	241	(234)	116.3%	
4265	Fuel	157	1,871	2,640	769		769	70.9%	
4290	Servicing	0	1,836	4,725	2,889	207	2,682	43.2%	
4295	Equipment - New/Replacement	0	557	57	(500)		(500)	977.0%	
4300	Equipment-Repair/Maintenance	0	70	0	(70)		(70)	0.0%	
4310	Hire of Machinery & vehicles	495	5,538	6,690	1,152	99	1,053	84.3%	
4555	Vehicles	0	241	0	(241)		(241)	0.0%	
	Machinery and Vehicles :- Indirect Expenditure	**652**	**11,540**	**15,545**	**4,005**	**547**	**3,458**	**77.8%**	**0**
	Net Expenditure	**(652)**	**(11,540)**	**(15,545)**	**(4,005)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
230	Trees								
4240	Emergency Work	0	36	1,668	1,632	9	1,623	2.7%	
4450	Inspections	0	495	0	(495)		(495)	0.0%	
4455	work & inspections	0	0	8,067	8,067		8,067	0.0%	
	Trees :- Indirect Expenditure	**0**	**531**	**9,735**	**9,204**	**9**	**9,195**	**5.5%**	**0**
	Net Expenditure	**0**	**(531)**	**(9,735)**	**(9,204)**				
240	Allotments								
1100	Allotment Income	90	4,746	3,220	(1,526)			147.4%	
1110	Water Recharge	0	(908)	0	908			0.0%	
1111	Electricty Recharge	0	39	0	(39)			0.0%	
1115	Pest control Recharge	0	(390)	0	390			0.0%	
	Allotments :- Income	**90**	**3,488**	**3,220**	**(268)**			**108.3%**	**0**
4145	Landowner Rent	0	2,149	1,550	(599)		(599)	138.6%	
4150	Utilities & business rates	33	1,588	192	(1,396)		(1,396)	827.3%	
4390	Materials	0	402	1,238	836		836	32.5%	
4435	Contingencies	0	0	613	613		613	0.0%	
4560	Property Maintain/Replacement	0	0	600	600		600	0.0%	
	Allotments :- Indirect Expenditure	**33**	**4,140**	**4,193**	**53**	**0**	**53**	**98.7%**	**0**
	Net Income over Expenditure	**57**	**(652)**	**(973)**	**(321)**				
250	Play Areas								
4295	Equipment - New/Replacement	0	32	2,000	1,968		1,968	1.6%	
4300	Equipment-Repair/Maintenance	0	87	2,500	2,413		2,413	3.5%	
4450	Inspections	0	294	250	(44)		(44)	117.6%	
	Play Areas :- Indirect Expenditure	**0**	**413**	**4,750**	**4,337**	**0**	**4,337**	**8.7%**	**0**
	Net Expenditure	**0**	**(413)**	**(4,750)**	**(4,337)**				
255	Hard Courts and Car Park								
1225	Outside courts	0	892	1,816	924			49.1%	
1230	No longer in use	14	14	0	(14)			0.0%	
	Hard Courts and Car Park :- Income	**14**	**906**	**1,816**	**910**			**49.9%**	**0**
4300	Equipment-Repair/Maintenance	0	0	1,000	1,000		1,000	0.0%	
4340	Surface - Repair	0	0	500	500		500	0.0%	
4345	Surface Clean Chemicals	0	0	365	365		365	0.0%	
4560	Property Maintain/Replacement	344	344	675	331		331	51.0%	
4580	Car Park/ Pathways	0	83	0	(83)		(83)	0.0%	
	Hard Courts and Car Park :- Indirect Expenditure	**344**	**427**	**2,540**	**2,113**	**0**	**2,113**	**16.8%**	**0**
	Net Income over Expenditure	**(330)**	**479**	**(724)**	**(1,203)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
260	Bowling Green								
1240	Bowls Hire Charges	0	1,900	1,900	0			100.0%	
	Bowling Green :- Income	**0**	**1,900**	**1,900**	**0**			**100.0%**	**0**
4160	Repairs/Maintenance	0	0	200	200		200	0.0%	
4390	Materials	0	1,595	2,445	850	30	820	66.5%	
	Bowling Green :- Indirect Expenditure	**0**	**1,595**	**2,645**	**1,050**	**30**	**1,020**	**61.4%**	**0**
	Net Income over Expenditure	**0**	**305**	**(745)**	**(1,050)**				
265	Memorials								
1280	Memorial Garden Income	0	38	0	(38)			0.0%	
	Memorials :- Income	**0**	**38**	**0**	**(38)**				**0**
4360	Rose Renewal	101	110	400	290		290	27.4%	
4575	War Memorial	0	125	350	225	7	219	37.5%	
	Memorials :- Indirect Expenditure	**101**	**234**	**750**	**516**	**7**	**509**	**32.1%**	**0**
	Net Income over Expenditure	**(101)**	**(197)**	**(750)**	**(553)**				
270	Traffic Highways/Environment								
1350	Parish Partnership grant	0	6,143	6,143	0			100.0%	
	Traffic Highways/Environment :- Income	**0**	**6,143**	**6,143**	**0**			**100.0%**	**0**
4655	Bus Shelters	0	0	596	596		596	0.0%	
4670	Parish Partnership Scheme	0	12,286	12,286	0		0	100.0%	
	Traffic Highways/Environment :- Indirect Expenditure	**0**	**12,286**	**12,882**	**596**	**0**	**596**	**95.4%**	**0**
	Net Income over Expenditure	**0**	**(6,143)**	**(6,739)**	**(596)**				
300	Cafe								
1500	Café Income	5,196	52,031	36,000	(16,031)			144.5%	
	Cafe :- Income	**5,196**	**52,031**	**36,000**	**(16,031)**			**144.5%**	**0**
4070	Profess Fees/Agency Personnel	0	2,748	0	(2,748)		(2,748)	0.0%	
4150	Utilities & business rates	0	170	0	(170)		(170)	0.0%	
4160	Repairs/Maintenance	0	65	0	(65)		(65)	0.0%	
4295	Equipment - New/Replacement	390	439	0	(439)		(439)	0.0%	
4300	Equipment-Repair/Maintenance	0	63	76	13		13	83.1%	
4435	Contingencies	0	659	0	(659)		(659)	0.0%	
4630	Consumables	24	341	1,750	1,409		1,409	19.5%	
4635	cleaning agents/materials	0	130	150	20		20	86.7%	

Continued over page

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4700	Machine Rental	0	(28)	0	28		28	0.0%	
4710	Café Purchases	1,855	22,636	21,417	(1,219)	1,067	(2,286)	110.7%	
4711	Community fridge/ fruit & veg	0	119	282	163		163	42.3%	
	Cafe :- Indirect Expenditure	**2,269**	**27,342**	**23,675**	**(3,667)**	**1,067**	**(4,734)**	**120.0%**	**0**
	Net Income over Expenditure	**2,927**	**24,689**	**12,325**	**(12,364)**				
	Grand Totals:- Income	**16,973**	**813,209**	**128,777**	**(684,432)**			**631.5%**	
	Expenditure	**60,582**	**735,498**	**739,215**	**3,717**	**14,629**	**(10,912)**	**101.5%**	
	Net Income over Expenditure	**(43,609)**	**77,711**	**(610,438)**	**(688,149)**				
	plus Transfer from EMR	**0**	**14,374**	0	(14,374)				
	less Transfer to EMR	**0**	**8,784**	0	(8,784)				
	Movement to/(from) Gen Reserve	**(43,609)**	**83,301**	**(610,438)**	**(693,739)**				

HELLESDON PARISH COUNCIL
The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Planning Committee held on Tuesday 11th March 2025 at 6:15pm in Hellesdon Community Centre, Wood View Road, Hellesdon

PRESENT:
Cllr G. Britton (Chairman)
Cllr R. Forder
Cllr D. Maidstone
Cllr S. Holland
Cllr S. Gurney (substitute for Cllr R. Sear)

Also In Attendance: Mrs F. LeBon (Clerk to the Council)

1. **Apologies and acceptance for absence**
   Apologies were received from Cllr I Duckett and Cllr R. Sear

2. **Declarations of Interest and Dispensations**
   No declarations of interest made.

3. **To Approve the Minutes of the Committee Meeting held on 25th February 2025**
   The Minutes of 25th February 2025 had been previously circulated. The minutes were **AGREED** and signed as a true and accurate record of the meeting.

4. **Public Participation**
   No matters raised.

5. **Planning Outcomes**
   The report was previously circulated and was **NOTED.**

6. **Planning Applications for Consideration**
   The following applications were considered and responses to the relevant consultations agreed:

Application	Response to Consultation
2025/0514 156 Reepham Road Hellesdon Norfolk NR6 5SN Single storey rear extension	No objections.
2025/0575 13 Eversley Road Hellesdon Norfolk NR6 6SG Single storey rear extension	No objections

7. **Items for the Next Agenda**
   An application from Wetherspoons is anticipated

Approved.....

Date.....

8. Date, time and venue of next meeting

25th March 2025, commencing at 6.15pm at Diamond Jubilee Lodge.

As this was the Clerk's last Planning Committee meeting, the Chairman thanked the Clerk for her service to the Planning Committee.

The meeting closed at 6.25pm.

DRAFT

Approved.....

Date.....

HELLESDON PARISH COUNCIL
The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Planning Committee held on Tuesday 25th March 2025 at 6:15pm in Hellesdon Community Centre, Wood View Road, Hellesdon

PRESENT:
Cllr G. Britton (Chairman)
Cllr R. Forder
Cllr D. Maidstone
Cllr S. Holland
Cllr R. Sear

Also In Attendance: Mr H. Clark (Deputy Clerk to the Council)

1. **Apologies and acceptance for absence**
   Apologies were received from Cllr I Duckett

2. **Declarations of Interest and Dispensations**
   No declarations of interest made.

3. **To Approve the Minutes of the Committee Meeting held on 11th March 2025**
   The Minutes of 11th March 2025 had been previously circulated. The minutes were **AGREED** and signed as a true and accurate record of the meeting.

4. **Public Participation**
   No matters raised.

5. **Planning Outcomes**
   The report was previously circulated and was **NOTED.**

6. **Planning Applications for Consideration**
   The following applications were considered and responses to the relevant consultations agreed:

Application	Response to Consultation
2024/3381 24 Sutherland Avenue NR6 5LW Erection of bungalow	Objection: Unacceptable access to highways, detrimental to neighbouring properties
2025/0672 80 Raymond Road NR6 6PW Proposed single storey rear flat roof extension and loft conversion	No objections
2025/0727 2-3 Blackberry Court Sweet Briar Retail Park NR6 5DH Erection of main entrance flex face signage, goalpost entrance surround, totem graphic overlay only and installation of various window graphics	No objections

Approved.....

Date.....

2025/0785 Holiday Inn Express Hotel Drayton High Road Hellesdon Norfolk NR6 5DU Addition of one floor of 32 no. hotel rooms, extended emergency external stairs, ground floor extension and solar panels to roof	No objection subject to the air extraction system to be monitored & prevent additional noise pollution.

7. Items for the Next Agenda

8. Date, time and venue of next meeting

8thth April 2025, commencing at 6.15pm at Diamond Jubilee Lodge.

The meeting closed at 6.34pm.

DRAFT

Approved.....

Date.....