HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 9th January 2024 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence
To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations (1-3)**
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 12th December 2023 (4-9)
To agree the minutes of the meeting held on 12th December 2023 as a true and accurate record

4. Public Participation
To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Council Reports (10-12)
a) To Receive Clerk's Written Report
b) To Receive Reports from District and County Councillors (verbal reports due to Christmas Period)
c) To Receive any Updates from the Chairman

6. Financial Matters
a) Bank Reconciliation – December 2023 (13)
b) Earmarked reserves summary (14)
c) Approval of Payments – December 2023 (15)
d) Approval of Receipts – December 2023 (16-17)
e) Detailed Income and Expenditure 1st April 2023 – 31st December (18-25)
f) To Consider Movements between General and Earmarked Reserves and Amend Reserves Management Policy to Accommodate. (26-30)
g) To Approve the Budget and Associated Precept for 2024/2025 (31)

7. Planning Committee
a) To note decisions made by the Planning Committee on 12th December 2023 (32-33)

8. Events Committee

b) To note decisions made by the Events Committee on 8th January 2024 (verbal report)

9. Community Centre ()

a) To Receive Update on WC Improvement Project (34)

10. Neighbourhood Plan ()

a) To Receive Update on the Neighbourhood Plan (35)

11. Allotments (36-38)

a) To Consider Request for new Community Shed and Ancillary Storage at Allotment Site

12. Community Car (39-40)

b) To Receive Report into Community Car Schemes

13. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 14 and 15 in view of the confidential nature of the business to be transacted

14. Community Centre Outstanding Matters

a) To Consider Further Action to bring contract works to a close

15. Land Matter

a) To Receive Correspondence and Agree Meeting Date

16. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

17. Time and Venue of next Council meeting.

Tuesday 13th February 2024, 7pm in Diamond Jubilee Lodge

Faye LeBon **Clerk to the Council** **Dated** *3rd January 2024*