HELLESDON PARISH COUNCIL

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Minutes of Hellesdon Community Centre Committee meeting
Wednesday 21st December 2022 at Midday
at Hellesdon Parish Council Chamber, Diamond Jubilee Lodge

DRAFT

Present
Cllr R. Forder (Chair of committee)
Cllr S. Gurney
Cllr B. Johnson

Also in attendance
Mrs F. LeBon (Parish Clerk)

Welcome

The Chairman opened the meeting at midday and thanked everyone for attending. A minutes silence was held in memory of District Councillor Sue Prutton, who was a great advocate for the main subject of this meeting, a club for senior citizens, and who would have liked to have been involved.
It was deemed appropriate that Cllr Gurney should send a card from the Parish Council to Cllr Prutton's daughter.

1. **Apologies and Acceptance for Absence**
   No apologies were received

2. **Declarations of Interest and Dispensations**
   None received.

3. **Approval of the Minutes from the Meeting of 29th September 2022**
   The minutes of the committee meeting dated 29th September 2022 had been previously circulated. These were **AGREED.**
   Cllr Gurney updated the meeting on item 8 of the minutes of 29th September 2022. She had obtained a grant from Broadland Council of £300 to support the Dementia Group that runs in Hellesdon Library to support the group over a 2 year period.

4. **Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)
   There were no members of the public in attendance.

5. **To Agree Requirements for the Proposed Senior Citizens Club**
   At the Parish Council meeting on 13th December, the Parish Council agreed to start a club, once a month for Senior Citizens with an initial budget is to be set of £500, which will be taken from the EMR Good Causes for Hellesdon. The operation of the group was delegated to the community centre committee.

The objectives of the Senior Citizens Club would be:

- To support senior residents of Hellesdon by bringing people together to promote social wellbeing in a safe and warm space.
- To, where possible, identify any social needs and signpost for assistance.
- To aid communication to this demographic.

Possible transports opportunities were identified by both Cllr Gurney and Cllr Forder.

The first meeting is due to be held on 20th January. This will consist of:

- A general meet and greet and registration
- Agree with attendees what the name of the club will be
- Agree a representative from the group to attend future planning events
- Obtain opinions for future events
- Refreshments
- A quiz

For the first meeting, a registration form is required which will consist of:

- Name and address
- Telephone number and emergency contact details
- Any special requirements, such as mobility issues.
- Any special dietary needs.

An attendance register will also be required. All data can be stored in the parish office, and removed for the purpose of meetings and then returned.
DBS checks will also be required of volunteers. These can be done via the parish office.
A diary is to be created for volunteer availability.

Advertising for the first event would be via the website, facebook, word of mouth and posters in the noticeboards and in the café. Unfortunately the deadline for Just Hellesdon has been missed due to the deadline being brought forward for Christmas.

Possible future themes were identified as:

- Musical opportunities
- Films
- Craft activities
- Guest speakers
- Quizzes
- Games
- Possible attendance by the Police
- Possible attendance by the Help Hub

The cost of refreshments would be offset though voluntary donations. Any money received by the club would be ring fenced by Hellesdon Parish Council for the future benefit of the club.

6. Items for the Next Agenda

None raised.

7. To confirm the date, time and venue of next meeting

The next meeting of the Community Centre Committee to be confirmed.

Approved……

Date……

DRAFT

Meeting closed at 1pm

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