HELLESDON PARISH COUNCIL
The Council Office Diamond Jubilee Lodge Wood View Road Hellesdon Norwich NR6 5QB
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Minutes of the Full Council Meeting of Hellesdon Parish Council held on Tuesday 8th March 2022 at 7pm at The Parish Office, Council Chambers, Diamond Jubilee Lodge

PRESENT:

Cllr W Johnson (Chair)
Cllr R Sear
Cllr D Fahy
Cllr U Franklin
Cllr L Douglass
Cllr G Diffey
Cllr S Gurney
Cllr D Britcher
Cllr K Avenell
Cllr G Britton
Cllr R Forder

In attendance: Mrs F LeBon, Clerk
District Cllr S Prutton

WELCOME –The Chairman welcomed Councillors and members of the public to the meeting.

1. Apologies and Acceptance for Absence

Apologies for absence were received from Cllr D King, Cllr R Potter, Cllr P Sparkes, Cllr M Fulcher and Cllr S Bush-Trivett which were **ACCEPTED.**

2. Declarations of Interest and Dispensations

No declarations or dispensations were declared.

3. Minutes from Full Council meeting held 15th February 2022

The Minutes of the Full Council meeting held on 15th February 2022 had been previously circulated. It was **RESOLVED TO ACCEPT** these minutes. Cllr Britcher abstained from the vote due to not being in attendance at this meeting.

4. Public Participation

A member of the public queried recent correspondence from Norfolk County Council which detailed the road improvements along Middletons Lane resulting from the Persimmon developer contributions. The member of the public felt that an alternative site for the pedestrian crossing should be considered. Cllr S Gurney advised that the original public consultation for these improvements happened in 2016 and the recent correspondence was for properties near to the proposed crossing to confirm the Road Traffic Order.
A query was received about the opening date for the community centre. There is not a firm opening date but progress meetings with the contractors are due to restart shortly.

5. Reports

Verbal updates were provided by the District and County Councillors present.

Approved……

Date……

- Cllr Britcher welcomed the decision to not raise the council tax at Broadland Council for 2022/2023
- Cllr Prutton outlined the process for the £150 refund for those residing in council tax properties in bands A-D for energy costs and advised there would be discretionary payments for higher bands.
- Cllr Gurney advised that she will confirm the location for the proposed pedestrian crossing on Middletons Lane. The roadworks on the Sweetbriar bridge will continue for 4-5 weeks. She had arranged for traffic lights to be located on the bridge on the diversion route and for wardens to monitor the traffic. A burst water main outside the chemist had resulted in four way traffic lights, but this was now repaired. A new drainage system will be installed at Fifers Lane but the works cannot be postponed to allow other local works to finish. The highways forward plan projects for Hellesdon were outlined and it was noted that the Broadland/South Norfolk Accommodation review remained in progress.
- Beat Officer PC Matt Hill was welcomed to the meeting. He reported that the current Safer Neighbourhood Team priorities are speeding, burglaries and theft from vehicles. A day of action was held on the Reepham Road to take enforcement action against those speeding. The police are aware of the problems with parking outside the school and are trying to book a civil enforcement officer to assist. The new SNT priorities will be speeding and road safety and anti-social behaviour, the latter of which will result in high visibility patrols. The clerk is to find out if the SAM data is sent to the police.

6. Financial Matters

It was RESOLVED TO ACCEPT THE FOLLOWING REPORTS:

a) Bank Reconciliation – February 2022
b) Earmarked reserves summary.
c) Payments – February 2022
d) Receipts – February 2022
e) Detailed Income and Expenditure 1st April 2021 – 28th February 2022
The clerk is to report back to council on the overspend on the Inspections budget and the breakdown of the payment to Broadland Council between the by-election recharge and emptying of the dog bins.

7. Planning Committee

The minutes and decisions arising from the Planning Committee meeting held on 15th February had been circulated to councillors. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE**

8. Property, Policy and Resources Committee

The minutes and decisions arising from the Property, Policy and Resources Committee meeting held on 1st March had been circulated to councillors. Cllr Gurney advised that since the committee report was published and distributed to councillors, further work has begun in earnest into investigating the ownership of the street light on the hammerhead at Bush Road. This has involved looking at the original planning application for the allotments and also the works initiated on a Section 38 transfer to Norfolk County Council. She also reported that an inspection has been done of the pianos in the community centre to check for water damage. It has been established that the pianos will need tuning, but there is no evidence of water damage. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE**

Approved……

Date……

9. Whistleblowing Policy

The draft Whistleblowing Policy had been circulated to members. It was **RESOLVED TO ADOPT THIS POLICY**

10. Staffing Committee

The minutes and decisions arising from the Staffing Committee meeting held on 17th February had been circulated to councillors. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE**

11. Events Committee

A verbal report was given by Cllr Douglass. The volunteer evening had been a success and the Jubilee fete will be going ahead on 4th June. The band and PA system have been confirmed, the prizes arranged and the layout is in the process of being modified to suit the event and number of stall holders. Food vendors are in the process of being sourced.

The collection of donations for the people affected by the war in Ukraine has been very successful and volunteers are at the parish office every day sorting the goods and taking them to the distribution centre. It was **AGREED** to purchase a Ukrainian flag to show solidarity with the people of Ukraine.

It was **RESOLVED TO NOTE THE CONTENT OF THE REPORT AND THE DECISIONS MADE**

12. To consider a Resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting. **THIS WAS AGREED**

13. Community Centre

An update was given by Cllr Gurney on the progress with the refurbishment of the Community Centre. Updated plans were provided which showed improvements to the Ref's Room, toilets and an improved storage area. An updated financial report was also provided. It was **AGREED** to accept the updated layout drawing and the financial report.

14. Exchange of Information

Cllr Gurney updated the meeting on the outcome of the grant application from the bowls club and also the set up for the Grounds Team after 1st April. It was also noted that the bus lane on Cromer Road is also to be used for taxis.

15. Time and Venue of Next Council meeting.

Confirmed the time and location of the next meeting of the Full Council as 12th April 2022 at 7pm, in the Council Chamber. It was also noted that a date needs to be set for the Annual Parish Meeting.

Meeting closed at 9.27 pm

Approved……

Date……