HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Minutes of the meeting of the Hellesdon Community Centre Committee held on Tuesday 22nd August 2017 at 7.30pm in The Council Chamber, Diamond Jubilee Lodge, Hellesdon

Present

Mrs. S. Gurney Mr. R. Grady Mr. D. Buck Mr. J. Knowles

Mr. D King Mrs. K. Leggett (minutes)

Welcome

Cllr Gurney welcomed and thanked all those in attendance.

1.0 Apologies for acceptance for absence

Cllr. Fahy – No apologies received

Cllr. Franklin – holiday - accepted

2.0 Declarations of interest and dispensations

Cllr. Buck items pertaining to Hellesdon Youth Club and Hellesdon Community History Association.

Cllr Grady items pertaining to Hellesdon Youth Club.

Cllr King items pertaining to Hellesdon Community History Association.

Cllr. Knowles as a member of Hellesdon Community Choir.

3.0 Approval of the Minutes of the meeting of the 17th May

Minutes of the previous meeting were agreed and **Resolved to accept as a true record.**

Cllr Gurney gave an update on Health and Safety issues.

4.0 Public Participation

No public in attendance.

Signed/Dated

Draft

5.0 Discussion regarding financial report

Cllr Gurney and Mrs Leggett took councillors through reports supplied by Finance Officer and much discussion took place.

Resolved: To instigate a Customer Satisfaction Survey for Centre users. Cllr Buck to action with assistance from Cllr Gurney and Mrs Leggett.

6.0 General Matters

6.1 Development Plan

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Discussions took place following the Facilities Administrators report.

Resolved: Quotes for essential works with remedial repairs where possible.

Resolved: Quotes for foyer light replacement.

Resolved: Caretakers rest room to be actioned. Quotes for work/equipment required to be sought.

Resolved: to investigate Wi-Fi and projection equipment costs.

6.2 Request from Hellesdon Rainbows.

Resolved: Action the request and ask Caretaker to fit.

6.3 Caretakers storage.

Item discussed under 6.1 and resolved.

6.4 Six month review on Sunday Opening.

Resolved: to carry on with current practices.

7.0 Exchange of Information

Cllr Buck gave Committee and update re the "All About Hellesdon" event that took place on 22nd July.

Cllr Gurney brought the committee's attention to the ongoing issues with football bookings.

8.0 Date, time and location of Next Meeting

Next meeting to be advised in due course.

Meeting closed at 9.29pm

Signed/Dated

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