HP HC HELLESDON PARISH COUNCIL

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Minutes of the Full Council Meeting of Hellesdon Parish Council held on Tuesday 12th April 2022 at 7pm at The Parish Office, Council Chambers, Diamond Jubilee Lodge

PRESENT:

Cllr D King (Chair)
Cllr R Sear
Cllr W Johnson
Cllr S Bush-Trivett
Cllr R Potter
Cllr M Fulcher
Cllr S Gurney
Cllr D Britcher
Cllr K Avenell
Cllr G Britton
Cllr R Forder

In attendance: Mrs F LeBon, Clerk
District Cllr S Prutton
Four members of the public

WELCOME – The Chairman welcomed Councillors and members of the public to the meeting.

1. Apologies and Acceptance for Absence

Apologies for absence were received from Cllr P Sparkes, Cllr U Franklin, Cllr D Fahy, Cllr L Douglass and Cllr G Diffey which were **ACCEPTED.**

2. Declarations of Interest and Dispensations

No declarations or dispensations were declared.

3. Minutes from Full Council meeting held 8th March 2022

The Minutes of the Full Council meeting held on 8th March 2022 had been previously circulated. It was **RESOLVED TO ACCEPT** these minutes as a true and accurate record of the meeting.

4. Public Participation

Further to recent accidents and serious damage to property on the junction of Hospital Lane and the Low Road, members of the public raised concerns about speeding and general poor driving in this location. Cllr Gurney advised that she had raised the matter with NCC Highways and the Casualty Reduction Partnership with a view to seeing what improvements can be made in this location. A site meeting will be arranged in due course and this will be raised as a priority for the police at the next Safer Neighbourhoods Team priority setting meeting.

5. Reports

a) Clerk's Report

This had been previous circulated. The report raised that the Norfolk ALC Conference was being held on 6th July. It was **AGREED** that three tickets should be purchased. Cllr Gurney and the Clerk should attend, and another place should be booked for a further councillor or staff member. The Clerk added that a new agreement had been taken out with NCC for their umbrella DBS service, as

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Date……

the previous provider, Broadland Council, no longer offered this service. The government's Driving License checking service was also being utilised for staff who were driving vehicles owned by the Parish Council. This report was **ACCEPTED**.

b) Verbal Report from District and County Councillors

Verbal updates were provided as follows:

- Cllr Prutton advised that Broadland News will be out within the next fortnight. She also outlined the details for the Party in the Park event being held at Blickling to celebrate the Queen's Platinum Jubilee.
- Cllr Britcher reported that Broadland Council were taking a different approach to South Norfolk Council about community grants for the Platinum Jubilee, and regrettably these will not be made available to communities by Broadland Council.
- Cllr Gurney reported that Broadland Council is now collecting small electrical items as part of their kerbside collection services. There has also been a strong uptake of residents renewing their brown bin collection contracts. With regards to a proposed new building for both Broadland and South Norfolk Council to operate from, a decision will be made by Broadlands full council on 12th May.
- In capacity of Norfolk County Councillor, Cllr Gurney reported that the Road Traffic Order to install a zebra crossing on Middletons Lane, opposite the school, had been confirmed. All correspondence both supporting and objecting to the proposal were considered and objectors will be contacted to be advised of the outcome. Cllr Gurney has ensured that the crossing will be a flat bed crossing to prevent noise pollution, and the Belisha beacons will be hooded to prevent light affecting neighbouring properties. Cllr Gurney also reported that she, Cllr Prutton and Cllr King had met with Andrew Proctor, the Leader of NCC, to discuss the Bus Lane on Cromer Road. Cllr Proctor had agreed to ask officers to conduct a review of the Bus Lane.
- A written police report had been circulated to councillors.

It was raised that the planning application for the reserved matters for Phase 3 of the Royal Golf Course Development had been validated earlier that day. As this application is of significant interest to local residents, the following was **AGREED**:

- To hold an exhibition of plans at the parish office over the period of 28th – 30th April.
- To advertise this in Just Hellesdon
- To ask Broadland Council for a time extension to respond, ideally to 5th June, and for an Early Doors meeting with Broadland Council on 21st April.
- To hold a separate meeting with a single agenda item, to consider this application.

c) Verbal Update from the Chairman

Cllr King reported that this was his final term as Chairman of the Parish Council and would not be seeking re-election in May.

6. Financial Matters

It was RESOLVED TO ACCEPT THE FOLLOWING REPORTS:

a) Bank Reconciliation – March 2022
b) Earmarked reserves summary
c) Payments – March 2022
d) Receipts – March 2022
e) Detailed Income and Expenditure 1st April 2021 – 31st March 2022

Consideration was given to the financing of the remaining works to the community centre as there had been a delay in the CIL receipts owed to the council, compared to what had been

previous projected. It was unanimously **AGREED** to move the following from earmarked reserves to general reserves, and then move back when the CIL had been received (projected October 2022 and April 2023).

Cost Code 323	£5,000
Cost Code 329	£10,000
Cost Code 334	£40,000
Cost Code 347	£30,000

7. Planning Committee

The minutes and decisions arising from the Planning Committee meeting held on 8th March had been circulated to councillors. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE.**

8. Property, Policy and Resources Committee

The minutes and decisions arising from the Property, Policy and Resources Committee meeting held on 30th March had been circulated to councillors. Cllr Gurney reported that as a matter of urgent business, the committee agreed to an alternative approach to manage the remainder of the works to the community centre to ensure best value for the council. It was also agreed to create a small kitchenette for hirers to use, so that the Parish Council could better progress with its project to open a community café. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE.**

9. Events Committee

Cllr Douglass had provided a written report to councillors. The fete for the Queen's Platinum Jubilee was progressing well. An appeal was made for more volunteers, especially those that can help with the moving equipment around on the day. It was confirmed that the outside toilets would be available on the day. The next committee meeting will be held on 25th April.
It was **RESOLVED TO NOTE THE CONTENT OF THE REPORT AND THE DECISIONS MADE.**

10. SLCC Conference

A written report was provided on the SLCC Conference attended by Cllr Gurney and the Clerk. It was **AGREED** to progress with the following action points:

- To investigate the feasibility of a rainwater harvesting system to collect rainwater from the rear of the community centre, and use this to irrigate the bowling green. This is to be assigned to the Property, Policy and Resources Committee.
- To trial the sowing of wildflowers. This is to be assigned to the Playing Fields, Allotments and Amenities Committee.

11. To Consider a Resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 12, in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting. **THIS WAS AGREED**

12. Community Centre

There was nothing further to report. All matters had been dealt with under item 8.

13. Exchange of Information

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Further discussions occurred about speeding traffic and the prominent locations, including Hercules Road and Mountfield Avenue. The Clerk is to press for the SAM sign data and liaise with the police to enable them to resource speed checks.
It was noted that the Public Spaces Protection Order issued by Broadland Council had expired.

14. Time and Venue of Next Council meeting.
Confirmed the time and location of the next meeting of the Full Council as 10th May 2022 at 7pm, in the Council Chamber. The Annual Parish Meeting will be held on 3rd May.

Meeting closed at 10.10pm

Approved……

Date……