HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 13th December 2022 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept apologies for absence as previously notified to the Parish Clerk.

***2.* Declarations of Interest and Dispensations** (1-2)

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 8th November 2022 (3-6)

To agree the minutes of the meeting held on 8th November 2022 as a true and accurate record

4. Public Participation

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Reports

a) Clerk's Report (7-8)
b) Verbal update from District and County Councillors.
c) Verbal update from Chairman.

6. Financial Matters

a) Bank Reconciliation – November 2022 (9)
b) Earmarked reserves summary (10)
c) Approval of Payments – November 2022 (11)
d) Approval of Receipts – November 2022 (12)
e) Detailed Income and Expenditure 1st April 2022 – 30th November 2022 (13-19)

7. Planning Committee

a) To note decisions made by the Planning Committee on 8th November 2022 (20-21)

8. Events Committee

a) To note decisions made by the Events Committee on 21st November 2022

9. Playing Fields, Allotments and Amenities Committee (22-25)

a) To note decisions made by the Playing Fields, Allotments and Amenities Committee on 29th November

10. Community Centre

a) To Receive Report on Community Centre Refurbishment Project and Consider any Resulting Actions (26-27)

b) To Receive Feedback on Community Centre Open Day

c) To Consider Parish Council run club for Senior Citizens (28)

11. Civility and Respect Project

a) To Consider Adoption of Councillor / Officer Protocol (29-38)

12. Library Protection Scheme

a) To Receive Updated Plans and Consider License for Bollard Scheme (39)

13. Western Link

To Receive Update from Cllr D. Britcher on Western Link Project

14. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 15 and 16 in view of the confidential nature of the business to be transacted

15. Staffing

a) To note decisions made by the Staffing Committee at the meeting of 15th November 2022

16. Land Process

a) To receive report from the meeting of 30th November 2022.

17. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

18. Time and Venue of next Council meeting.

To confirm the time and location of the next meeting of the Full Council as 10th January 2023 at 7pm in the Council Chamber

Faye LeBon **Clerk to the Council Dated** *7th December 2022*