HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk
Parish Clerk: Natasha Carver

Minutes of Hellesdon Community Centre Committee meeting held on Wednesday 10th June 2020 at 10am Via Zoom

Meeting held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

Present
Cllr Johnson (Chair of committee)
Cllr. S. Gurney
Cllr. U Franklin
Also In Attendance: Natasha Carver (Parish Clerk)

Welcome

The Chairman welcomed and thanked all those in attendance and opened the meeting at 10am.

1. **Apologies and acceptance for absence**
   No apologies received

2. **Declarations of Interest and Dispensations**
   None received

3. **Approval of minutes of meeting dated 25th November 2019.**
   The minutes of the committee meeting dated 25th November 2019, were previously circulated and were **RESOLVED TO ACCEPT**

4. **Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)
   No public present

5. **Financial Update**
   a) To receive a financial update on Community Centre Accounts
   The clerk gave a verbal update on the accounts, current expenditure year to date £3938.33, current fees received year to date £39.00.
   b) To receive an update on current financial loss incurred from COVID 19
   The clerk gave a verbal report on the losses. Due to the closure of the centre there has been a loss of £16,210.00 year to date. Annual budget income £65600.00. This will be reported on a monthly basis to full council.

Approved……

Date……

6. **Update on redecorating of Centre**
   The centre has been undergoing redecoration during the closure due to COVID 19. The main foyer and ML have now been completed. All areas have been painted in a magnolia and gloss work white. The caretakers will continue through all other areas.

7. **Re Opening of the Community Centre**
   a) To discuss the re-opening over the Community Centre following Government Guidelines.
   Differed to a future meeting as awaiting further guidance
   b) To discuss the room hire costs for the Community Centre.
   No change in charges
   c) To discuss additional signage for the Community Centre
   Differed to a further meeting, further to government clarification

8. **Exchange of Information**
   Shelagh gave an update on the roof of the centre, currently Canhams are performing a structural survey to advise on best suited roof structure.

9. **To confirm the date, time and venue of next meeting**
   To be arranged once further guidance has been given on the reopening of community centres

10. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted.**
    None

    Meeting closed at 10:46am

DRAFT

Approved……

Date……