Interests Flowchart

The flowchart below gives a simple guide to declaring an interest under the code.

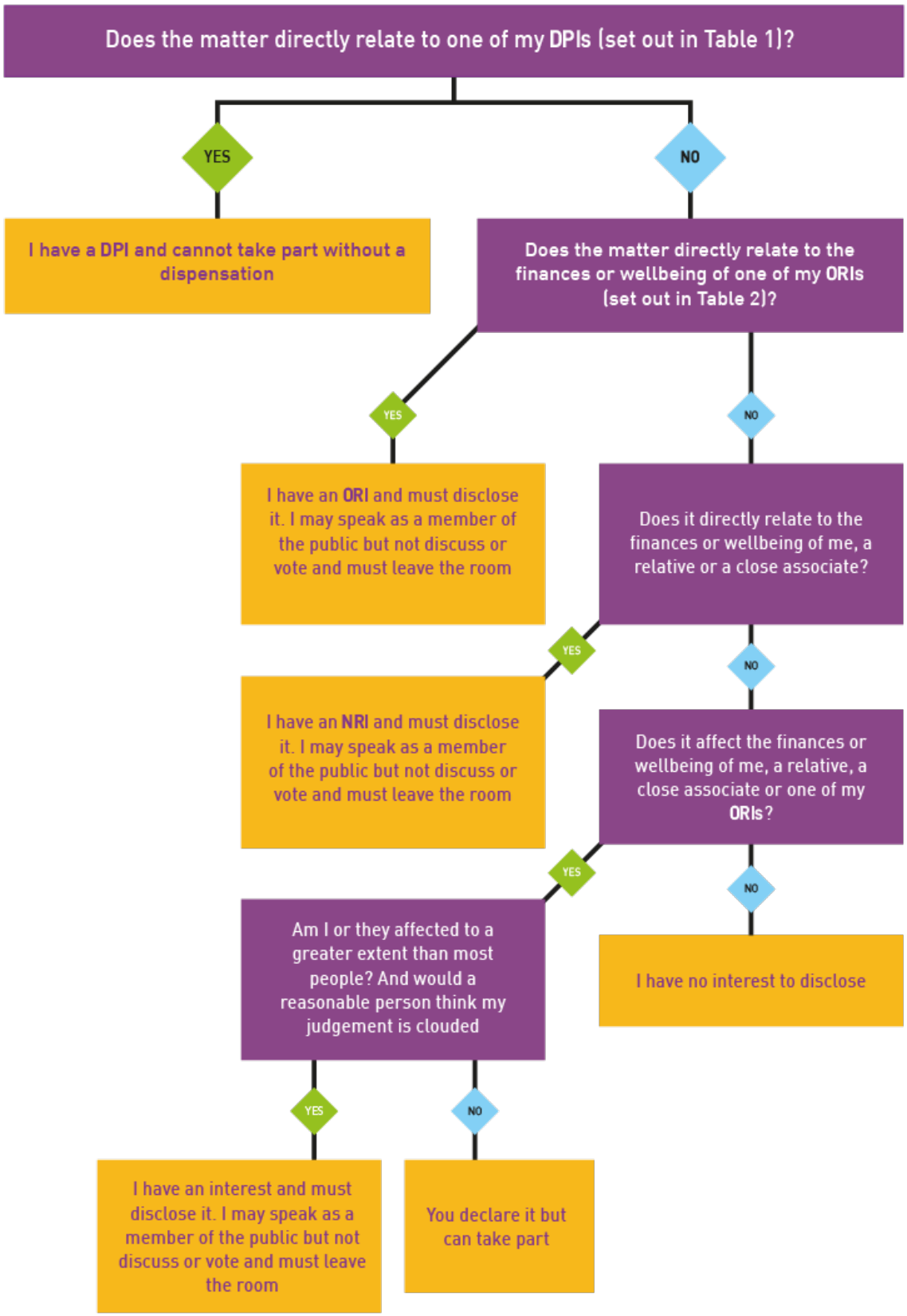

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer

Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i)) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registrable Interests

You must register as an Other Registerable Interest :

a) any unpaid directorships

b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority

c) any body

(i) exercising functions of a public nature

(ii) directed to charitable purposes or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

HELLESDON PARISH COUNCIL
The Council Office Diamond Jubilee Lodge Wood View Road Hellesdon Norwich NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

Minutes of the Meeting of Hellesdon Parish Council held on Monday 6th January 2025 at 7pm in The Marjorie Lewis Room, Hellesdon Community Centre

PRESENT:

Cllr B Johnson (Chairman)
Cllr G. Britton
Cllr I Duckett
Cllr S Gurney
Cllr A Lock (from 7.06)
Cllr M. Maidstone
Cllr S Smith
Cllr D. Britcher
Cllr L. Douglass
Cllr R Forder
Cllr M. Hicks
Cllr D Maidstone
Cllr R. Sear

In attendance: Mrs F LeBon (Clerk), Mr H Clark (Deputy Clerk) and eleven members of the public.

Welcome by the Chairman – Cllr Johnson welcomed all in attendance and advised that this meeting had been called to discuss four planning applications which had been submitted by Persimmon for phases 4 -6 of the Royal Norwich Golf Course development.

1. Apologies and Acceptance for Absence

Apologies were received from Cllr N. Barker and Cllr D. Fahy.

2. Declarations of Interest and Dispensations

None raised.

3. To Agree Minutes as a True and Accurate Record of the Full Council Meeting held on 10th December 2024

The Minutes of the Full Council meeting held on 10th December 2024 had been previously circulated. It was **RESOLVED TO ACCEPT** these Minutes as a true and accurate record of the meeting, subject to the addition of Cllr D. Britcher's name recorded as being in attendance.

4. Public Participation

A query was raised over how many objections had been received to the planning applications. It was advised that the Parish Council does not receive the responses to the applications, these would be in the possession of the Local Planning Authority (Broadland Council).
Disappointment was expressed that the applicant is now advising that they cannot afford to complete the development without significant reduction in community benefit.
A member of the public raised that in 2015 the applicant advised that the development would only be viable if 1,000 houses were to be built.
Queries were made over the plans for the proposed new primary school.

Cllr Gurney reported that there is now a reduction in houses for this development. The applicant is now proposing:

Approved……

Date……

- No more affordable housing across the development.
- No land for the proposed primary school. However, Norfolk County Council has indicated that the school will no longer be a requirement due to the drop in birth rate.
- There will be a reduced amount of land for recreational open space.

The tree officer at the Local Planning Authority has advised that trees that the applicant originally wished to fell, need to stay to ensure that the root system keeps the stability of the terrain. There is a Tree Preservation Order on the whole site.

Cllr Britcher felt that the Parish Council should have heeded the warnings raised in 2015, in that the infrastructure should have been built first, and then the housing. As a result, the houses are being built and the parish is being short changed of facilities.

Cllr Douglass expressed disappointment in the lack of affordable housing. This will especially impact on young people and will prevent families from staying in Hellesdon.

There was a query about doctors surgeries or any other facilities such as post offices being provided. It was noted that there was no proposal for such facilities. Cllr Gurney explained the history of a possible satellite building for the doctors surgery, but this did not come to fruition.

A query was raised about the level of flooding across the bus lane past the high school on the Drayton High Road, and how this will be exacerbated due to development. Cllr Douglass will report this to Highways.
Concerns were raised over flooding on Hospital Lane as the road turns right into Low Road.

Concerns were raised over the applicant being a professional housebuilder and having overlooked significant matters of house building, and that this is being made a problem of the community and not of the developer.

There were concerns raised over the lack of engagement with the Parish Council by the applicant.

Cllr Gurney advised it was important to find out exactly what the Parish Council is entitled to with a proposal of 787 houses, as opposed to the original proposal of 1,000.

A query was raised out the work on the Neighbourhood Plan and how this could impact the affordable housing. Cllr Gurney advised that a Housing Needs Assessment commissioned by the Neighbourhood Plan working group will be used as evidence for the affordable housing.

Cllr Britcher requested that the four District Councillors check the drainage plans provided by the applicant are suitable for the local area.

Disappointment was expressed about the lack of members of the public who had attended this meeting.

Cllr Johnson advised that, although a member of Broadland Council's Planning Committee, he would not be sitting on the committee when these applications were discussed and would be arranging a substitute. This would ensure that he could continue to speak as a parish councillor on this matter and not risk pre-determining.

Approved……

Date……

5. Persimmon Planning Applications.

a) To Consider Response to consultations on planning applications:

a. 2024/3500 - Reserved Matters application for appearance, scale, landscaping and layout following Outline Planning Permission 20151770 (as amended by S73 Permission reference 20171514 (for up to 1000 dwellings), for Phase 5 and 6 comprising 313 dwellings and associated works including open space, sports pitches, sustainable urban drainage systems, landscaping, infrastructure and earthworks (reference 20181963 approved)

b. 2024/3501 - Reserved Matters for the approval of appearance, scale, landscaping and layout following Outline Planning Permission 20151770 (as amended by S73 Permission 20171514 (for up to 1000 dwellings), for a community building and associated works including car parking, landscaping, infrastructure and earthworks (Approved under LPA reference 20181963)

c. 2024/3510 - Reserved Matters for the appearance, scale, landscaping and layout following Outline Planning Permission 20151770 (as amended by S73 Permission 20171514 (for up to 1000 dwellings), for Phase 4 comprising 87 dwellings and associated works including open space, sustainable urban drainage systems, landscaping, infrastructure and earthworks (20181963 approved)

d. 2024/3511 - Variation of condition 1 of 20181963 - amend current masterplan RNGC-MP01 Revision B to reflect changes to the remaining phases with viability appraisal and consequential Deed of Variation to the Section 106 Agreement.

All applications were considered en bloc. Cllr Gurney proposed that the applications be acknowledged as received, however there had been no engagement by the applicant and insufficient information received. Therefore the applications could not be supported. This was seconded by Cllr Duckett and **CARRIED** unanimously.

6. Time and Venue of next Council meeting.

Tuesday 14th January 2025, commencing at 7pm at Diamond Jubilee Lodge

The meeting closed at 8.25pm

DRAFT

Approved……

Date……

AGENDA ITEM 5a

CLERK'S REPORT FOR COUNCIL MEETING
14th January 2025

ITEM	COMMENTS
Community Centre	The Project Manager continues to work with the contractor to finalise the account for the work to the main WCs. Faulty doors are being replaced week commencing 6th January. The refurbishment of the West WCs has reached the snagging stage. Once the alarms have been reconnected then they can be used. Work has been completed on the new fire doors for the ML.
Car Park – Community Centre	No matters to report
Community Café and Fridge	No matters to report
Parish Council Offices Diamond Jubilee Lodge	No matters to report
Recreation Ground including Children's Play areas	No matters to report
Skate Park & MUGA	No matters to report
Meadow Way	Reports of the dog bin overflowing have increased. This is due to the park closing early and people not being able to access the bin in the park. This is being raised to PP&R as part of the dog/litter bin review.
Mountfield Park	The grant funded semi mature Paulownia tomentosa (foxglove) trees have been delivered and will be planted in Mountfield Park.
Cottinghams Park	A request has been made for an extra bin in Cottinghams Park, between the two new seats. This is to be raised with PP&R
Allotments	Agenda item for the Playing Fields, Allotments and Amenities Committee.
Community Orchard	No further update.
Community Apiary	No further update.
Cemetery Car Park	Land registry plans are to be obtained for land that is supposedly within the Parish Council ownership. Land registry require professional planning maps to be purchased to enable this request. Conveyance documents have been obtained from archive.
Persimmon Homes	A formal response to the Local Planning Authority has been sent on planning applications 2024/3500, 2024/3501, 2024/3510 and 2024/3511.
Public Toilets	No matters to report.
Litter & Dog Waste Bins	Hellesdon Parish Council has raised concerns with Broadland Council over an informal arrangement over the maintenance of litter and dog bins which have been provided by Broadland Council. Broadland Council will be writing to town and parish councils to clarify responsibility for installation and maintenance of street bins'. [17th November 2022] This communication has

	yet to be received. This has been chased as the environmental assets in the parish are looking to be reviewed (are they sufficient / in the right place). A response was received by Broadland Council on 11th September advising that 'Unfortunately this is still in the process of being reviewed and finalised'. Increased requests are being received for extra litter / dog bins. A review of these assets was agreed by PP&R in the new financial year and these can be considered. The location of existing litter and dog bins has been mapped and the cost and permitted types of extra bins has now been obtained. At the recent Town and Parish Summit hosted by Broadland and South Norfolk Councils, the department responsible for the dog and litter bins advised that there would be a paper going to Cabinet in March to help clarify the situation be the District and parish councils.
Bus Shelters	A second parish partnership funding application has been submitted for a bench seat for the bus shelter opposite Hellesdon Hospital. A response will be received on the success of the grant application in March.
Benches	No matters to report
War Memorial	No matters to report
Highways	The parish partnership applications for the parish gateway for Reepham Road and the bench seat for the bus shelter have been submitted. The Parish Council will be informed in March 2025 if the applications have been successful. An email has been sent to Norfolk County Council about an update to the funding for a pedestrian crossing for the Cromer Road, between Meadow Way and Fifers Lane.
Staffing	Agenda item
Street Lighting	Broadland Council has been collating the information requested by the Parish Council about street lighting in Hellesdon. It is being held up by a damaged light on Links Avenue, having been damaged during development stage of application 2022/0348. The development created a more open front driveway, of which will be obstructed should the street light be replaced. There has been resistance to the funding of the moving of the street light. The advice of the Highways Engineer has been sought as an extension to the dropped kerb has been installed.
Events	With regards to the bar for Drag Bingo, £624.25 was turned over on the night and the stock bought in cost £225.99, so £398.26 profit.
Meeting Dates	15th January 2025 – Events 11th February 2025 – full council
Health and Safety	No matters to report
Other Matters	A useful seminar was held by Norfolk County Council about safeguarding in the local community. Discussions occurred about how Parish Councils could potentially play their part with safeguarding, as they are located a grass roots and usually know their community better than principal authorities. This will be followed up in the new year. Work is hoped to start on the improvements to the old parish office, which houses the Family Hub, week commencing 13th January.

	Changes are being made to commercial waste collections from 31st March 2025, in that businesses with more than 10 FTEs will be obliged to separate their dry mixed recycling and food waste for collection. This is already an arrangement that the Parish Council has in place, however, hirers of the community centre will need encouragement to ensure that waste is placed in the correct bins.

Meeting of Hellesdon Parish Council 14th January 2025

Item 5b – District and County Councillors Reports

Broadland District Council

Cllr Lacey Douglass – Hellesdon South East

District Councillors have met with Persimmon ad the Director of Place at Broadland to discuss the plans for phases 4, 5 and 6.

Concerns about Northgate House have been reported to BDC and have been logged.

Issues were reported by a resident following the adjoining property having a wood burner installed which created smoke ingress into first floor bedrooms. A taller chimney pipe has been installed, and smoke ingress is being monitored. BDC officers being made aware.

Hellesdon Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 31 December 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

31/12/2024	Business Current Account 2077	500.00	
31/12/2024	Business savers account 4401	519,486.68	
31/12/2024	Petty Cash	280.75	
31/12/2024	Active Saver 7702	346,302.02	
31/12/2024	Account 73554503	83,439.27	
31/12/2024	Number 2 account 0958	0.00	
31/12/2024	Cafe float	100.00	
			950,108.72

Receipts not on Bank Statement

	0.00
Closing Balance	**950,108.72**

All Cash & Bank Accounts

1	Current Bank Account	519,986.68
2	Petty Cash	280.75
3	Active Saver 7702	346,302.02
4	Active Saver Emergency 4503	83,439.27
5	Number 2 account	0.00
6	Cafe float	100.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**950,108.72**

Hellesdon Parish Council Current Year

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR Play Equipment	20,000.00		20,000.00
321	EMR Site Fencing	1,000.00		1,000.00
322	EMR Machinery	20,000.00		20,000.00
323	EMR Hard Surface Area	66,500.00		66,500.00
324	EMR Premises/Furnishing	1,900.00		1,900.00
325	EMR CCTV	22,000.00		22,000.00
326	EMR Elections	6,500.00		6,500.00
327	EMR War Memorial	4,500.00		4,500.00
328	EMR Burial Ground Land	10,000.00		10,000.00
329	EMR Com Centre Contingency	7,739.68	-1,527.00	6,212.68
330	EMR Parish Poll Provision	6,000.00		6,000.00
331	EMR Mountfield Park	35,462.99		35,462.99
332	EMR Good Causes in Hellesdon	4,750.00	-140.24	4,609.76
334	EMR HEL2**	53,127.24		53,127.24
335	EMR Car Park/Paths at HCC	5,000.00		5,000.00
336	EMR Car Park Soakaway	10,000.00		10,000.00
337	EMR Driveway Sinkage	5,000.00		5,000.00
338	EMR Grit bins	1,000.00		1,000.00
340	EMR PF Ownership signs	1,508.45		1,508.45
342	EMR Staff contingency payments	10,000.00		10,000.00
345	EMR Bus shelter	3,000.00		3,000.00
346	EMR Green Grid	5,140.00		5,140.00
347	EMR Land Acquisition account	59,752.17		59,752.17
348	EMR Community Engagement Reser	2,350.00		2,350.00
349	EMR IT Reserve	10,000.00		10,000.00
351	EMR Events	2,500.00		2,500.00
352	EMR HCC extension	100,000.00		100,000.00
361	EMR CIL 23/24	62,242.78		62,242.78
362	EMR Comm fridge/cafe improves	1,686.68		1,686.68
363	EMR Neighbourhood Plan	10,000.00		10,000.00
364	EMR Rainwater Harvester	25,000.00		25,000.00
365	EMR Biodiversity duty	5,000.00		5,000.00
366	EMR Refurb Westward WC's	20,000.00		20,000.00
367	EMR DJL control panel	2,500.00		2,500.00
368	EMR AV in DJL	2,500.00		2,500.00
369	EMR CIL 24/25	0.00	8,784.04	8,784.04
		603,659.99	**7,116.80**	**610,776.79**

Payments Made in December 2024

Date	Payee	Amount Paid	Transaction Detail
02/12/2024	IRIS Business Software Ltd	£43.20	Staffology Payroll
02/12/2024	Screwfix	£34.99	Door seals
02/12/2024	Broadland District Council	£170.00	Business Rates - Stores
02/12/2024	Broadland District Council	£1,259.00	Business rates HCC
02/12/2024	Broadland District Council	£363.00	Business rates - Tractor Shed
03/12/2024	Desira Group	£273.99	MOT AP66ARZ
03/12/2024	Argos	£40.00	Crackers (events - xmas)
03/12/2024	Royal British Legion	£40.00	Medium poppy wreath
03/12/2024	Toombs Butchers	£77.96	general cafe purchases
03/12/2024	Toombs Butchers	£37.50	cafe purchases
03/12/2024	Toombs Butchers	£46.07	Cafe Purchases
03/12/2024	Toombs Butchers	£24.49	cafe purchases
03/12/2024	CANVA	£100.00	Canva pro subscription
03/12/2024	Sum Up Payments Ltd	£1.98	Card Fees
04/12/2024	Anglia Culinary Suppliers Ltd	£440.34	General cafe Purchases
04/12/2024	Amazon	£31.98	vaccum cleaner filter
04/12/2024	Ben Burgess Groundscare Equipm	£769.87	Service fit HONDA HRX 537
04/12/2024	Calypso Coffee	£165.89	coffee capsules/cleaner
04/12/2024	Collier Turf Care Ltd	£404.74	1ltr instrata/P&P
04/12/2024	Easters Norwich Ltd	£207.20	General Cafe Purchases
04/12/2024	Cash Tills Direct	£28.20	Thermal till roll box
04/12/2024	Ernest Doe & Sons Ltd	£15,248.40	ISEKI tractor
04/12/2024	Excel Electrical Services	£126.00	call out, attend site
04/12/2024	Just Regional Publishing	£420.00	just hellesdon, 27/11/24
04/12/2024	Sun Skips	£348.00	12 Yard general waste
04/12/2024	UK Fuels Ltd	£152.64	Diesel fuel card
04/12/2024	Sum Up Payments Ltd	£3.52	Card fees
05/12/2024	Barclays Bank Plc	£45.46	charges 16 oct-12nov
05/12/2024	Sum Up Payments Ltd	£3.01	Card fees
06/12/2024	Sum Up Payments Ltd	£1.86	card fees
09/12/2024	Sum Up Payments Ltd	£1.17	Card fees
10/12/2024	O2	£388.80	Phone bill
11/12/2024	Sum Up Payments Ltd	£3.08	card fees
12/12/2024	Norfolk County Council	£74.50	DBS
12/12/2024	Casual Hirer	£150.00	Damage Deposit refund
12/12/2024	Amazon	£727.19	Warm Room supplies, cleaning materials+ cable
12/12/2024	Anglia Culinary Suppliers Ltd	£156.96	Cafe Purchases
12/12/2024	Ben Burgess Groundscare Equipm	£1,553.20	service of john deere
12/12/2024	Broadland UK Ltd	£31.74	Cylinder key
12/12/2024	Calypso Coffee	£531.60	Machine Service
12/12/2024	Easters Norwich Ltd	£108.53	cafe purchases
12/12/2024	Huws Gray Ridgeons	£997.72	MOT type 1/ shingle
12/12/2024	Just Regional Publishing	£420.00	Just Hellesdon- 11th december
12/12/2024	Norse Eastern Ltd	£1,162.13	Verges cut
12/12/2024	Osiris Technologies	£730.45	IT Services
12/12/2024	PLG Farm Supplies Ltd	£126.16	posts, rails, ties
12/12/2024	Origin Amenity Solutions	£425.62	Enclean
12/12/2024	Ravencroft Tree Services Ltd	£594.00	Consultancy
12/12/2024	Taverham Nursery Centre	£43.32	compost
12/12/2024	Greggs Plc	£334.70	Platters/sausage rolls (xmas event)
12/12/2024	Petty Cash	£250.00	Bar float
12/12/2024	Petty Cash	£100.00	Petty Cash Float

12/12/2024	Sum Up Payments Ltd	£3.29	Card Fees
12/12/2024	Microsoft Ireland Operations L	£946.08	Microsoft software licence
12/12/2024	Barclaycard Commercial	£2.00	payment for BCard Windows DD
13/12/2024	Sum Up Payments Ltd	£1.57	Card fees
16/12/2024	Sum Up Payments Ltd	£9.92	card fee
18/12/2024	Total Gas & Power	£1,880.73	Gas invoice
18/12/2024	Sum Up Payments Ltd	£3.77	Card fee
19/12/2024	Lacons Brewery Ltd	£271.19	wet supplies
19/12/2024	Sum Up Payments Ltd	£2.66	Card Fee
20/12/2024	Sum Up Payments Ltd	£1.81	Card Fees
23/12/2024	Biffa	£122.28	Trade Waste services
23/12/2024	Total Gas & Power	£49.07	Allotments Energy Bill
23/12/2024	Total Gas & Power	£1,193.94	Community Centre energy bill
23/12/2024	Total Gas & Power	£766.16	Council office energy bill
23/12/2024	Sum Up Payments Ltd	£1.78	Card fees
24/12/2024	Anglia Culinary Suppliers Ltd	£226.12	Cafe supplies
24/12/2024	Anglia Culinary Suppliers Ltd	£4.38	Cafe Purchases
24/12/2024	Anglia Culinary Suppliers Ltd	£100.54	Cafe Purchases
24/12/2024	Amazon	£48.25	HiBall Glasses
24/12/2024	Amazon	£31.76	Batteries
24/12/2024	ASDA	£34.83	Senior xmas - food and plates
24/12/2024	Canon UK Ltd	£238.27	Billing 01/12/24-28/02-25
24/12/2024	Calypso Coffee	£175.35	Lavazza capsules
24/12/2024	East of England COOP	£4.94	Senior xmas items
24/12/2024	Easters Norwich Ltd	£262.24	Cafe Purchases
24/12/2024	Eastern Security Systems Ltd	£720.00	Annual monitoring per site
24/12/2024	Foster property maintenance LT	£3,539.32	West WC refurb
24/12/2024	Hugh Crane Equipment	£267.01	cleaning supplies
24/12/2024	P J Plumbing Heating & Mainten	£300.86	Toilet repairs
24/12/2024	UK Fuels Ltd	£152.64	Fuel Cards
24/12/2024	Excel Electrical Services	£472.28	Callout re: electrical damage
27/12/2024	Broadland District Council	£644.00	Business rates - DJL
		£42,299.20	

Receipts December 2024

Date	Cash Received from	Receipt Description	Receipt Total
23/12/2024	HCC Casual Hirer	50% hire payment	£61.81
16/12/2024	Bar takings	Cash Payments	£274.40
03/12/2024	Barclaycard	CASH BACK REBATE	£10.00
02/12/2024	Allotment Holder	Allotment	£60.33
10/12/2024	Allotment Holder	Allotment	£20.33
10/12/2024	HCC Casual Hirer	2nd holding deposit	£58.39
02/12/2024	Allotment Holder	Allotment	£60.33
02/12/2024	Interest	Gross for period 2sep to 1 dec	£2,334.65
23/12/2024	O2	Airtime credit	£162.00
05/12/2024	Allotment Holder	Allotments	£60.33
16/12/2024	Petty Cash	Transfer back Bar Float	£250.00
05/12/2024	HCC Regular Hirer	Sales Recpts Page 2209	£678.52
09/12/2024	HCC Regular Hirer	Sales Recpts Page 2210	£432.38
05/12/2024	HCC Regular Hirer	Sales Recpts Page 2211	£325.68
05/12/2024	HCC Regular Hirer	Sales Recpts Page 2212	£329.76
06/12/2024	HCC Regular Hirer	Sales Recpts Page 2213	£77.97
06/12/2024	HCC Regular Hirer	Sales Recpts Page 2214	£27.48
09/12/2024	HCC Regular Hirer	Sales Recpts Page 2215	£130.02
05/12/2024	HCC Regular Hirer	Sales Recpts Page 2216	£22.90
09/12/2024	HCC Regular Hirer	Sales Recpts Page 2217	£725.38
09/12/2024	HCC Regular Hirer	Sales Recpts Page 2218	£61.80
09/12/2024	HCC Regular Hirer	Sales Recpts Page 2219	£539.28
10/12/2024	HCC Regular Hirer	Sales Recpts Page 2220	£115.84
11/12/2024	HCC Regular Hirer	Sales Recpts Page 2221	£136.36
11/12/2024	HCC Regular Hirer	Sales Recpts Page 2222	£164.84
12/12/2024	HCC Regular Hirer	Sales Recpts Page 2223	£65.20
09/12/2024	HCC Regular Hirer	Sales Recpts Page 2224	£82.48
10/12/2024	HCC Regular Hirer	Sales Recpts Page 2225	£237.92
10/12/2024	HCC Regular Hirer	Sales Recpts Page 2226	£30.41
12/12/2024	HCC Regular Hirer	Sales Recpts Page 2227	£393.34
16/12/2024	HCC Regular Hirer	Sales Recpts Page 2228	£649.35
16/12/2024	HCC Regular Hirer	Sales Recpts Page 2229	£6.36
16/12/2024	HCC Regular Hirer	Sales Recpts Page 2230	£61.89
17/12/2024	HCC Regular Hirer	Sales Recpts Page 2231	£102.25
17/12/2024	HCC Regular Hirer	Sales Recpts Page 2232	£81.45
11/12/2024	HCC Regular Hirer	Sales Recpts Page 2233	£13.74
16/12/2024	HCC Regular Hirer	Sales Recpts Page 2234	£46.38
16/12/2024	HCC Regular Hirer	Sales Recpts Page 2235	£22.51
16/12/2024	HCC Regular Hirer	Sales Recpts Page 2236	£147.64
02/12/2024	HCC Regular Hirer	Sales Recpts Page 2237	£30.90
17/12/2024	HCC Regular Hirer	Sales Recpts Page 2238	£254.12

18/12/2024	HCC Regular Hirer	Sales Recpts Page 2239	£247.24
18/12/2024	HCC Regular Hirer	Sales Recpts Page 2240	£54.96
20/12/2024	HCC Regular Hirer	Sales Recpts Page 2241	£89.28
20/12/2024	HCC Regular Hirer	Sales Recpts Page 2242	£104.94
24/12/2024	HCC Regular Hirer	Sales Recpts Page 2243	£123.69
20/12/2024	HCC Regular Hirer	Sales Recpts Page 2244	£123.66
23/12/2024	HCC Regular Hirer	Sales Recpts Page 2245	£288.48
23/12/2024	HCC Regular Hirer	Sales Recpts Page 2246	£308.12
24/12/2024	HCC Regular Hirer	Sales Recpts Page 2247	£167.46
30/12/2024	HCC Regular Hirer	Sales Recpts Page 2248	£34.98
31/12/2024	HCC Regular Hirer	Sales Recpts Page 2249	£162.43
16/12/2024	takings - Bar	Card Payments	£474.70
02/12/2024	Takings - Cafe	Cash Payments	£1,099.70
03/12/2024	Takings - Cafe	Card payments	£117.80
04/12/2024	Takings - Cafe	Card Payments	£180.30
05/12/2024	Takings - Cafe	Card Payments	£176.15
06/12/2024	Takings - Cafe	Card payments	£110.05
09/12/2024	Takings - Cafe	Cash payments	£497.25
09/12/2024	Takings - Cafe	Card Payments	£69.20
11/12/2024	Takings - Cafe	Card payments	£181.35
12/12/2024	Takings - Cafe	Card Payments	£181.00
13/12/2024	Takings - Cafe	Card Payments	£93.25
16/12/2024	Takings - Cafe	Cash Payments	£505.00
16/12/2024	Takings - Cafe	Card Payments	£113.55
18/12/2024	Takings - Cafe	Card Payments	£222.80
19/12/2024	Takings - Cafe	Card Payments	£156.35
20/12/2024	Takings - Cafe	Card Payments	£107.55
23/12/2024	Takings - Cafe	Card Payements	£104.70
23/12/2024	Takings - Cafe	cash payments	£710.90
03/12/2024	Allotment Holder	Allotments	£60.33
04/12/2024	HCC Regular Hirer	4th and 11th bookings	£28.62
			£16,242.51

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Community Centre								
1400	Community Centre Income	0	(9,716)	53,500	63,216			(18.2%)	
1410	Community Centre Inc ML Room	1,886	18,925	0	(18,925)			0.0%	
1415	Community Centre Inc SW Room	2,602	16,836	0	(16,836)			0.0%	
1420	Community Centre Inc OH Room	1,522	8,956	0	(8,956)			0.0%	
1435	Warm room grants	0	500	0	(500)			0.0%	
1440	Community Centre Inc Ww Room	315	1,896	0	(1,896)			0.0%	
1445	Community centre kitchenette	106	989	0	(989)			0.0%	
1455	Community centre stage hire	42	398	0	(398)			0.0%	
1460	Hire of flasks	73	386	0	(386)			0.0%	
1470	Hire of urn	4	10	0	(10)			0.0%	
1475	Storage charge	90	663	0	(663)			0.0%	
1476	Rent old parish office	0	1,049	0	(1,049)			0.0%	
	Community Centre :- Income	**6,640**	**40,891**	**53,500**	**12,609**			**76.4%**	**0**
4070	Profess Fees/Agency Personnel	0	2,705	0	(2,705)		(2,705)	0.0%	
4150	Utilities & business rates	2,826	18,242	26,581	8,339		8,339	68.6%	
4160	Repairs/Maintenance	125	13,933	0	(13,933)		(13,933)	0.0%	
4240	Emergency Work	269	269	0	(269)		(269)	0.0%	
4250	PHS services	0	4,661	4,000	(661)		(661)	116.5%	
4295	Equipment - New/Replacement	280	3,787	8,860	5,073	53	5,020	43.3%	1,527
4300	Equipment-Repair/Maintenance	251	726	700	(26)	221	(247)	135.2%	
4305	Parts- Repair/Replace/Spare	60	72	0	(72)		(72)	0.0%	
4390	Materials	7	74	0	(74)	1	(75)	0.0%	
4435	Contingencies	381	381	2,500	2,119	55	2,064	17.5%	
4450	Inspections	200	410	700	290		290	58.6%	
4480	Memberships & Subscriptions	0	170	2,500	2,331		2,331	6.8%	
4560	Property Maintain/Replacement	7,773	16,383	9,619	(6,764)	8,150	(14,914)	255.0%	
4625	Senior Citizens club	0	192	0	(192)	29	(221)	0.0%	
4630	Consumables	0	469	750	281	85	196	73.8%	
4635	cleaning agents/materials	577	2,653	2,000	(653)	381	(1,034)	151.7%	
4645	Warm room expenditure	0	499	0	(499)	17	(515)	0.0%	
4695	community centre redevelopment	0	(116)	0	116		116	0.0%	
4696	community centre WC project	2,949	5,269	0	(5,269)		(5,269)	0.0%	
	Community Centre :- Indirect Expenditure	**15,698**	**70,777**	**58,210**	**(12,567)**	**8,992**	**(21,558)**	**137.0%**	**1,527**
	Net Income over Expenditure	**(9,057)**	**(29,885)**	**(4,710)**	**25,175**				
6000	plus Transfer from EMR	0	1,527						
	Movement to/(from) Gen Reserve	**(9,057)**	**(28,358)**						

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
110	Administration								
1076	Precept	0	598,827	0	(598,827)			0.0%	
1085	Grants received	0	31,272	0	(31,272)			0.0%	
1099	Community Infrastructure	0	8,784	0	(8,784)			0.0%	8,784
	Administration :- Income	**0**	**638,883**	**0**	**(638,883)**				**8,784**
4065	councillor training	0	40	1,000	960		960	4.0%	
4070	Profess Fees/Agency Personnel	0	0	5,000	5,000		5,000	0.0%	
4465	External Audit	0	1,680	2,205	525		525	76.2%	
4470	Internal Audit	0	1,925	3,363	1,438		1,438	57.2%	
4475	Legal Fees	0	392	667	276		276	58.7%	
4480	Memberships & Subscriptions	0	1,970	2,874	904		904	68.5%	
4550	Insurance	0	11,431	11,310	(121)		(121)	101.1%	
	Administration :- Indirect Expenditure	**0**	**17,438**	**26,419**	**8,981**	**0**	**8,981**	**66.0%**	**0**
	Net Income over Expenditure	**0**	**621,445**	**(26,419)**	**(647,864)**				
6001	less Transfer to EMR	0	8,784						
	Movement to/(from) Gen Reserve	**0**	**612,661**						
120	Staff								
4000	Admin Staff	7,694	72,871	128,356	55,485		55,485	56.8%	
4010	Groundstaff	5,770	52,092	87,139	35,047		35,047	59.8%	
4020	Care Takers	5,719	49,979	89,764	39,785		39,785	55.7%	
4025	Cafe Staff	2,316	22,195	31,721	9,526		9,526	70.0%	
4040	PAYE	10,632	36,122	0	(36,122)		(36,122)	0.0%	
4045	Pension Scheme	8,034	41,957	44,443	2,486		2,486	94.4%	
4055	Staff training	149	375	4,500	4,125	120	4,005	11.0%	
4070	Profess Fees/Agency Personnel	0	3,011	4,645	1,635		1,635	64.8%	
4080	Employer NI	4,568	19,168	28,376	9,208		9,208	67.6%	
4090	Protective clothing/workwear	0	1,275	2,500	1,225	167	1,058	57.7%	
4480	Memberships & Subscriptions	83	83	0	(83)	17	(100)	0.0%	
	Staff :- Indirect Expenditure	**44,965**	**299,127**	**421,444**	**122,317**	**304**	**122,013**	**71.0%**	**0**
	Net Expenditure	**(44,965)**	**(299,127)**	**(421,444)**	**(122,317)**				
130	Council Office								
1360	Electricity FIT	(1,680)	(2,844)	604	3,448			(470.8%)	
1365	Misc office income	0	3	0	(3)			0.0%	
1490	Misc donations received	0	10	0	(10)			0.0%	
	Council Office :- Income	**(1,680)**	**(2,831)**	**604**	**3,435**			**(468.8%)**	**0**

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4070	Profess Fees/Agency Personnel	12	12	0	(12)		(12)	0.0%	
4112	Advertising	0	12	360	348		348	3.2%	
4150	Utilities & business rates	644	9,626	17,750	8,124		8,124	54.2%	
4160	Repairs/Maintenance	0	0	0	0	188	(188)	0.0%	
4240	Emergency Work	0	105	0	(105)	45	(150)	0.0%	
4250	PHS services	0	101	130	29		29	77.7%	
4295	Equipment - New/Replacement	4	171	1,968	1,797	7	1,790	9.0%	
4400	Chairman's Budget	0	10	1,500	1,490		1,490	0.7%	
4405	Expense/Mileage Members	0	0	100	100		100	0.0%	
4410	Expense/Mileage Staff	70	94	100	6		6	93.5%	
4415	Refreshments	47	318	524	206		206	60.7%	
4420	Telephone and Broadband	486	3,390	3,379	(11)		(11)	100.3%	
4425	IT Support and Maintenance	655	3,722	6,689	2,967		2,967	55.6%	
4430	Photocopier	199	665	1,338	673		673	49.7%	
4435	Contingencies	0	0	500	500		500	0.0%	
4440	Stationery	0	475	966	491	0	491	49.2%	
4445	Postage	12	48	237	189		189	20.2%	
4450	Inspections	200	410	1,237	827		827	33.1%	
4480	Memberships & Subscriptions	0	48	0	(48)		(48)	0.0%	
4485	Other Licences/Fees	788	4,168	2,881	(1,287)		(1,287)	144.7%	
4500	PWLB	0	34,150	43,094	8,944		8,944	79.2%	
4560	Property Maintain/Replacement	0	1,686	5,509	3,823	4	3,819	30.7%	
4565	Elections/Parish Poll	0	7,857	0	(7,857)		(7,857)	0.0%	
4570	Church Grass Cutting Contribut	0	0	800	800		800	0.0%	
4595	Misc contributions	0	0	200	200		200	0.0%	
4605	Grants awarded	0	100	0	(100)		(100)	0.0%	
4630	Consumables	0	0	210	210		210	0.0%	
4635	cleaning agents/materials	0	0	106	106		106	0.0%	
	Council Office :- Indirect Expenditure	**3,118**	**67,167**	**89,578**	**22,411**	**245**	**22,167**	**75.3%**	**0**
	Net Income over Expenditure	**(4,798)**	**(69,998)**	**(88,974)**	**(18,976)**				
140	Neighbourhood Plan								
1340	Neighbourhood Plan	0	35	0	(35)			0.0%	
	Neighbourhood Plan :- Income	**0**	**35**	**0**	**(35)**				**0**
4135	Consultancy Fees	0	3,700	0	(3,700)		(3,700)	0.0%	
4600	Neighbourhood Plan	0	1,624	18	(1,606)		(1,606)	9021.9%	
	Neighbourhood Plan :- Indirect Expenditure	**0**	**5,324**	**18**	**(5,306)**	**0**	**(5,306)**	**29577.5**	**0**
	Net Income over Expenditure	**0**	**(5,289)**	**(18)**	**5,271**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
150	Investment								
1080	Bank Interest Received	3,946	10,582	4,051	(6,531)			261.2%	
1090	Monthly Loyalty Rewards	0	117	92	(25)			126.9%	
1091	Cash back rebates	0	39	48	9			81.6%	
	Investment :- Income	**3,946**	**10,738**	**4,191**	**(6,547)**			**256.2%**	**0**
4060	Bank Charges & card fees	85	1,002	899	(103)		(103)	111.4%	
	Investment :- Indirect Expenditure	**85**	**1,002**	**899**	**(103)**	**0**	**(103)**	**111.4%**	**0**
	Net Income over Expenditure	**3,861**	**9,736**	**3,292**	**(6,444)**				
160	Planning								
4130	Hire of Rooms	0	0	300	300		300	0.0%	
	Planning :- Indirect Expenditure	**0**	**0**	**300**	**300**	**0**	**300**	**0.0%**	**0**
	Net Expenditure	**0**	**0**	**(300)**	**(300)**				
170	Health and Safety								
4135	Consultancy Fees	0	0	1,000	1,000		1,000	0.0%	
4140	Defibrillator	0	665	357	(308)		(308)	186.3%	140
4295	Equipment - New/Replacement	0	268	250	(18)		(18)	107.3%	
4630	Consumables	0	25	27	2		2	91.7%	
4635	cleaning agents/materials	0	194	0	(194)		(194)	0.0%	
	Health and Safety :- Indirect Expenditure	**0**	**1,153**	**1,634**	**481**	**0**	**481**	**70.5%**	**140**
	Net Expenditure	**0**	**(1,153)**	**(1,634)**	**(481)**				
6000	plus Transfer from EMR	0	140						
	Movement to/(from) Gen Reserve	**0**	**(1,012)**						
180	Media and Communications								
4105	Newsletter-Printing/Distributi	350	4,250	5,124	874		874	82.9%	
4110	Website and Emails	0	577	1,690	1,113		1,113	34.2%	
4155	IT Infrastructure	0	0	600	600		600	0.0%	
4460	CCTV	0	0	500	500		500	0.0%	
4685	Noticeboards	0	0	150	150		150	0.0%	
	Media and Communications :- Indirect Expenditure	**350**	**4,827**	**8,064**	**3,237**	**0**	**3,237**	**59.9%**	**0**
	Net Expenditure	**(350)**	**(4,827)**	**(8,064)**	**(3,237)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
190	Stores								
4150	Utilities & business rates	170	1,530	1,623	93		93	94.3%	
	Stores :- Indirect Expenditure	**170**	**1,530**	**1,623**	**93**	**0**	**93**	**94.3%**	**0**
	Net Expenditure	**(170)**	**(1,530)**	**(1,623)**	**(93)**				
195	Tractor Shed								
4150	Utilities & business rates	363	12,213	3,466	(8,747)		(8,747)	352.4%	
4450	Inspections	200	390	473	83		83	82.5%	
4560	Property Maintain/Replacement	0	454	720	266	80	186	74.2%	
	Tractor Shed :- Indirect Expenditure	**563**	**13,057**	**4,659**	**(8,398)**	**80**	**(8,478)**	**282.0%**	**0**
	Net Expenditure	**(563)**	**(13,057)**	**(4,659)**	**8,398**				
200	Residents' Parties								
4115	Consumable- Food/Beverage	374	607	595	(12)	56	(68)	111.4%	
4120	Over 65 Entertainment	0	220	160	(60)		(60)	137.5%	
4630	Consumables	0	36	148	112	40	72	51.3%	
	Residents' Parties :- Indirect Expenditure	**374**	**863**	**903**	**40**	**96**	**(56)**	**106.2%**	**0**
	Net Expenditure	**(374)**	**(863)**	**(903)**	**(40)**				
205	Events								
1480	Events income	624	3,744	1,550	(2,194)			241.6%	
	Events :- Income	**624**	**3,744**	**1,550**	**(2,194)**			**241.6%**	**0**
4122	Events	229	4,692	4,709	17	767	(749)	115.9%	
4123	Bar trading costs	226	226	0	(226)		(226)	0.0%	
	Events :- Indirect Expenditure	**455**	**4,918**	**4,709**	**(209)**	**767**	**(975)**	**120.7%**	**0**
	Net Income over Expenditure	**169**	**(1,173)**	**(3,159)**	**(1,986)**				
210	Grounds								
1200	Football Hire Charges	105	805	2,106	1,301			38.2%	
1210	Football Training Area Hire	48	396	986	590			40.2%	
1215	Grass cutting agreement	(968)	14,282	16,735	2,453			85.3%	
1270	Floodlights Income	0	27	26	(1)			104.2%	
	Grounds :- Income	**(815)**	**15,510**	**19,853**	**4,343**			**78.1%**	**0**
4160	Repairs/Maintenance	0	111	0	(111)		(111)	0.0%	
4195	Keys/Locks	26	394	204	(190)	30	(219)	207.5%	
4200	Locking parks	96	840	2,772	1,932		1,932	30.3%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4205	Replacement Bins	157	381	2,200	1,819		1,819	17.3%	
4210	Emptying Bins/Fresheners	52	4,942	5,457	515		515	90.6%	
4215	Seats - Repair/Replacement	0	0	1,200	1,200		1,200	0.0%	
4220	Signage - New/Replacement	0	15	500	485		485	2.9%	
4225	Floodlights Maintenance/Repair	0	1,400	1,460	60		60	95.9%	
4235	grounds alarm system	0	(147)	0	147		147	0.0%	
4245	Highway grass verge cutting	0	6,779	10,653	3,874		3,874	63.6%	
4255	Skip hire	0	830	2,730	1,900		1,900	30.4%	
4260	Shrub/Tree/Hedge	387	944	1,000	56	15	41	95.9%	
4270	Fertilisers/Weed & Moss Killer	36	516	0	(516)	15	(531)	0.0%	
4275	Contractor Spray	0	0	1,906	1,906		1,906	0.0%	
4295	Equipment - New/Replacement	0	12,873	525	(12,348)		(12,348)	2452.0%	
4300	Equipment-Repair/Maintenance	653	789	0	(789)	69	(858)	0.0%	
4305	Parts- Repair/Replace/Spare	0	41	0	(41)		(41)	0.0%	
4320	Small tools	39	244	1,052	808	25	783	25.6%	
4325	fence repairs	0	0	5,000	5,000		5,000	0.0%	
4390	Materials	1,179	1,733	4,123	2,390	399	1,992	51.7%	
4395	Wetting Agents/Preservatives	0	0	233	233		233	0.0%	
4435	Contingencies	0	0	2,500	2,500		2,500	0.0%	
4560	Property Maintain/Replacement	0	60	0	(60)		(60)	0.0%	
4630	Consumables	0	0	75	75		75	0.0%	
4635	cleaning agents/materials	0	67	450	383		383	15.0%	
	Grounds :- Indirect Expenditure	**2,626**	**32,811**	**44,040**	**11,229**	**552**	**10,676**	**75.8%**	**0**
	Net Income over Expenditure	**(3,441)**	**(17,301)**	**(24,187)**	**(6,886)**				
220	Machinery and Vehicles								
4160	Repairs/Maintenance	95	1,426	1,433	7	241	(234)	116.3%	
4265	Fuel	127	1,558	2,640	1,082		1,082	59.0%	
4290	Servicing	1,294	1,465	4,725	3,260	239	3,021	36.1%	
4295	Equipment - New/Replacement	0	57	57	0		0	99.8%	
4310	Hire of Machinery & vehicles	495	4,548	6,690	2,142		2,142	68.0%	
4555	Vehicles	0	228	0	(228)		(228)	0.0%	
	Machinery and Vehicles :- Indirect Expenditure	**2,012**	**9,282**	**15,545**	**6,263**	**480**	**5,783**	**62.8%**	**0**
	Net Expenditure	**(2,012)**	**(9,282)**	**(15,545)**	**(6,263)**				
230	Trees								
4240	Emergency Work	36	36	1,668	1,632	9	1,623	2.7%	
4450	Inspections	495	495	0	(495)		(495)	0.0%	
4455	work & inspections	0	0	8,067	8,067		8,067	0.0%	
	Trees :- Indirect Expenditure	**531**	**531**	**9,735**	**9,204**	**9**	**9,195**	**5.5%**	**0**
	Net Expenditure	**(531)**	**(531)**	**(9,735)**	**(9,204)**				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
240	Allotments								
1100	Allotment Income	218	4,502	3,220	(1,282)			139.8%	
1110	Water Recharge	0	(908)	0	908			0.0%	
1111	Electricty Recharge	0	39	0	(39)			0.0%	
1115	Pest control Recharge	0	(390)	0	390			0.0%	
	Allotments :- Income	**218**	**3,244**	**3,220**	**(24)**			**100.7%**	**0**
4145	Landowner Rent	0	2,149	1,550	(599)		(599)	138.6%	
4150	Utilities & business rates	0	760	192	(568)		(568)	395.8%	
4390	Materials	0	402	1,238	836		836	32.5%	
4435	Contingencies	0	0	613	613		613	0.0%	
4560	Property Maintain/Replacement	0	0	600	600		600	0.0%	
	Allotments :- Indirect Expenditure	**0**	**3,311**	**4,193**	**882**	**0**	**882**	**79.0%**	**0**
	Net Income over Expenditure	**218**	**(67)**	**(973)**	**(906)**				
250	Play Areas								
4295	Equipment - New/Replacement	0	32	2,000	1,968		1,968	1.6%	
4300	Equipment-Repair/Maintenance	0	87	2,500	2,413		2,413	3.5%	
4450	Inspections	0	294	250	(44)		(44)	117.6%	
	Play Areas :- Indirect Expenditure	**0**	**413**	**4,750**	**4,337**	**0**	**4,337**	**8.7%**	**0**
	Net Expenditure	**0**	**(413)**	**(4,750)**	**(4,337)**				
255	Hard Courts and Car Park								
1225	Outside courts	0	892	1,816	924			49.1%	
	Hard Courts and Car Park :- Income	**0**	**892**	**1,816**	**924**			**49.1%**	**0**
4300	Equipment-Repair/Maintenance	0	0	1,000	1,000		1,000	0.0%	
4340	Surface - Repair	0	0	500	500		500	0.0%	
4345	Surface Clean Chemicals	0	0	365	365		365	0.0%	
4560	Property Maintain/Replacement	0	0	675	675		675	0.0%	
4580	Car Park/ Pathways	0	83	0	(83)		(83)	0.0%	
	Hard Courts and Car Park :- Indirect Expenditure	**0**	**83**	**2,540**	**2,457**	**0**	**2,457**	**3.3%**	**0**
	Net Income over Expenditure	**0**	**809**	**(724)**	**(1,533)**				
260	Bowling Green								
1240	Bowls Hire Charges	0	1,900	1,900	0			100.0%	
	Bowling Green :- Income	**0**	**1,900**	**1,900**	**0**			**100.0%**	**0**
4160	Repairs/Maintenance	0	0	200	200		200	0.0%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4390	Materials	0	1,595	2,445	850	30	820	66.5%	
	Bowling Green :- Indirect Expenditure	**0**	**1,595**	**2,645**	**1,050**	**30**	**1,020**	**61.4%**	**0**
	Net Income over Expenditure	**0**	**305**	**(745)**	**(1,050)**				
265	Memorials								
1280	Memorial Garden Income	0	38	0	(38)			0.0%	
	Memorials :- Income	**0**	**38**	**0**	**(38)**				**0**
4360	Rose Renewal	0	8	400	392		392	2.1%	
4575	War Memorial	0	125	350	225	7	219	37.5%	
	Memorials :- Indirect Expenditure	**0**	**133**	**750**	**617**	**7**	**610**	**18.7%**	**0**
	Net Income over Expenditure	**0**	**(96)**	**(750)**	**(654)**				
270	Traffic Highways/Environment								
1350	Parish Partnership grant	0	6,143	6,143	0			100.0%	
	Traffic Highways/Environment :- Income	**0**	**6,143**	**6,143**	**0**			**100.0%**	**0**
4655	Bus Shelters	0	0	596	596		596	0.0%	
4670	Parish Partnership Scheme	0	12,286	12,286	0		0	100.0%	
	Traffic Highways/Environment :- Indirect Expenditure	**0**	**12,286**	**12,882**	**596**	**0**	**596**	**95.4%**	**0**
	Net Income over Expenditure	**0**	**(6,143)**	**(6,739)**	**(596)**				
300	Cafe								
1500	Café Income	4,407	37,213	36,000	(1,213)			103.4%	
	Cafe :- Income	**4,407**	**37,213**	**36,000**	**(1,213)**			**103.4%**	**0**
4070	Profess Fees/Agency Personnel	0	1,200	0	(1,200)		(1,200)	0.0%	
4160	Repairs/Maintenance	0	65	0	(65)		(65)	0.0%	
4295	Equipment - New/Replacement	0	15	0	(15)		(15)	0.0%	
4300	Equipment-Repair/Maintenance	0	63	76	13		13	83.1%	
4435	Contingencies	0	659	0	(659)		(659)	0.0%	
4630	Consumables	36	286	1,750	1,464		1,464	16.3%	
4635	cleaning agents/materials	0	23	150	127		127	15.2%	
4700	Machine Rental	0	(28)	0	28		28	0.0%	
4710	Café Purchases	1,429	16,610	21,417	4,807	1,096	3,711	82.7%	
4711	Community fridge/ fruit & veg	0	119	282	163		163	42.3%	
	Cafe :- Indirect Expenditure	**1,465**	**19,012**	**23,675**	**4,663**	**1,096**	**3,568**	**84.9%**	**0**
	Net Income over Expenditure	**2,941**	**18,201**	**12,325**	**(5,876)**				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	**13,340**	**756,399**	**128,777**	**(627,622)**			**587.4%**	
Expenditure	**72,411**	**566,640**	**739,215**	**172,575**	**12,656**	**159,919**	**78.4%**	
Net Income over Expenditure	**(59,071)**	**189,759**	**(610,438)**	**(800,197)**				
plus Transfer from EMR	**0**	**1,667**						
less Transfer to EMR	**0**	**8,784**						
Movement to/(from) Gen Reserve	**(59,071)**	**182,643**						

Meeting of Hellesdon Parish Council 14th January 2025

Item 6f – Finance

To Consider Allocation of CIL in Earmarked Reserves

The following are CIL payments forming part of earmarked reserves:

CIL 2023/2024	£62,242.78
CIL 2024/2025	£8,784.04
TOTAL	£71,026.82

The amounts are separated in earmarked reserves because the funds should look to be spent within a five year period. Should they not be expended, or a plan put in place for long term expenditure, the developer has a right to ask for the funds back (as they will be deemed unnecessary to mitigate the effects of development).

Meeting of Hellesdon Parish Council 14th January 2025

Item 6g – To Approve the Budget and Associated Precept for 2025/2026

The budget has been created by consulting with all the committees of Hellesdon Parish Council. This information was collated and presented to the Policy, Property and Resources Committee on 12th December. As a result of which, the following is proposed:

Budget of:	**£779,238.99**
Less Income:	**£142,702.32**
Proposed Precept:	**£634,036.67**

This equates to a Band D of £159.51. Last year the Band D was £151.92 therefore an increase of £7.59 per annum (4.99% increase).

Cost code	2024/2025 Gross Expenditure	2024/2025 Income	2024/2025 Net expenditure
Community Centre	£50,341.00	£53,500.00	-£3,159.00
Administration	£26,419.00	£0.00	£26,419.00
Council office	£88,779.00	£604.00	£88,175.00
Investment	£899.00	£4,191.00	-£3,292.00
Planning	£300.00	£0.00	£300.00
H & S	£1,634.00	£0.00	£1,634.00
Media & Comms	£8,064.00	£0.00	£8,064.00
Stores	£1,623.00	£0.00	£1,623.00
Tractor shed	£4,659.00	£0.00	£4,659.00
Resident's Party	£903.00	£0.00	£903.00
Events	£4,000.00	£1,550.00	£2,450.00
Grounds	£43,266.27	£19,853.14	£23,413.13
M & V	£14,355.00	£0.00	£14,355.00
Trees	£9,735.00	£0.00	£9,735.00
Allotments	£4,193.00	£3,220.00	£973.00
Play areas	£4,750.00	£0.00	£4,750.00
Hard Courts & car park	£2,540.00	£1,816.00	£724.00
Bowling green	£2,645.00	£1,900.00	£745.00
Memorials	£750.00	£0.00	£750.00
Traffic & Highways	£12,882.00	£6,143.00	£6,739.00
Staffing	£421,444.54	£0.00	£421,444.54
Cafe	£23,422.00	£36,000.00	-£12,578.00
Environment			
Balancing Figure from Reserves			-£1,781.00
Total	**£727,603.81**	**£128,777.14**	**£597,045.67**

Cost code	2025/2026 Gross Expenditure	2025/2026 Income	2025/2026 Net expenditure	Increase / Decrease on previous year	
Community Centre	£65,114.00	£59,000.00	£6,114.00	£9,273.00	-293.54%
Administration	£26,116.00	£0.00	£26,116.00	-£303.00	-1.15%
Council office	£102,649.90	£2,200.00	£100,449.90	£12,274.90	13.92%
Investment	£1,500.00	£4,191.00	-£2,691.00	£601.00	-18.26%
Planning	£300.00	£0.00	£300.00	£0.00	0.00%
H & S	£1,750.00	£0.00	£1,750.00	£116.00	7.10%
Media & Comms	£7,574.50	£0.00	£7,574.50	-£489.50	-6.07%
Stores	£1,705.00	£0.00	£1,705.00	£82.00	5.05%
Tractor shed	£5,250.00	£0.00	£5,250.00	£591.00	12.69%
Resident's Party	£950.00	£0.00	£950.00	£47.00	5.20%
Events	£9,000.00	£6,050.00	£2,950.00	£500.00	20.41%
Grounds	£47,195.00	£20,467.00	£26,728.00	£3,314.87	14.16%
M & V	£19,170.00	£0.00	£19,170.00	£4,815.00	33.54%
Trees	£6,668.00	£0.00	£6,668.00	-£3,067.00	-31.50%
Allotments	£6,200.00	£4,000.00	£2,200.00	£1,227.00	126.10%
Play areas	£3,850.00	£0.00	£3,850.00	-£900.00	-18.95%
Hard Courts & car park	£2,000.00	£1,816.00	£184.00	-£540.00	-74.59%
Bowling green	£2,400.00	£2,090.00	£310.00	-£435.00	-58.39%
Memorials	£750.00	£0.00	£750.00	£0.00	0.00%
Traffic & Highways	£4,776.64	£1,888.32	£2,888.32	-£3,850.68	-57.14%
Staffing	£438,469.95	£0.00	£438,469.95	£17,025.41	4.04%
Cafe	£25,350.00	£41,000.00	-£15,650.00	-£3,072.00	24.42%
	£500.00	£0.00	£500.00	£500.00	
			-£2,500.00		
Balancing Figure from Reserves					
Total	**£779,238.99**	**£142,702.32**	**£634,036.67**	£36,991.00	6.20%

Tax Base	3930			**Tax Base**	3975		
		Band D	£151.92			**Band D**	**£159.51**
			£2.79 per week				£3.07 per week
							£0.28 increase per week

	Diff 24/25		
	£7.59	**4.99%**	**Band D Increase**

2024/2025

Band H Per Annum	Band G Per Annum	Band F Per Annum	Band E Per Annum	Band D Per Annum	Band C per Annum	Band B Per Annum	Band A Per Annum	Percentage Increase
£319.01	£265.84	£230.40	£194.95	£159.51	£141.78	£124.06	£106.34	4.99%

Historic Tax Base	23/24	3866
	24/25	3930

		2023/2024		2024/2025				2025/2026
		Budget	Actual	Budget	Actual 30/09	Predicted to 31/03	Total to 31/03	Budget
100	**Community Centre**							
1400	Community Centre Income	£ 45,225.00	£ 54,264.00	£ 53,500.00	-£ 10,256.00		MB c/n	£ 59,000.00
1410	Community Centre Inc ML Room	£ -	£ 9,179.00	£ -	£ 14,321.00	£ 11,000.00	£ 25,321.00	£ -
1415	Community Centre Inc SW Room	£ -	£ 5,571.00	£ -	£ 11,405.00	£ 9,750.00	£ 21,155.00	£ -
1420	Community Centre Inc OH Room	£ -	£ 270.00	£ -	£ 5,960.00	£ 4,000.00	£ 9,960.00	£ -
1435	Warm room grants	£ -	£ 1,100.00	£ -	£ -	£ 500.00	£ 500.00	£ -
1440	Community Centre Inc Ww Room	£ -	£ 27.00	£ -	£ 990.00	£ 400.00	£ 1,390.00	£ -
1445	Community centre kitchenette	£ -	£ 353.00	£ -	£ 688.00	£ 350.00	£ 1,038.00	£ -
1455	Community centre stage hire	£ -	£ 20.00	£ -	£ 311.00	£ 30.00	£ 341.00	£ -
1460	Hire of flasks	£ -	£ 208.00	£ -	£ 212.00	£ 200.00	£ 412.00	£ -
1470	Hire of urn	£ -	£ -	£ -	£ 2.00	£ 4.00	£ 6.00	£ -
1475	Storage charge	£ -	£ 200.00	£ -	£ 488.00	£ 370.00	£ 858.00	£ -
1476	Old Parish Office	£ -	£ -		£ 1,049.00	£ 1,049.00	£ 2,098.00	
	SEG					£ 100.00	£ 100.00	
	Sell Excess Chairs					£ 480.00	£ 480.00	
	Total income	**£ 45,225.00**	**£ 71,192.00**	**£ 53,500.00**	**£ 25,170.00**	**£ 28,233.00**	**£ 63,659.00**	**£ 59,000.00**
4150	Utilities	£ 25,315.00	£ 28,343.00	£ 26,581.00	£ 11,991.00	£ 14,590.00	£ 26,581.00	£ 29,500.00
4250	PHS services	£ 2,424.00	£ 3,246.00	£ 4,000.00	£ 4,661.00	£ -	£ 4,661.00	£ 5,250.00
4295	Equipment - New/Replacement	£ 1,897.00	£ 5,903.00	£ 8,860.00	£ 1,907.00	£ 5,953.00	£ 7,860.00	£ 8,864.00
4295	Rolling Fire Door Replacement			£ 5,000.00			£ 8,000.00	£ 8,000.00
4295	Rolling table replacement						£ 2,000.00	£ 1,600.00
4300	Equipment-Repair/Maintenance	£ 500.00	£ 617.00	£ 657.00	£ 95.00	£ 500.00	£ 595.00	£ 700.00
4435	Contingencies	£ -	£ 125.00	£ 2,500.00	£ -	£ 1,500.00	£ 1,500.00	£ 1,500.00
4450	Inspections	£ 624.00	£ 1,315.00	£ 661.00	£ 606.00	£ -	£ 606.00	£ 700.00
4480	Memberships & Subscriptions (music/mic, TV)	£ 1,680.00	£ 1,748.00	£ 1,980.00	£ -	£ 1,980.00	£ 1,980.00	£ 2,500.00
4560	Property Maintain	£ 1,500.00	£ 1,855.00	£ 1,589.00	£ 2,925.00	£ 500.00	£ 3,425.00	£ 3,500.00
4630	Consumables	£ 25.00	£ 134.00	£ 166.00	£ 401.00	£ 200.00	£ 601.00	£ 750.00
4635	cleaning agents/materials	£ 1,500.00	£ 1,759.00	£ 900.00	£ 941.00	£ 900.00	£ 1,841.00	£ 2,000.00
	Warm Room Consumables							£ 250.00
	Total Expenditure	**£ 35,465.00**	**£ 45,045.00**	**£ 52,894.00**	**£ 23,527.00**	**£ 26,123.00**	**£ 49,650.00**	**£ 65,114.00**
110	**Administration**							
4065	councillor training	£ 1,000.00	£ 260.00	£ 1,000.00	£ 40.00	£ 100.00	£ 140.00	£ 1,000.00
4070	Professional fees	£ 5,950.00	£ -	£ 5,000.00	£ -	£ 1,500.00	£ 1,500.00	£ 5,000.00
4465	External Audit	£ 1,750.00	£ 2,100.00	£ 2,205.00	£ 1,680.00	£ -	£ 1,680.00	£ 1,680.00
4470	Internal Audit	£ 2,981.00	£ 2,740.00	£ 3,363.00	£ 1,925.00	£ 1,438.00	£ 3,363.00	£ 3,270.00
4475	Legal Fees	£ -	£ -	£ 667.00	£ 392.00	£ 250.00	£ 642.00	£ 667.00
4480	Memberships & Subscriptions	£ 2,000.00	£ 2,261.00	£ 2,874.00	£ 1,970.00	£ -	£ 1,970.00	£ 2,374.00
4550	Insurance	£ 10,771.00	£ 10,418.00	£ 11,310.00	£ 11,277.00	£ 154.00	£ 11,431.00	£ 12,125.00
	Total Expenditure	**£ 24,452.00**	**£ 17,779.00**	**£ 26,419.00**	**£ 17,284.00**	**£ 3,442.00**	**£ 20,726.00**	**£ 26,116.00**
120	**Staff**							
4000	Admin Staff	£124,884.00	£85,954.00	£128,356.00	£46,551.00	£46,010.56	£92,561.56	£ 127,393.03
4010	Groundstaff	£79,682.00	£68,276.00	£87,139.00	£33,297.00	£34,961.85	£68,258.85	£ 88,423.68
4020	Care Takers	£63,861.00	£58,382.00	£89,764.00	£32,855.00	£34,497.75	£67,352.75	£ 86,743.55
4025	Cafe Staff	£29,868.00	£24,785.00	£31,721.00	£14,254.00	£14,966.70	£29,220.70	£ 34,292.61
4030	Additional Staff	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£ 3,450.00
4040	PAYE	£0.00	£46,626.00	£0.00	£22,154.00	£23,261.70	£45,415.70	£ -
4045	Pension Scheme	£43,993.00	£58,359.00	£44,443.00	£28,374.00	£28,000.00	£56,374.00	£ 37,999.68
4055	Staff training	£4,000.00	£4,443.00	£4,500.00	£214.00	£2,500.00	£2,714.00	£ 4,500.00
4070	Profess Fees/Agency Personnel / Norse	£0.00	£252.00	£4,645.00	£3,011.00	£1,500.00	£4,511.00	£ 4,127.00
4080	Employer NI	£25,139.00	£23,929.00	£28,376.00	£12,582.00	£13,336.92	£25,918.92	£ 39,040.39
4090	Protective clothing/workwear	£3,405.00	£1,735.00	£2,500.00	£1,081.00	£750.00	£1,831.00	£ 2,500.00
4480	Memberships & Subscriptions	£353.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	salary strain sick pay contingency							£ 10,000.00
		£375,185.00	**£372,741.00**	**£421,444.00**	**£194,373.00**	**£199,785.48**	**£394,158.48**	**£ 438,469.95**
130	**Council Office**							
1355	Provision of training	£ -	£ 190.00	£ -	£ -	£ -	£ -	£ -
1360	Electricity FIT	£ 666.00	£ 375.00	£ 604.00	£ 154.00	£ 75.00	£ 229.00	£ 200.00
1375	Misc refund	£ -	£ 1,042.00	£ -		£ -		£ -
1490	Misc donations received	£ -	£ 191.00	£ -	£ -	£ -	£ 10.00	£ -
	HIRE OF COUNCIL CHAMBER							£ 2,000.00
	Total income	**£ 666.00**	**£ 1,798.00**	**£ 604.00**	**£ 154.00**	**£ 75.00**	**£ 239.00**	**£ 2,200.00**
4112	Advertising	£ 343.00	£ 1,194.00	£ 360.00	£ -	£ 300.00	£ 300.00	£ 500.00
4150	Utilities	£ 14,843.00	£ 17,399.00	£ 17,750.00	£ 7,084.00	£ 10,500.00	£ 17,584.00	£ 18,500.00
4250	PHS services	£ 56.00	£ 56.00	£ 130.00	£ 101.00	£ 29.00	£ 130.00	£ 136.50
4295	Equipment - New/Replacement	£ 3,671.00	£ 899.00	£ 1,968.00	£ 131.00	£ 500.00	£ 631.00	£ 2,066.40
4400	Chairman's Budget	£ 1,694.00	£ 62.00	£ 1,500.00	£ 10.00	£ 400.00	£ 410.00	£ 1,500.00
4405	Expense/Mileage Members	£ 100.00	£ 19.00	£ 100.00	£ -	£ 50.00	£ 50.00	£ 100.00
4410	Expense/Mileage Staff	£ 100.00	£ 142.00	£ 100.00	£ 23.00	£ 25.00	£ 48.00	£ 100.00
4415	Refreshments	£ 287.00	£ 439.00	£ 524.00	£ 223.00	£ 223.00	£ 446.00	£ 550.00
4420	Telephone and Broadband	£ 3,398.00	£ 2,979.00	£ 3,379.00	£ 1,970.00	£ 1,355.00	£ 3,325.00	£ 4,500.00
4425	IT Support and Maintenance	£ 5,006.00	£ 4,842.00	£ 6,689.00	£ 2,422.00	£ 3,868.26	£ 6,290.26	£ 8,250.00
4430	Photocopier	£ 2,498.00	£ 945.00	£ 1,338.00	£ 466.00	£ 750.00	£ 1,216.00	£ 1,500.00
4435	Contingencies	£ 100.00	£ 30.00	£ 500.00	£ -	£ 250.00	£ 250.00	£ 500.00
4440	Stationery	£ 543.00	£ 782.00	£ 966.00	£ 290.00	£ 500.00	£ 790.00	£ 1,000.00
4445	Postage	£ 60.00	£ 120.00	£ 237.00	£ 36.00	£ 150.00	£ 186.00	£ 237.00
4450	Inspections	£ 661.00	£ 630.00	£ 1,237.00	£ 210.00	£ 500.00	£ 710.00	£ 1,300.00
4485	Other Licences/Fees	£ 3,116.00	£ 2,803.00	£ 2,881.00	£ 3,362.00	£ 100.00	£ 3,462.00	£ 3,750.00
4500	PWLB	£ 43,094.00	£ 43,095.00	£ 43,094.00	£ 21,547.00	£ 21,547.00	£ 43,094.00	£ 43,094.00
4560	Property Maintain/Replacement	£ 3,874.00	£ 3,284.00	£ 5,509.00	£ 1,146.00	£ 2,000.00	£ 3,146.00	£ 5,750.00
4565	Elections/Parish Poll	£ 4,500.00	£ 6,689.00	£ -	£ 7,857.00	£ -	£ 7,857.00	£ 8,000.00
4570	Church Grass Cutting Contribut	£ 800.00	£ 1,500.00	£ 800.00	£ -	£ 750.00	£ 750.00	£ 800.00
4595	Misc contributions	£ 200.00	£ 50.00	£ 200.00	£ -	£ 150.00	£ 150.00	£ 200.00
4630	Consumables	£ 210.00	£ 8.00	£ 210.00	£ -	£ 50.00	£ 50.00	£ 210.00
4635	cleaning agents/materials	£ 106.00	£ 10.00	£ 106.00	£ -	£ 100.00	£ 100.00	£ 106.00
	Total Expenditure	**£ 89,260.00**	**£ 87,977.00**	**£ 89,578.00**	**£ 46,878.00**	**£ 44,097.26**	**£ 90,675.26**	**£ 102,649.90**

150	**Investment**							
1080	Bank Interest Received	£ 80.00	£ 10,914.00	£ 4,051.00	£ 6,636.00	£ 5,500.00	£ 4,051.00	£ 4,051.00
1090	Monthly Loyalty Rewards	£ 10.00	£ 109.00	£ 92.00	£ 82.00	£ 50.00	£ 92.00	£ 92.00
1091	Cash back rebates	£ -	£ 54.00	£ 48.00	£ 34.00	£ 24.00	£ 44.00	£ 48.00
	Total income	**£ 90.00**	**£ 11,077.00**	**£ 4,191.00**	**£ 6,752.00**	**£ 5,574.00**	**£ 4,187.00**	**£ 4,191.00**
4060	Bank Charges & card fees	£ 318.00	£ 1,020.00	£ 899.00	£ 689.00	£ 689.00	£ 1,378.00	£ 1,500.00
	Total Expenditure	**£ 318.00**	**£ 1,020.00**	**£ 899.00**	**£ 689.00**	**£ 689.00**	**£ 1,378.00**	**£ 1,500.00**
160	**Planning**							
4130	Hire of Rooms	£ 300.00	£ 325.00	£ 300.00	£ -	£ -	£ -	£ 300.00
	Total Expenditure	**£ 300.00**	**£ 325.00**	**£ 300.00**	**£ -**	**£ -**	**£ -**	**£ 300.00**
170	**Health and Safety**							
4135	Consultancy Fees	£ 2,995.00	£ 1,996.00	£ 1,000.00	£ -	£ 500.00	£ 500.00	£ 1,000.00
4140	Defibrillator	£ 340.00	£ 801.00	£ 357.00	£ 315.00	£ 40.00	£ 355.00	£ 400.00
4295	Equipment - New/Replacement	£ 163.00	£ 119.00	£ 250.00	£ 268.00		£ 268.00	£ 300.00
4630	Consumables	£ -	£ 13.00	£ 27.00	£ 25.00		£ 25.00	£ 50.00
	Total Expenditure	**£ 3,498.00**	**£ 2,929.00**	**£ 1,634.00**	**£ 608.00**	**£ 540.00**	**£ 1,148.00**	**£ 1,750.00**
180	**Media and Communications**							
4105	Newsletter-Printing/Distributi	£ 5,634.00	£ 4,840.00	£ 5,124.00	£ 2,650.00	£ 2,650.00	£ 5,300.00	£ 4,500.00
4110	Website and Emails	£ 1,071.00	£ 2,462.00	£ 1,690.00	£ 577.00	£ 248.00	£ 825.00	£ 1,774.50
4155	IT Infrastructure	£ 2,000.00	£ -	£ 600.00	£ -	£ -	£ -	£ 600.00
4460	CCTV	£ 1,450.00	£ 4,823.00	£ 500.00	£ -	£ -	£ -	£ 500.00
4685	Noticeboards	£ 1,484.00	£ -	£ 150.00	£ -	£ -	£ -	£ 200.00
	Total Expenditure	**£ 11,639.00**	**£ 12,125.00**	**£ 8,064.00**	**£ 3,227.00**	**£ 2,898.00**	**£ 6,125.00**	**£ 7,574.50**
190	**Stores**							
4150	Utilities	£1,546.00	£1,546.00	£1,623.00	£1,020.00	£603.00	£1,623.00	£1,705.00
	Total Expenditure	**£1,546.00**	**£1,546.00**	**£1,623.00**	**£1,020.00**	**£603.00**	**£1,623.00**	**£1,705.00**
195	**Tractor Shed**							
4150	Utilities	£ 3,301.00	£ 3,301.00	£ 3,466.00	£ 2,179.00	£ 1,287.00	£ 3,466.00	£4,000.00
4450	Inspections	£ 585.00	£ 450.00	£ 473.00	£ 190.00	£ 250.00	£ 440.00	£500.00
4460	CCTV	£ 198.00	£ -	£ -	£ -	£ -	£ -	£0.00
4560	Property Maintain/Replacement	£ -	£ 418.00	£ 720.00	£ 454.00	£ 250.00	£ 704.00	£750.00
	Total Expenditure	**£ 4,084.00**	**£ 4,169.00**	**£ 4,659.00**	**£ 2,823.00**	**£ 1,787.00**	**£ 4,610.00**	**£5,250.00**
200	**Residents' Parties**							
4115	Consumable- Food/Beverage	£550.00	£436.00	£595.00	£20.00	£575.00	£595.00	£600.00
4120	Over 65 Entertainment	£325.00	£325.00	£160.00		£160.00	£160.00	£250.00
4630	Consumables	£125.00	£74.00	£148.00	£36.00	£100.00	£136.00	£100.00
	Total Expenditure	**£1,000.00**	**£835.00**	**£903.00**	**£56.00**	**£835.00**	**£891.00**	**£950.00**
205	**Events**							
1480	Events income	£550.00	£3,401.00	£1,550.00	£2,923.32	£1,900.00	£4,823.32	£5,050.00
	Friday Friends							£1,000.00
	Total Income	**£550.00**	**£3,401.00**	**£1,550.00**	**£2,923.32**	**£1,900.00**	**£4,823.32**	**£6,050.00**
4122	Events	£3,000.00	£4,817.00	£4,709.00	£4,149.63	£2,650.00	£6,799.63	£7,500.00
	Friday Friends							£1,500.00
	Total Expenditure	**£3,000.00**	**£4,817.00**	**£4,709.00**	**£4,149.63**	**£2,650.00**	**£6,799.63**	**£9,000.00**
210	**Grounds**							
1200	Football Hire Charges	£1,270.00	£2,495.00	£2,106.00	£625.00	£1,575.00	£2,200.00	£2,250.00
1210	Football Training Area Hire	£1,134.00	£1,352.00	£986.00	£320.00	£680.00	£1,000.00	£1,000.00
1215	Grass cutting agreement	£1,500.00	£16,407.00	£16,735.00	£17,187.00	£0.00	£17,187.00	£17,187.00
1270	Floodlights Income	£0.00	£24.00	£26.00	£27.00	£3.00	£30.00	£30.00
	Total Income	**£15,978.00**	**£17,404.00**	**£17,404.00**	**£18,159.00**	**£2,258.00**	**£20,417.00**	**£20,467.00**
4195	Keys/Locks	£465.00	£307.00	£204.00	£85.00	£115.00	£200.00	£212.00
4200	Locking parks	£2,244.00	£3,024.00	£2,772.00	£648.00	£2,124.00	£2,772.00	£2,883.00
4205	Replacement Bins	£0.00	£0.00	£2,200.00	£0.00	£2,200.00	£2,200.00	£2,200.00
4210	Emptying Bins/Fresheners	£5,112.00	£5,112.00	£5,457.00	£1,235.00	£4,222.00	£5,457.00	£6,700.00
4215	Seats - Repair/Replacement	£1,000.00	£1,447.00	£1,200.00	£0.00	£1,200.00	£1,200.00	£1,500.00
4220	Signage - New/Replacement	£0.00	£690.00	£500.00	£500.00	£500.00	£500.00	£500.00
4245	Highway grass verge cutting	£9,641.00	£8,911.00	£10,653.00	£6,779.00	£3,874.00	£10,653.00	£11,000.00
4255	Skip hire	£1,583.00	£1,040.00	£2,730.00	£540.00	£2,000.00	£2,540.00	£1,500.00
4260	Shrub/Tree/Hedge	£500.00	£381.00	£1,000.00	£521.00	£479.00	£1,000.00	£1,500.00
4270	Fertilisers/Weed & Moss Killer	£1,845.00	£1,279.00	£0.00	£0.00	£0.00	£0.00	£0.00
4275	Contractor Spray	£0.00	£0.00	£1,906.00	£0.00	£0.00	£0.00	£2,000.00
4295	Equipment - New/Replacement	£396.00	£222.00	£525.00	£167.00	£350.00	£517.00	£4,000.00
4320	Small tools	£1,000.00	£747.00	£1,000.00	£205.00	£750.00	£955.00	£1,000.00
4325	fence repairs	£5,000.00	£3,468.00	£5,000.00	£0.00	£3,595.50	£3,595.50	£5,000.00
4390	Materials	£0.00	£95.00	£4,123.00	£553.00	£3,500.00	£4,053.00	£4,000.00
4395	Wetting Agents/Preservatives	£0.00	£0.00	£233.00	£0.00	£200.00	£200.00	£250.00
4435	Contingencies	£2,880.00	£2,680.00	£2,500.00	£0.00	£2,000.00	£2,000.00	£2,500.00
4630	Consumables	£0.00	£73.00	£75.00	£0.00	£0.00	£0.00	£0.00
4635	cleaning agents/materials	£0.00	£0.00	£450.00	£67.00	£300.00	£367.00	£450.00
	Total Expenditure	**£31,666.00**	**£29,476.00**	**£42,528.00**	**£11,300.00**	**£27,409.50**	**£38,209.50**	**£47,195.00**
220	**Machinery and Vehicles**							
4160	Repairs/Maintenance	£815.00	£944.00	£1,433.00	£1,331.00	£500.00	£1,831.00	£2,000.00
4265	Fuel	£3,030.00	£1,754.00	£2,640.00	£1,362.00	£1,278.00	£2,640.00	£3,000.00
4290	Servicing	£7,682.00	£2,582.00	£4,725.00	£0.00	£2,500.00	£2,500.00	£3,500.00
4295	Equipment - New/Replacement	£12,288.00	£25,439.00	£0.00	£57.00	£12,500.00	£12,557.00	£5,700.00
4310	Hire of Machinery	£6,940.00	£5,940.00	£6,690.00	£2,970.00	£3,470.00	£6,440.00	£3,970.00
4680	Depreciation	£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00
	Total Expenditure	**£31,755.00**	**£36,659.00**	**£15,488.00**	**£5,720.00**	**£20,248.00**	**£25,968.00**	**£19,170.00**
230	**Trees**							
4240	Emergency Work	£1,589.00	£0.00	£1,668.00	£0.00	£750.00	£750.00	£1,668.00
4455	work & inspections	£7,683.00	£2,300.00	£8,067.00	£0.00	£2,000.00	£2,000.00	£5,000.00
	Total Expenditure	**£9,272.00**	**£2,300.00**	**£9,735.00**	**£0.00**	**£2,750.00**	**£2,750.00**	**£6,668.00**

240	**Allotments**							
1100	Allotment Income (inc recharges)	£4,389.00	£4,472.00	£3,220.00	£2,209.00	£2,100.00	£4,309.00	£4,000.00
	Total Income	**£4,389.00**	**£4,472.00**	**£3,220.00**	**£2,209.00**	**£2,100.00**	**£4,309.00**	**£4,000.00**
4145	Landowner Rent	£1,444.00	£1,506.00	£1,550.00	£976.00	£1,173.00	£2,149.00	£2,500.00
4150	Utilities	£1,329.00	£1,014.00	£192.00	£738.00	£96.00	£834.00	£1,000.00
4170	Pest Control	£470.00	£570.00	£0.00	£0.00	£570.00	£570.00	£600.00
4390	Materials	£430.00	£0.00	£1,238.00	£402.00	£500.00	£902.00	£1,200.00
4435	Allotment contingency	0	0	600	0	400	£400.00	£600.00
4560	Property Maintenance	1100	147	4193	0	150	£150.00	£300.00
	Total Expenditure	**£4,773.00**	**£3,237.00**	**£7,773.00**	**£2,116.00**	**£2,889.00**	**£5,005.00**	**£6,200.00**
250	**Play Areas**							
4295	Equipment - New/Replacement	£0.00	£19,730.00	£2,000.00	£32.00	£1,000.00	£1,032.00	£1,500.00
4300	Equipment-Repair/Maintenance	£1,846.00	£1,661.00	£2,500.00	£87.00	£2,000.00	£2,087.00	£2,000.00
4450	Inspections	£279.00	£274.00	£250.00	£294.00	£0.00	£294.00	£350.00
	Total expenditure	**£2,125.00**	**£21,665.00**	**£4,750.00**	**£413.00**	**£3,000.00**	**£3,413.00**	**£3,850.00**
255	**Hard Courts and Car Park**							
1225	Outside courts	£2,000.00	£1,905.00	£1,816.00	£892.00	£900.00	£1,792.00	£1,816.00
	Total Income	**£2,000.00**	**£1,905.00**	**£1,816.00**	**£892.00**	**£900.00**	**£1,792.00**	**£1,816.00**
4300	Equipment-Repair/Maintenance	£0.00	£0.00	£1,000.00	£0.00	£350.00	£350.00	£500.00
4340	Surface - Repair	£1,500.00	£0.00	£500.00	£0.00	£500.00	£500.00	£500.00
4345	Surface Clean Chemicals	£100.00	£341.00	£365.00	£0.00	£500.00	£500.00	£500.00
4560	Property Maintain/Replacement	£1,500.00	£695.00	£675.00	£0.00	£500.00	£500.00	£500.00
	Total Expenditure	**£3,100.00**	**£1,036.00**	**£2,540.00**	**£0.00**	**£1,850.00**	**£1,850.00**	**£2,000.00**
260	**Bowling Green**							
1240	Bowls Hire Charges	£1,800.00	£1,800.00	£1,900.00	£1,900.00	£0.00	£1,900.00	£2,090.00
	Total Income	**£1,800.00**	**£1,800.00**	**£1,900.00**	**£1,900.00**	**£0.00**	**£1,900.00**	**£2,090.00**
4160	Repairs/Maintenance	£222.00	£100.00	£200.00	£0.00	£150.00	£150.00	£200.00
4390	Materials	£1,908.00	£1,486.00	£2,445.00	£1,258.00	£500.00	£1,758.00	£2,200.00
	Total Expenditure	**£2,130.00**	**£1,586.00**	**£2,645.00**	**£1,258.00**	**£650.00**	**£1,908.00**	**£2,400.00**
265	**Memorials**							
4360	Rose Renewal	£420.00	£0.00	£100.00	£0.00	£50.00	£50.00	£400.00
4575	War Memorial	£473.00	£0.00	£300.00	£0.00	£200.00	£200.00	£350.00
	Total Expenditue	**£893.00**	**£0.00**	**£400.00**	**£0.00**	**£250.00**	**£250.00**	**£750.00**
270	**Traffic Highways/Environment**							
1350	Parish Partnership grant	£2,510.00	£3,995.00	£6,143.00	£6,143.00	£0.00	£6,143.00	£1,888.32
	Total Income	**£2,510.00**	**£3,995.00**	**£6,143.00**	**£6,143.00**	**£0.00**	**£6,143.00**	**£1,888.32**
4650	SAMs	£953.00	£909.00	£0.00	£0.00	£0.00	£0.00	£500.00
4655	Bus Shelters repairs/cleaning	£500.00	£0.00	£596.00	£0.00	£300.00	£300.00	£500.00
4670	Parish Partnership Scheme	£5,020.00	£7,990.00	£12,286.00	£12,286.00	£0.00	£12,286.00	£3,776.64
	Total Expenditure	**£6,473.00**	**£8,899.00**	**£12,882.00**	**£12,286.00**	**£300.00**	**£12,586.00**	**£4,776.64**
300	**Cafe**							
1500	Café Income	£25,000.00	£30,645.00	£36,000.00	£23,934.00	£16,000.00	£39,934.00	£41,000.00
	Total Income	**£25,000.00**	**£30,645.00**	**£36,000.00**	**£23,934.00**	**£16,000.00**	**£39,934.00**	**£41,000.00**
1610	cafe capital costs	£0.00	£6,651.00	£0.00	£225.00	£0.00	£225.00	£0.00
4070	Profess Fees/Agency Personnel	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
4300	Equipment Repair / Maintenance	£0.00	£11.00	£0.00	£143.00	£500.00	£643.00	£700.00
4630	Consumables	£0.00	£1,352.00	£1,750.00	£250.00	£500.00	£750.00	£750.00
4635	cleaning agents/materials	£0.00	£355.00	£150.00	£23.00	£75.00	£98.00	£150.00
4710	Café Purchases	£11,115.00	£13,923.00	£21,240.00	£11,723.00	£11,000.00	£22,723.00	£23,500.00
4711	Community fridge	£0.00	£437.00	£282.00	£119.00	£100.00	£219.00	£250.00
	Total Expenditure	**£11,115.00**	**£22,729.00**	**£11,115.00**	**£12,483.00**	**£12,175.00**	**£24,658.00**	**£25,350.00**

Gross Expenditure	**£354,971.24**		**£778,738.99**
Less Income	**£57,040.00**	**£**	**142,702.32**
Net expenditure	**£297,931.24**		**£636,036.67**

Meeting of Hellesdon Parish Council 14th January 2025

Item 7 – Governance

To fill vacant committee positions

Further to the resignation of Cllr Lowthorpe, the following committee now have a position vacant:

Playing Fields, Allotments and Amenities

Community Centre

Environment Committee

HELLESDON PARISH COUNCIL
The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Planning Committee held on Tuesday 10th December 2024 at 6:15pm in Hellesdon Community Centre, Wood View Road, Hellesdon

PRESENT:
Cllr G. Britton
Cllr I. Duckett
Cllr D Maidstone
Cllr R. Sear

Also In Attendance: Mrs F. LeBon (Clerk to the Council) and Mr H. Clark (Deputy Clerk)

1. **Apologies and acceptance for absence**
   Apologies were received from Cllr R. Forder and Cllr S. Holland

2. **Declarations of Interest and Dispensations**
   None made.

3. **To Approve the Minutes of the Committee Meeting held on 12th November 2024**
   Minutes of 12th November 2024 had been previously circulated. The minutes were **AGREED** and signed as a true and accurate record of the meeting.

4. **Public Participation**
   No matters raised.

5. **Planning Outcomes**
   The report was previously circulated and **NOTED.**

6. **Planning Applications for Consideration**
   The following applications were considered and responses to the relevant consultations agreed:

Application	Response to Consultation
2024/3406 - 70 - 72 Boundary Road, NR6 5JB Installation of one feeder pillar and one substation within the car park of McDonalds – Norwich.	No objections.
2024/3445 - 28 Dennis Road, NR6 6UB Erection of front porch, hipped to gable extension including dormer extension and internal remodelling.	No objections.
2024/2923 (Amended Plans) - 5 Margaret Close, NR6 5BS	No objections, subject to the extension not being used as a separate dwelling or annexe.

Approved.....

Date.....

Single storey rear flat roof extension and single storey front pitched roof extension.	
2024/3507 - 61 Woodland Road, NR6 5RW Single storey pitched roof rear extension.	No objections.
2024/3550 - Hellesdon Industrial Park, Drayton High Road, NR6 5DR Variation of condition 2 of 20220436 - The siting of the replacement tower and cabinets need to be slightly altered due to build constraints.	No objections.

7. Items for the Next Agenda

The Clerk advised that it is hoped that Bidwells will give a presentation to the Parish Council about the proposed hospital development at the January full council meeting.

The amended Persimmon applications have been submitted and it is anticipated that the Parish Council will hold an extra Parish Council meeting on Monday 6th January 2025 at 7pm in the community centre to consider these applications.

8. Date, time and venue of next meeting

It was **AGREED** that there was no requirement for a meeting on 24th December 2024, therefore it is anticipated that the next meeting will be on Tuesday 14th January 2025 at 6.15pm. Members will be advised if any further planning applications are submitted which require consideration before this date.

The meeting closed at 6.38pm.

DRAFT

Approved.....

Date.....

Accommodation Schedule 2129/SK07 rev D

Ref	Description	Area sq.m	Area sq.ft	Parking	No.	Total sq.ft
Private						
M	1 Bed 2 Person flat	50.50	544	1 PS	4	2174
B3	3 Bed 5 Person detached bungalow	104.32	1123	SG	2	2246
G	2 Bed 4 Person semi-det bungalow	73.38	790	SG	8	6319
H	3 Bed 6 Person detached bungalow	95.00	1023	SG	10	10226
T	3 Bed 5 Person detached bungalow	86.00	926	SG	2	1851
V	3 Bed 5 Person detached bungalow	86.00	926	SG	1	926
T plus	3 Bed 5 Person detached bungalow	95.47	1028	SG	2	2055
V Plus	3 Bed 5 Person detached bungalow	105.17	1132	SG	1	1132
P	2 Bed 4 Person house (terraced/semi)	79.00	850	2 PS	5	4252
Q	3 Bed 5 Person house (terraced)	93.00	1001	2 PS	2	2002
R	2 Bed 4 Person house (terraced/semi)	79.00	850	2 PS	1	850
N	2 Bed 4 Person semi-det bungalow	79.00	850	2 PS	2	1701
			Total		**40**	**35735**

DENOTES TWO STOREY DWELLINGS

DENOTES BUNGALOWS

NOTES

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REVISIONS

REV		DATE
A	Image rotated.	13.11.24.
B	Revised to planners comments.	09.12.24.
C	Local equipped area for play (LEAP) added.	09.12.24.
D	Minor revisions.	13.12.24.

CLIENT:
VELLO HOMES LTD.

PROJECT:
RESIDENTIAL DEVELOPMENT,
LAND OFF HEATH CRESCENT,
HELLESDON,
NORFOLK.

DRAWING TITLE:
PROPOSED SITE LAYOUT

DRAWING STATUS: For Comment

SCALES - 1:500 @ A1 | DATE - NOVEMBER 2024

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HELLESDON PARISH COUNCIL
The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

Minutes of the meeting of the Property, Policy & Resources Committee held on Thursday 12th December 2024 at 7pm at Hellesdon Parish Council Offices, Diamond Jubilee Lodge, Woodview Road, Hellesdon

Present:
Cllr S. Gurney (Chairman)
Cllr D. Britcher
Cllr G. Britton
Cllr D. Maidstone
Cllr B. Johnson

Also in Attendance:
F LeBon (Clerk)

The Chairman welcomed everyone and opened the meeting at 7pm.

1. **Apologies and acceptance for absence**
   Apologies were received from Cllr Douglass and Cllr Smith. These were **ACCEPTED.**

2. **Declarations of Interest and Dispensations**
   No interests declared or dispensations requested. There is an automatic dispensation for members as tax payers of the local area.

3. **To Approve the Minutes of the Meeting Held on 29th April 2024**
   Minutes had been circulated from the meeting held on 29th April 2024. These were **AGREED** as a true and accurate record of the meeting after a proposal from Cllr Britton and a second from Cllr Johnson.

4. **Public Participation**
   No public present at the meeting.

5. **To Review Location and Effectiveness of Parish Dog and Litter Bins**
   A report was presented to members about the locations of litter bins in the parish, and where complaints are received about litter occurring. It was **AGREED**:
   - To source a metal litter bin for Cottinghams Park.
   - To write to the landlord of the shops to the north of the Reepham Road about purchasing a litter bin to alleviate the problem of litter caused by the shops.
   - To contact Norfolk County Council about a litter bin near the new bus shelter on Cromer Road.

Approved.....

Date.....

A second report was presented to members about the locations of dog bins in the parish, and where complaints are received about dog fouling occurring. It was **AGREED** that Broadland officers should be consulted about the best location for dog bins in the following areas:

- Bernham Road
- Additional bin on Meadow Way
- Additional bin near Mountfield Park
- Drayton Wood Road

Once an appropriate location has been identified, the immediate local residents are to be consulted over the positioning.

In addition to this, it was **AGREED** to ask Norfolk County Council highways if grit bins could be sited in the following locations:

- Corner of Hawthorne Avenue and Broom Avenue
- Near Woodland Care Home
- Saracen Road (on the cross roads with Meredith Road and Gowing Road).

6. Policy Review

The following policies were reviewed:

a) Accessibility to Information – **AGREED** with no amendments.
b) CCTV – **AGREED** subject to amendment to reflect erasure of digital images when the CCTV hard drive is full.
c) Data Protection – **AGREED** with no amendments.
d) Accessibility and Disability - **AGREED** with no amendments.
e) Filming, recording and photography at Meetings - **AGREED** with no amendments.
f) Freedom of Information - **AGREED** with no amendments.
g) GDPR - **AGREED** with no amendments.
h) Graffiti - **AGREED** with no amendments.
i) Lone Working - **AGREED** with no amendments.
j) Complaints and Compliments - **AGREED** subject to removal of reference to the subject of the complaint having the right to be accompanied in the complaints panel meeting (if a member of staff is the subject of the complaint, then this falls under the disciplinary procedure).
k) Planning Protocol - **AGREED** with no amendments.
l) Customer Service Policy - **AGREED** with no amendments.
m) Grant Making - **AGREED** subject to the form advising that data will be processed in accordance with the General Data Protection Regulations.
n) Media Relations – **AGREED** with no amendments.
o) Menai Bridge Protocol – **AGREED**, subject to the removal of the word 'Consort' when referring to The Queen.
p) Unreasonably Persistent, Abusive or Vexatious Behaviour – **AGREED** with no amendments.
q) Biodiversity Policy – **AGREED** with no amendments.

7. To Consider CIL Funding Correspondence from Gateway Vineyard Church

Correspondence was circulated about a request for grant funding, specifically from the CIL fund, in excess of the £500 limit placed under the Parish Council's grant making policy. Concerns were raised about the level of community benefit for this project. It was **AGREED** not to financially support this project, however, the Clerk will assist by signposting the church to sources of grant funding where the Parish Council has had recent success.

Approved.....

Date.....

8. **To Consider a Resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 9 in view of the confidential nature of the business to be transacted.**
   This was **AGREED** after a proposal from Cllr Britton and a second from Cllr Johnson.

   The Meeting was Closed to the Press and Public

9. **To Consider Budget for 2025/2026 for Recommendation to Full Council**
   A draft budget had been circulated to members based upon feedback from the Parish Council committees. It was noted that the tax base had increased from 3930 to 3975.
   The impact of the recent government decision to increase employer NI contributions was discussed.
   All areas of the budget were scrutinised and consideration given to moving funds out of earmarked reserves to fund some of the equipment required for the next financial year.
   Emphasis was placed upon the need for looking at efficiencies and suppliers.
   Amendments were made to the draft budget.
   The committee **AGREED**, after a proposal from Cllr Gurney and a second from Cllr Johnson, to present the following budget:

Anticipated Expenditure	£779,238.99
Anticipated Income	£142,702.32
Move from Free Reserves	£2,500.00
Precept Request	£634,036.67

   This represents a Band D figure of £159.51, an increase of £7.59 from 2024/2025 (4.99%).

   This will be presented to full council on 14th January 2025.

   The Meeting was Re-Opened to the Press and Public

10. **Items for the Next Agenda and for Other Committees**
    Budget to full council

11. **To confirm that date of the next meeting.**
    To be confirmed.

    The meeting closed at 8.55pm.

DRAFT

Approved.....

Date.....

Meeting of Hellesdon Parish Council 14th January 2025

Item 10 – Floodlights

To Receive Report on Damage to Floodlight in Car Park and Consider Options for Replacement

The floodlight in the car park is failing and is repeatedly leaving the car park in darkness. An electrician has been approached for advice on replacement of this light and also replacement of the floodlights on the tennis courts, as part of the budgeting process. All the floodlights are of the same age and are all outdated halogen technology. It is likely that as the first one fails, all will fail.

An indicative quote received suggests that it would be beneficial replace all lights at the same time and achieve economies of scale rather replace the lights individually.

An additional benefit of changing all the lights is the saving on electricity costs. The large halogen lamps are costly to run, whereby 150w LED lights would be a cost saving.

One quote has been received. Two further contractors are being shown the project week commencing 6th January. All prices will be presented to members at the Parish Council meeting.

There is currently £675 available in the revenue budget for the car park, and £66,500 in EMR for the tennis courts

THE SPRING ESSENTIAL UPDATE SEMINAR

Spring into action and book a place on our Essential Seminar!

Our Spring Seminar is the perfect opportunity to update yourself on topics relevant to parish and town councils and network with clerks and councillors.

The day includes sessions led by the Norfolk PTS team and invited speakers, as well as break-out sessions during the afternoon.

BOOK THIS COURSE

Date: **Thursday 20 March 2025** Time: **10AM - 3PM**

Venue: **Queen's Hills Community Centre**

Tutor: Julie King, Sara Campbell, Laura Apps-Green, Richard Bishop, Di Dann

Cost: £56 subscribers | £70 non-subscribers including lunch and refreshments

We have a range of guest speakers lined up all bringing with them knowledge and experience in their subject area. Delegates will have the chance to ask them questions and take part in topical breakout sessions.

The following guest speakers have been confirmed:

Norfolk PTS Team
Equality, Diversity & Inclusion

Phil Brown - International Services Ltd
Crushing the myths around data protection and FOI

Colin Raffell - James Hallam Insurance Brokers
Property valuation and liability

Ian Clarke - Executive Editor, Eastern Daily Press
Dealing with the press

Norfolk County Council Highways
Topic to be confirmed

Break-out sessions:
Dealing with the Press – Ian Clarke, EDP
Mapping – Chris Mewse, Parish Online
Website and gov. domain names – Chris Mewse, Parish Online
Funding church projects & managing cemeteries – Alan Fairchild
Martyn's Law & village hall/charity questions answered – Clare Fiander & Tonya Winsley, Community Action Norfolk

Notes: We'll send you joining instructions around a week before the seminar is due to be held. Lunch and refreshments are included in the seminar fee.

Comments from our last seminar held in March 2024:

Interesting and useful.

Great as always! Thank you.

First class.

I found the seminar very informative and will definitely share what I have learned with my councils. I would recommend attending as it was an enjoyable and interesting day. I will attend the next seminar.

Excellent. Well run and useful information.

Very informative.

team@norfolkpts.org

01603 857004

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