

**Minutes of the Meeting of Hellesdon Environment Committee
Monday 23rd June 2025, 5pm**

Held in the Council Chamber, Diamond Jubilee Lodge, Hellesdon

Present at the Meeting

Cllr Ian Duckett (Chairman)
Cllr Mel Maidstone (Vice Chair, Minute Taker)
Cllr David Britcher
Cllr Andrew Lock
Cllr David Maidstone

Cllr Ian Duckett took the chair and welcomed all attendees, opening the meeting at 5pm

1. Election of Chairman and Vice chairman and confirmation of membership of committee.

At the Annual Council meeting those present had been elected to the committee.
It was noted that the Terms of Reference allowed for six members, so a further member should be sought.
Cllr Andrew Lock proposed Cllr Ian Duckett as Chair 2nd by Cllr Mel Maidstone, all agreed.
Cllr Ian Duckett proposed Cllr Mel Maidstone as Vice Chair 2nd by Cllr David Britcher, all agreed.

2. Apologies and acceptance for absence

Apologies were received from the Deputy Clerk who had left work early through illness.

It was proposed by Cllr Mel Maidstone and seconded by Cllr Ian Duckett that Cllr David Maidstone would take minutes, all agreed.

3. Declarations of Interest and Dispensations

In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in any item(s) on the agenda. (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – Please contact the office should any item need clarification) Clerk to report any written requests for dispensation in respect of items on this agenda.

No declarations were made or dispensations requested.

4. Public Participation (as permitted by Standing Order 3.d & 5.k. xiii)

Members of the public are invited to speak and are only permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

No members of the public in attendance.

Approved.....

Date.....

5. Remit of Committee

The Delegated Powers were read out and agreed.

Cllr Andrew Lock queried what part of the Wensum was within Hellesdon. It was proposed that the new Clerk should look into this, proposed by Cllr David Britcher seconded by Cllr David Maidstone and agreed unanimously.

The Chair would ask Deputy Clerk to send out Terms of Reference and two policies to members.

6. Calendar for meetings

To meet four times a year unless a project in progress.

The Chair would like to meet again soon, after discussion agreed to wait for Broadland workshops in September.

Members will review the Terms of Reference and Policies and highlight any points they wish to by email..

7. Budget Request

It was agreed (proposed by Cllr David Maidstone, seconded by Cllr Ian Duckett) to seek £200 from existing Budgets and will take to PP&R or full council for confirmation.

8. Broadland and South Norfolk Climate Change Workshops

The Chair asked Cllr David Maidstone to follow up with Broadland DC over workshops and express interest.

Cllr David Maidstone will also ask Office to follow up with Broadland and see if NCC doing anything.

9. Projects and Ideas

The Chair outlined some possible projects:

Planting initiative

School competition

Just Hellesdon article

Adoption of chicanes, bus stops etc.

10. Items for the Next Agenda

The projects above will be added to the Workshops on the Agenda.

11. To confirm the date, time and venue of the next meeting.

To be called following confirmation of the workshops.

The meeting closed at 6.54pm.

Approved.....

Date.....