HELLESDON PARISH COUNCIL
The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Notice of a Meeting of Hellesdon Community Centre Committee to be held on Thursday 8th June 2023 7pm in The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon Committee members are summoned to attend for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

WELCOME

1. **Apologies and acceptance for absence**

2. **Declarations of Interest and Dispensations (1-3)**
   In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
   (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence **– *Please contact the office should any item need clarification)***

3. **Approval of the Minutes (4-6)**
   To approve the minutes of the meeting held on 21st December 2022

4. **Public Participation**
   Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 6 in view of the confidential nature of the business to be transacted**

6. **To Receive Report from Project Manager on Outstanding Works in Community Centre and Consider Options for Remediation for Recommendation to Full Council**

7. **New Projects (7-9)**
   a) To Commence Project for Improvement of WCs (Pride in Place Grant)
   b) To Commence Community Fridge Project (Ward Members Grant and Broadland Healthy Choices Grant)
   c) To Commence Project for Café Improvements (Broadland Healthy Choices Grant)

8. **Rolling Programme of Repairs (10-16)**
   a) To Receive Fire Door Survey and Agree Replacement Programme
   b) To Consider Programme for Addition of Mixer Valves to all taps in the Community Centre
   c) To Receive Report into Incorrect Discharge from Urinals.
   d) To Consider Installation of Loft Ladder to Access Loft Space from Bush Room
   e) To Receive Update on Replacement Louvre Project in Kitchen

9. **Bar (17-18)**
   a) To Consider Proposal for Operation of Bar
   b) To Agree New Premises License to Include the Sale of Alcohol

10. **Driveway (19-20)**
    a) To Consider Replacement of Unclear Signage on Driveway
    b) To Consider Actions for old Notice Board at Base of Driveway (Middletons Lane)

11. **To Receive Report on Export Tariff for Solar PV Energy Generation (21)**

12. **To Receive Report on Martyn's Law and How this May Affect the Community Centre (22)**

13. **Items for the Next Agenda**

14. **To confirm the date, time and venue of the next meeting**

Faye LeBon **Clerk to the Council** **Dated 1st June 2023**