HELLESDON PARISH COUNCIL

The Council Office Diamond Jubilee Lodge Wood View Road Hellesdon Norwich, NR6 5QB
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Minutes of the Meeting of Hellesdon Parish Council Held on Tuesday 7th July 2020 by Zoom Online at 7.00p.m.

PRESENT:
Cllr D King, Chair
Cllr S Gurney
Cllr G Britton
Cllr U Franklin
Cllr M Fulcher
Cllr Sparkes
Cllr W Johnson, Vice-Chairman
Cllr K Avenell
Cllr S Bush-Trivett
Cllr Fahy
Cllr D Britcher

In attendance: Mrs N Carver, Clerk

1 Member of the public
District Cllr Prutton

WELCOME –After a delayed start due to logging into the meeting The Chairman welcomed Councillors.

1. Apologies and acceptance for absence
Apologies from Cllr Attenborough and Cllr S Bush-Trivett, these were **ACCEPTED**.

2. Declarations of Interest and Dispensations
There were no requests for dispensations, and no additional interests declared.

3. Minutes of the meeting held 9th June 2020
The minutes of the full council zoom meeting held on 9th June 2020, were **NOTED**

4. Public Participation
District Cllr Prutton spoke on Planning application 20201203. Cllr Prutton updated the council that both she and Cllr Britcher had been contacted by Juventus Services back in December 2019, with a meeting being held at their offices. Cllr Prutton contacted local residents over the Christmas period asking for any issues they would like raising in relation to the property. Cllr Prutton attended the meeting in January raised the issues and was informed that changes would be made to the property. Juventus Services contacted Cllr Prutton just over 6 weeks ago to inform her that a planning application would be put in. Juventus Services wanted to do a public consultation with the residents; Cllr Prutton offered the use of her front garden for this, meeting planned for 16th July. Cllr Prutton spoke with how excellent the application was.
Cllr Prutton spoke with regards to the opening of the play areas on Saturday 4th July, she was saddened that both herself and Cllr Britcher were not included in the opening of the play equipment at the Recreation Ground with MP Chloe Smith and Chairman Broadland District Council Cllr Vincent. Cllr King informed Cllr Prutton that this was a soft opening following Government Guidelines, and the official opening of the new Play Equipment in Meadow Way is still to be done and both District Cllrs in the ward would be asked to attend.

5. Reports from

a) **Parish Clerk**

The clerks report was previously circulated, questions were asked regards the grass cutting of the highways verges. There had been a number of complaints made, these have been passed to the clerk and will report back at next full council.

RESOLVED TO ACCEPT.

b) **County and District Councillor**

County and District Councillor Gurney gave a verbal report.

- Updated the council on highways matters including Drayton Wood Road
- A number of businesses in Hellesdon are still contacting Cllr Gurney with regards to the small business grant, this has been very much appreciated.

A verbal report was given by Cllr Britcher

- Waste management is ongoing but coming to a conclusion.

6. Financial Matters

a) Bank Reconciliation – 1st April to 31st May 2020.
Previously circulated. It was **NOTED**

b) Approval of Payments – 1st April to 31st May 2020.
Previously circulated. It was **NOTED**

c) Approval of Receipts - – 1st April to 31st May 2020.
Previously circulated. Cllr Gurney asked to confirm receipt of £1410 from Broadland District Council. Clerk to confirm It was **NOTED**

d) Detailed Income and Expenditure 1st April to 31st May 2020.
Previously circulated. It was **NOTED**

e) Earmarked reserves summary.
Previously circulated. EMR 345 is in minus this is due to waiting on payment to be transferred back. It was **NOTED**

f) Financial reports on revenue loss for sports facilities and community centre
Previously circulated. The clerk updated the council in regards to small income now coming in for outdoor facilities. It was **NOTED**

g) To approval payment of Broadland District Council Invoice and confirm funds to be used
The invoice from Broadland District Council for Elections Many 2019 was discussed. It was proposed by Cllr King, seconded by Cllr Johnson to use EMR 326. It was **RESOLVED TO PAY INVOICE FROM EMR 326**

h) To receive and adopt report from Internal Auditor
The report was previously circulated the clerk updated the council that item raised in relation to a second person being able to do the wages, has been looked at and the clerk is able to do this. It was **RESOLVED TO ADOPT THE REPORT**

i) To note the approval of PWLB borrowing for Community Centre roof
At the Hellesdon Parish Council meeting of 7th July 2020 it was RESOLVED to seek the approval of the secretary of the state for Housing, Communities and Local Government to apply for a PWLB Loan of £500,000 over the borrowing term of 26 Years for a loan for the re-roofing of the community centre. The annual loan repayments will come to around £25,000. This has already AGREED and in budget for 2020/2021, no additional increase.

7. Play areas and community center risk assessment

To note the risk assessments for the reopening of play areas and community center following COVID-19 guidelines. **RESOLVED TO NOTE THE RISK ASSESSMENTS**

1. Approved……

Date……

8. Tree Policy

The policy was circulated to all councilors it was proposed by Cllr King and seconded by Cllr Sparkes and it was

RESOLVED TO ADOPT

9. Diamond Jubilee Lodge Offices - Air conditioning

a) The quotation was previously circulated. It was proposed by Cllr King and Seconded by Cllr Gurney. It was

RESOLVED TO ACCEPT

b) A discussion was had over which funds to use for the purchase of the Air conditioning. It was proposed by Cllr King to use General Reserves and seconded by Cllr Johnson, it was

RESOLVED TO ACCEPT

10. <u>Planning</u>

a) Decisions of the planning committee after 2nd June were **ACCEPTED**

b) The correspondence from Norfolk County Council – S278 Persimmon Homes Scheme was previously circulated, it was

AGREED TO RESPOND ASKING THAT ANY TREE FELLED TO BE REPLACED IN LINE WITH THE PARISH COUNCILS GREEN GRID POLICY

11. Community Center Committee

The minutes from the committee decisions were previously circulated and it was

RESOLVED TO ACCEPT

A resident spoke with regards to the opening of the community centre following government guidance, The committee are due to meet on Monday 13th July where this will be discussed.

12. Playingfeilds, Allotments and Amenities Committee

a) The minutes from the committee decisions were previously circulated and it was

RESOLVED TO ACCEPT

13. Exchange of information.

No further information

14. The next Full Council meeting is planned to be held on Tuesday 4th August 2020 Via Zoom.

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The meeting closed at 20:19pm.

1. Approved……

Date……