HPC HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Notice of Hellesdon Community Centre Committee meeting to be held on Tuesday 20 March 2018 at 7.30pm in The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
   (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
   (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence ***– Please contact the office should any item need clarification)***
   (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **Approval of minutes of meeting dated 21 November 2017.**
4. **Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)
   Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **General Matters**
   - 5.1 Discussion on the implication of the PRS license invoices.
   - 5.2 Report on the results of the Customer Satisfaction Survey.
   - 5.3 To decide if the Community Centre remain open for the Easter period.
   - 5.4 Update from the Facilities Administrator on Health and Safety progress.
   - 5.5 Update from the Facilities Administrator on the Community Centre Development Plan works.
   - 5.6 Update from the Chairman on the Chairman's Reception on 27th April 2018.
6. **Discussion on issues regarding the financial report.**
7. **Exchange of Information**

8. **To confirm the date, time and venue of next meeting – to be set at the Annual Parish Council Meeting in May.**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

Mrs Mo Anderson-Dungar **Proper Officer of the Council dated** 22 February 2018