HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 12th March 2024 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence
To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations (1-3)**
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 13th February 2024 (4-7)
To agree the minutes of the meeting held on 13th February 2024 as a true and accurate record

4. Public Participation
To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Governance (8)
a) To Fill Vacant Positions on Committees

6. Council Reports (9-13)
a) To Receive Clerk's Written Report
b) To Receive Written Reports from District and County Councillors
c) To Receive any Updates from the Chairman

7. Financial Matters ()
a) Bank Reconciliation – February 2024 (14)
b) Earmarked reserves summary (15)
c) Approval of Payments – February 2024 (16-17)
d) Approval of Receipts – February 2024 (18-19)
e) Detailed Income and Expenditure 1st April 2023 – 29th February 2024 (20-27)

8. Planning Committee (28-31)
a) To note decisions made by the Planning Committee on 13th February 2024 and 27th February 2024

9. **Events Committee (32-33)**

a) To note decisions made by the Events Committee on 27th February 2024

10. **Community Centre (34-37)**

a) To note decisions made by the Community Centre Committee on 4th March 2024

11. **Neighbourhood Plan (38-40)**

a) To Receive Update on the Neighbourhood Plan

12. **'Chatty Bench' to Reduce Social Isolation (41)**

a) To Consider Working with Age UK and The People Kit to site a 'Chatty Bench' within Hellesdon Parish

13. **Western Link (42-51)**

a) To Receive Update on the Western Link and Local Liaison Group Meeting held on 7th February 2024

14. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 15 and 16 in view of the confidential nature of the business to be transacted**

15. **Staffing**

a) To note decisions made by the Staffing Committee on 6th March 2024

16. **Sunday Opening**

a) To Note Recommendations of the Community Centre and Staffing Committee in Relation to Sunday Opening

17. **Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

18. **Time and Venue of next Council meeting.**

Tuesday 9th April 2024, 7pm in Diamond Jubilee Lodge

Faye LeBon **Clerk to the Council** **Dated** *6th March 2024*