

**Notice of Playing Fields, Allotments & Amenities Committee meeting to be held on
Tuesday 29th October 2024 7:00pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon
Committee members are summoned to attend for the purpose of transacting the following
business.**

Under the Openness of Local Government Bodies Regulations 2014, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

WELCOME

1. Apologies and acceptance for absence

2. Declarations of Interest and Dispensations (1-3)

In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in any item(s) on the agenda.
Clerk to report any written requests for dispensation in respect of items on this agenda.

3. Approval of the Minutes (4-6)

To approve the minutes of the meeting held on 6th August 2024

4. Public Participation

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Update Report from Previous Meeting (verbal reports)

- a) Tractor Update
- b) CCTV Update
- c) Update Report from Meeting with Carter Farms

6. Allotment Site ()

- a) To Receive Report from Allotment Liaison Group (verbal report)
- b) To Agree Tenancy Agreement and Rules for Hive Plots (7-16)

7. Vision and Five Year Plan – Discussion Document (17-21)

- a) To consider Five Year Plan for Areas of Committee Responsibility

8. Budget (22-28)

- a) Income – To Consider Fees for the Following:
 - i) Allotment Plots (from 1st October 2026)
 - ii) Football Pitches and Training Area (from Season beginning 1st August 2025)
 - iii) Regular Netball Hirers (from 1st Jan 2025)
 - iv) Bowling Green (from March 2025)
 - v) Apiary Hive Plots
 - vi) To Consider Playing Field Events Fees
- b) Expenditure – To Consider Committee Expenditure for 2025/2026

9. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 10 and 11 in view of the confidential nature of the business to be transacted
10. To Review Quotes and Agree Contractor for Fencing Works on Recreation Ground
11. To Receive Report of Incident on 7th September and Consider Whether Further Action is Necessary
12. Items for the Next Agenda
13. To confirm the date, time and venue of the next meeting

Faye LeBon Clerk to the Council

Dated 23rd October 2024