

**Notice of Events Committee meeting to be held on
Wednesday 28th May 2025, 3.00pm in
The Olive Haseltine Room, Hellesdon Community Centre**

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

WELCOME

1. Apologies and acceptance for absence

2. Declarations of Interest and Dispensations

In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.

(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – ***Please contact the office should any item need clarification***)
Clerk to report any written requests for dispensation in respect of items on this agenda.

3. Approval of the Minutes

To approve the minutes of the meeting held on 23rd April 2025

4. Public Participation

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Debrief on VE Day celebrations event.

a) Verbal Update from Committee Chair.

6. Update on the Senior Citizens Christmas Party.

a) Verbal Update from Committee Chair.

7. Summer Fayre Update

- a) Verbal Update from Committee Chair.
- b) Discussion regarding Council games
- c) Timing of event and games.
- d) An update on demonstrations and attractions.
- e) Field ground plan.
- f) Alcohol licence update.
- g) Risk assessment.

8. Items for the Next Agenda

9. To confirm the date, time and venue of the next meeting