HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 13th February 2024 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence
To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations (1-3)**
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 9th January 2024 ()
To agree the minutes of the meeting held on 9th January as a true and accurate record

4. Public Participation
To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Governance
a) To Receive Nominees and Co Opt one Member to Hellesdon Parish Council
b) To Receive Update on By Election

6. Council Reports ()
a) To Receive Clerk's Written Report
b) To Receive Reports from District and County Councillors
c) To Receive any Updates from the Chairman

7. Financial Matters
a) Bank Reconciliation – January 2024 ()
b) Earmarked reserves summary ()
c) Approval of Payments – January 2024 ()
d) Approval of Receipts – January 2024 ()
e) Detailed Income and Expenditure 1st April 2023 – 31st January 2024 ()
f) To Receive Report and Agree Payment on aged (June 2020) invoice to Kompan for Play Equipment on Meadow Way and Recreation Ground ()

8. Planning Committee
a) To note decisions made by the Planning Committee on 9th January 2024 and 23rd January 2024 ()

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9. Events Committee

a) To Receive Report on Through the Ages Event on 27th January

b) To Consider of Beacon to Commemorate D-Day 80 and Future Events

10. Community Centre ()

a) To Receive Update on WC Improvement Project ()

b) To Receive Update on West WC Refurbishment and Appoint Contractor, Subject to Grant Approval

11. Neighbourhood Plan ()

a) To Receive Update on the Neighbourhood Plan ()

12. Training ()

a) To Consider Attendees to the NPTS Essential Updates Seminar

13. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 14 and 15 in view of the confidential nature of the business to be transacted

14. Community Centre Outstanding Matters

a) To Receive Update Status of Contractor and Agree Further Actions to Bring Matters to a Close

15. Land Matter

a) To Consider Meeting Date

16. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

17. Time and Venue of next Council meeting.

Tuesday 13th March 2024, 7pm in Diamond Jubilee Lodge

Faye LeBon **Clerk to the Council** **Dated** *7th February 2024*

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