HELLESDON PARISH COUNCIL

Minutes of the meeting of the Staffing Committee held on Friday 20 February 2015 at 7pm in the Council Chamber, Diamond Jubilee Lodge, Hellesdon

PRESENT

Mrs K Fish - Chairman

Mr A Adams Mr G Britton Mr J Youles

Mrs P Kirby - Parish Clerk

IN ATTENDANCE

No other attendees

Cllr Fish opened the meeting and welcomed those present.

1. Absence and Apologies for absence

Cllr Gurney & Cllr Hiestand – apologies received and accepted
Cllr Britcher – no apologies received

2. Declarations of Interest and Dispensations

Cllr Youles. Stated he was party to the matter the subject of the complaint and considered it was not appropriate for him to continue at the meeting. He therefore left the meeting at this point.

3. Public Participation

No attendees

4. General Matters

4.1 – Exclusion of Press & Public.
RESOLVED that under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the Press and the Public for the duration of item 4.2 in order to discuss matters where publicity would be prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted and that this business to be discussed after agenda item 6.

5. Exchange of Information

The clerk advised that due to being unable to obtain information from the Universities for the Demands & Needs study, dates had been sourced from Claudius Consulting for an office visit and subsequent evening meeting. It was agreed to arrange for 19 March and to defer the agreed staffing meeting set for 17 March to that date and that this would follow after a closed meeting with the consultants.

6. Date Time and Venue of next meeting

As agreed the next meeting would be held on **Thursday 19 March 2015 in the Council Chamber at 7.30pm.**

Confidential item

The Chairman stated that as agreed, agenda item 4.2 to be discussed as a confidential item.

The meeting closed to the press and public at 7.20pm.

7. Confidential items

4.2 – Notified complaint. Members considered the approach to take in this matter and of the advice received from the HR Consultant.
RESOLVED to conduct an independent investigation and for the matter to be progressed via the Councils HR Consultant.

The meeting closed at 7.45pm.