HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 10th June 2025 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. **Apologies and acceptance for absence**

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. **Minutes from Full Council meeting held 13th May 2025**

To agree the minutes of the meeting held on 13th May 2025 as a true and accurate record

4. **Public Participation**

a) To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. **Council Reports**

a) No clerks report due to capacity to produce clerks report
b) To Receive Reports from District and County Councillors
c) To Receive any Updates from the Chairman

6. **Financial Matters**

a) Bank Reconciliation – 31st May 2025
b) Earmarked Reserves Summary 31st May 2025
c) Approval of Payments – May 2025
d) Approval of Receipts – May 2025
e) Detailed Income and Expenditure 1st April 2025 – 31st May 2025
f) To Receive Internal Auditor's Report and Action Recommendations

7. **Standing Orders**

To Review and make decision of standing orders for section 9 (f) for suitability.

8. Agenda/ Meetings Structure
   To decide to move "Matters for the Next Agenda" section to be place above Members of Public and Press exclusion.

9. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 10, 11, 12 in view of the confidential nature of the business to be transacted**

10. **To receive update on obtaining legal advice and affiliated responses**

11. **To receive update on appointing independent investigation personnel.**

12. **To receive an Update regarding Locum.**

13. **Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

14. **Time and Venue of next Council meeting.**

Tuesday 8th July 2025, commencing at 7pm at Diamond Jubilee Lodge

Harry Clark **Deputy Clerk to the Council** **Dated** *4th June 2025*