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Parish Clerk: Natasha Carver

**Minutes of Hellesdon Community Centre Committee meeting held on  
Monday 16<sup>th</sup> November 2020 at 10am Via Zoom**

Meeting held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

**Present**

Cllr Johnson (Chair of committee)

Cllr. S. Gurney

Cllr. U Franklin

Also In Attendance:

Natasha Carver (Parish Clerk)

Gavin Ellis (Finance Officer)

**Welcome**

The Chairman welcomed and thanked all those in attendance and opened the meeting at 10:10am.

**1. Apologies and acceptance for absence**

Apologies were received from Cllr Fahy and Cllr Sparks these were **ACCEPTED**

**2. Declarations of Interest and Dispensations**

None received

**3. Approval of minutes of meeting dated 14<sup>th</sup> September 2020.**

The minutes of the committee meeting held via Zoom dated 14<sup>th</sup> September 2020, were previously circulated and were

**RESOLVED TO ACCEPT**

**4. Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)

No public present

**5. Community Centre Opening**

A verbal update was given by the clerk; The centre is currently closed following the government guidelines announced at the end of October taking effect from 5<sup>th</sup> November to 2<sup>nd</sup> December. The caretakers are now clearing areas around the community centre.

**6. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted.**

**It was Proposed by the Chair and seconded by Cllr Gurney.**

**7. Budget Settings**

The 2021/2022 budget for the community centre was presented to the committee. It discussed and the following amendments noted.

- i. Cost centre 100 nominal code 4560 set as £0. EMR currently stand at £15,739
- ii. Nominal code 4435 take to £1300

The amendments were preposed by Cllr Gurney and seconded by Cllr Johnson. It was **RESOLVED TO APPROVE THE PROPOSAL**

**8. Exchange of Information**

The clerk updated the committee that they had applied for a further grant £2000 from Broadland District Council.

**9. To confirm the date, time and venue of next meeting**

It was confirmed the next meeting will be held on 14<sup>th</sup> December 2020 at 6:30pm via zoom  
Meeting closed at 10:40am

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