HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 11th March 2025 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence
To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations (1-3)**
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 11th February 2025 (4-8)
To agree the minutes of the meeting held on 11th February 2025 as a true and accurate record

4. Public Participation
a) To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Council Reports (9-11)
a) To Receive Clerk's Written Report
b) To Receive Written Reports from District and County Councillors
c) To Receive Report from Airport Consultive Committee
d) To Receive any Updates from the Chairman

6. Financial Matters (12-28)
a) Bank Reconciliation – 28th February 2025
b) Earmarked Reserves Summary 28th February 2025
c) Approval of Payments – February 2025
d) Approval of Receipts – February 2025
e) Detailed Income and Expenditure 1st April 2024 – 28th February 2025
f) To Agree Treasury Management Policy
g) To Receive Report on Parish Council Investments
h) To Receive Internal Auditor's Report and Action Recommendations

7. Planning (29-32)
a) To note decisions made by the Planning Committee on 11th and 25th February 2025 ()

8. **To Receive Feedback on Meeting with the Director of Place at South Norfolk and Broadland Councils about the Persimmon applications. (33)**

9. **Playing Fields (34-36)**

a) To Note Decisions Made by the Playing Fields, Allotments and Amenities Committee

10. **To Consider Sale of Baby Grand Piano in Community Centre (37)**

11. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 12 to 14 in view of the confidential nature of the business to be transacted**

12. **Contracts (38)**

a) To Consider Prices for Food Waste Collection
b) To Consider Extra General Waste Collection
c) To Consider Prices for Insurance Renewal

13. **Staffing (39-41)**

a) To note decisions made by the Staffing Committee on 27th February 2025
b) To Agree Additional Persons for Clerk Interview Panel (2no) and Substitute (1no)
c) To Consider Working Group for Community Café Staffing

14. **Councillor Behaviour and Discipline (42-54)**

a) To Remind Members of Civility and Respect Pledge and Dignity at Work Policy

15. **Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

16. **Time and Venue of next Council meeting.**

Tuesday 8th April 2025, commencing at 7pm at Diamond Jubilee Lodge

Faye LeBon **Clerk to the Council** **Dated** *5th March 2025*