HPC HELLESDON PARISH COUNCIL

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Minutes of the Full Council Meeting of Hellesdon Parish Council held on Tuesday 15th February 2022 at 7pm at The Parish Office, Council Chambers, Diamond Jubilee Lodge

PRESENT:

Cllr D King (Chairman)
Cllr W Johnson
Cllr R Sear
Cllr D Fahy
Cllr S Bush-Trivett
Cllr G Britton
Cllr R Forder
Cllr S Gurney
Cllr R Potter
Cllr K Avenell
Cllr U Franklin
Cllr L Douglass

In attendance: Mr R Reeve Locum Clerk
District Cllr S Prutton

WELCOME –The Chairman welcomed Councillors and members of the public to the meeting.

1. Apologies and Acceptance for Absence

Apologies of absence were received from Cllr G Diffey, Cllr P Sparkes, Cllr D Britcher and Cllr M Fulcher which were **ACCEPTED.**

2. Declarations of Interest and Dispensations

Cllr U Franklin advised of her membership of Hellesdon Horticultural Association.
No further declarations or dispensations were received.

3. Minutes from Full Council meeting held 11th January 2022

The Minutes of the Full Council meeting held on 11th January 2022 had been previously circulated. These were accepted by all those at the meeting, it was **RESOLVED TO ACCEPT**

4. Public Participation

A representative of Hellesdon Horticultural Association (HHA) outlined the availability of RHS Community Wellbeing Grants to supporting groups to deliver gardening projects to improve the wellbeing of participants of between £5,000 and £10,000. The deadline was Monday 7 March. It was agreed to support a HHA application. A HHA/HPC meeting was set for Thursday 21st February.

5. Reports

Verbal updates were provided by the District and County Councillors present.

- Cllr Prutton announced that the loose manholes on the Cromer Road were fixed.
- Cllr Gurney advised that drainage on the Cromer Road was to be improved by NCC, that the tree removal on Drayton High Road was proceeding in line with the agreed developer development and that tree works were also in progress along Middletons Lane. The

petition relating to the Cromer Road bus lane had had over 700 signatures, so moving towards the 1000 target. Our new HCC highways contact was Richard Pearson.

- Cllr King advised that the 'Tiny Forest' tree planting in the recreation ground was scheduled for the following day and that a volunteer evening was scheduled for 17th February – a good attendance was needed for planned events to proceed this year.
- There was no police report for this meeting, but it was noted that PC Matthew Hill, the new police beat officer, would be attending the next meeting.

6. Financial Matters

It was RESOLVED TO ACCEPT THE FOLLOWING REPORTS:

a) Bank Reconciliation – January 2022
b) Earmarked reserves summary.
c) Payments – January 2022
d) Receipts – January 2022
e) Detailed Income and Expenditure 1st April 2021 – 31st January 2022

7. Planning

The minutes and decisions arising from the Planning Committee meeting held on 11th January and the 25th January. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE**

8. Events Working Group

An update was provided on a number of events were being planned for later in the year, provided enough volunteers come forward, to include an Easter trail and a Diamond Jubilee event.

Councillors agreed the creation of a Events committee, to take responsibility for the running of future events, including related finances/ budgets, on cost centres 200 & 205. Clerk to provide draft terms of reference for council agreement.

9. **Staffing Committee**

Council noted the resignation of Cllr Diffey from the Staffing Committee and agreed Cllr Avenell as the replacement for subsequent meetings.

10. To consider a Resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting. **Agreed by all.**

11. Staffing Update

An update was provided on the recruitment of a new permanent Clerk. It was noted that interviews had been held that day, and it was hoped to confirm the appointment of Faye Le Bon shortly. The interim clerk was thanked for his support in the recruitment process.

12. Community Centre

An update was given by Cllr Gurney on the progress with the refurbishment of the Community Centre, with the opening date now expected to be Summer 2022, following the difficulty which had arisen was in having to deal with water having leaked into the building, and consequent insurance claim for the contractor. Councillors were updated on the currently anticipated costs,

now including toilet and changing room refurbishment. Another room been identified for hirer storage and this would be fitted out with new cupboards of various sizes for future hirer use.

13. **Exchange of Information**

A meeting had taken place with Broadland regarding progress with the Persimmon Development and resulting provision of community infrastructure, with a further meeting scheduled. Councillors were also updated on other planned projects/ future developments at sites around the parish.

14. Time and Venue of Next Council meeting.

Confirmed the time and location of the next meeting of the Full Council as 8th March 2022 at 7.00 pm , in the Council Chamber

Meeting closed at 9.15 pm

Approved……

Date……