

**Notice of Playing Fields, Allotments & Amenities Committee meeting to be held on  
Tuesday 25<sup>th</sup> February 2025 7:00pm in  
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Helledon  
Committee members are summoned to attend for the purpose of transacting the following  
business.**

Under the Openness of Local Government Bodies Regulations 2014, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

**WELCOME**

**1. Apologies and acceptance for absence**

**2. Declarations of Interest and Dispensations (1-3)**

In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in any item(s) on the agenda.  
Clerk to report any written requests for dispensation in respect of items on this agenda.

**3. Approval of the Minutes (4-5)**

To approve the minutes of the meeting held on 28<sup>th</sup> November 2024

**4. Public Participation**

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting.  
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Apiary (6-16)**

a) To Agree Rules and Tenancy Agreement for Hive Plots within the Apiary

**6. Allotments (17-20)**

- a) To Receive Update Report on Allotment Occupancy
- b) To Receive Update from the Allotment Liaison Group
- c) To Note Decision of 4<sup>th</sup> April 2023 to Allow Non Residents of the Parish to Become an Allotment Tenant
- d) Update on CCTV
- e) Update on Car Park in Extension

**7. To Review Earmarked Reserves Relating to Committee (21-23)**

**8. To Receive 'Pillars of Inclusive Play' Document from the Youth Advisory Board (24-25)**

**9. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 10 in view of the confidential nature of the business to be transacted**

**10. Potential Breach of Tenancies (26)**

- a) To Receive Report on Unpaid Tenancies
- b) To Receive Report on Unmaintained Allotment Plots

**11. Items for the Next Agenda**

12. To confirm the date, time and venue of the next meeting

*Faye LeBon* Clerk to the Council

Dated 19<sup>th</sup> February 2025