HPC HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Parish Clerk: Mark Knight

PARISH COUNCIL EXTRA-ORDINARY MEETING

Notice of meeting to be held on Tuesday 26 June 2018 at 7pm in Diamond Jubilee Lodge, Wood View Road, Hellesdon, for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. Apologies and acceptance for absence

2. Declarations of Interest and Dispensations
(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence ***– Please contact the office should any item need clarification)***
(b) Clerk to report any written requests for dispensation in respect of items on this agenda.

3. Public Participation (as permitted by Standing Order 3d & 5kxiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

4. Financial Matters
4.1 To receive and consider Report & Recommendations from Internal Auditor
4.2 To confirm Effectiveness of Internal Control
4.3 To confirm the Financial Risk Assessments
4.4 To complete s.1 (Annual Governance Statement) of the Annual Return for 2017/18
4.5 To adopt the Accounts for 2017/18
4.6 To complete s.2 (Accounts) of the Annual Return for 2017/18
4.7 To appoint the Internal Auditor for the 2018/19 Accounts

5. General Matters
5.1 To consider making the Land Acquisition Working Group an official Standing Committee of the Council and set a date for such committee if appropriate.

CLOSE

Note to Members – Register of Members Interest
Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight **Proper Officer of the Council dated** 18 June 2018