HP C HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Woodview Road, Hellesdon, Norwich, NR6 5QB
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Parish Locum Clerk: Mrs Mo Anderson-Dungar

Notice of Hellesdon Community Centre Committee meeting to be held on Monday 19th August 2019 at 7.00pm in The Council Chamber, Diamond Jubilee Lodge, Woodview Road, Hellesdon

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
   (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
   (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence ***– Please contact the office should any item need clarification)***
   (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To nominate and agree Vice Chairman of Committee.**
4. **Approval of minutes of meeting dated 8th April 2019.**
5. **Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)
   Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
6. **Discussion on issues regarding the financial report.**
7. **General Matters**
   - 7.1 To discuss report and agree room rates for 2020/2021.
   - 7.2 To discuss report on customer satisfaction survey results of regular hirers for 2018/2019.
   - 7.3 To discuss report and receive update on ongoing issue with a regular hirer and appropriate charges for room hire.
   - 7.4 To discuss report and recommendations of E-Fire Risk Assessments.
   - 7.5 To discuss report on update of flooring issue in Sylvia Watling Room.
   - 7.6 To discuss report on use of baby grand piano by hirers of the Centre.
   - 7.7 To discuss and agree way forward on proposed John Goddard R3 works.
8. **Exchange of Information**
   - 8.1 Confirmation that Community Centre kitchen cooker is fixed and in use.
9. **To confirm the date, time and venue of next meeting**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

Mo Anderson-Dungar **Locum Clerk to the Council** **dated** 12th August 2019