HELLESDON PARISH COUNCIL
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Minutes of the Full Council Meeting of Hellesdon Parish Council Held on Tuesday 14th December 2021 at 7pm At The Parish Office, Council Chambers, Diamond Jubilee Lodge

PRESENT:

Cllr W Johnson (acting Chairman)
Cllr R Sear
Cllr D Fahy
Cllr G Britton
Cllr M Fulcher
Cllr L Douglass
Cllr S Gurney
Cllr R Potter
Cllr P Sparkes
Cllr U Franklin
Cllr G Diffey
Cllr K Avenell

In attendance: Mr R Reeve Locum Clerk
District Cllr S Prutton

WELCOME –The Vice Chairman welcomed Councillors, the Locum Clerk and members of the public to the meeting. It was explained that the Locum Clerk would be working part-time until recruitment of a permanent replacement clerk was secured, probably until February.

1. Apologies and Acceptance for Absence

Apologies of absence were received from Cllr D King, Cllr R Forder and Cllr D Britcher these were **ACCEPTED.**

2. Declarations of Interest and Dispensations

No further declarations or dispensations were received.

3. Minutes from Full Council meeting held 9th November 2021

The Minutes of the Full Council meeting held on 9th November 2021 were previously circulated, these were accepted by all those present at the meeting as a true record, it was
RESOLVED TO ACCEPT

4. Public Participation

An update was provided on the imminent delivery of a further defibrillator.

5. Reports from

a) Parish Clerk

The Parish Clerk's report was previously circulated.
RESOLVED TO ACCEPT THE REPORT

Approved

b) Verbal updates were provided by the District and County Councillors.

- Cllr Potter had been asked to be the young persons ambassador within BDC
- Cllr Prutton advised that the defibrillator she had funded had now been commissioned.
- Cllr Gurney updated on County matters and that she had secured £1.6m funding for a cycle way linking up to the NDR, alongside other highway improvements.
- She was looking to secure improvements to the new cycle/ bus route on the Cromer Road, which was not operating as well as intended, and had secured retention of the crossing at the B&Q junction. Discussions would also be continued about securing adequate funding for BPC to take on street lighting responsibilities.
- Together with Cllr King, she had secured a further defibrillator for the parish.
- She also briefed on a recent meeting with Persimmon, with concerns being that the site might not now be fully developed in the way planned, due to terrain difficulties, and also that tree numbers retained were less than hoped.

c) Police Matters – Councillors Lacey and Avenell were keen to take up the offer of a tour around the parish, with the local Beat Officer.

6. Financial Matters

It was RESOLVED TO NOTE THE FOLLOWING REPORTS:

a) Bank Reconciliation – November 2021

b) Earmarked reserves summary.
Cllr Fulcher to be advised of details of monthly £200 payment from Green Grid.

c) Approval of Payments – November 2021
RESOLVED TO ACCEPT

d) Approval of Receipts – November 2021
RESOLVED TO ACCEPT

e) Detailed Income and Expenditure 1st April 2021 – 30th November 2021

7. Tree Works

Following the last meeting of Full Council in November, it was requested that a further quote be obtained. This had been provided. The contractor providing the original quotation, at £7945, remained the preferred firm to undertake the tree works.
RESOLVED TO ACCEPT THE PROPOSAL

8. GNLP – HEL4

A response was agreed for the Council's submission that a partly owned piece of land North East of the Reepham Road should continue to be designated as Recreational Open Space.
UNANIMOUSLY RESOLVED TO ACCEPT

9. Events Working Group – Christmas Hampers

Christmas hampers were about to be provided to a number of households, following nominations that had been received. Councillors wished to thank those who residents who had made donations.

10. Planning

The Minutes and decisions made from the Planning Committee meetings held on 9th and 23rd November were previously circulated, it was
RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE

Approved

11. **Playing Fields, Allotments and Amenities**
    The Minutes from the Committee meeting held on 25th November 2021 were circulated to all Councillors. After an update, including on securing trees, it was
    RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE

12. **Property, Policy and Resources**
    The Minutes from the Committee meeting held on 24th November 2021 were circulated to all Councillors. An update was provided, including on having secured a firm to assist with H&S/ risk assessments. Councillors were briefed on the draft budget, with an opportunity to request amendments up until the January meeting, when the precept would be finally resolved. It was
    RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE

13. **Community Centre Committee**
    A verbal update was given by Cllr Gurney on the current progress of the roofing installation for the Community Centre, together with an update on now having to deal with water having leaked into the building.

14. **To consider a Resolution under the Public Bodies (Admission to Meetings) Act 1960** to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting. **Agreed by all.**

15. **Staffing Update**
    The Minutes from the Committee meeting held on 10th November 2021 were circulated to all Councillors. An update was provided on the resignation of the well regarded former Clerk, and an outline given of the plans for securing a permanent replacement. It was
    RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE

16. **Exchange of Information Only**
    An exchange of information noted.

17. **Time and Venue of Next Council meeting.**
    To confirm the time and location of the next meeting of the Full Council on 11th January 2022 at 7.00 pm , either in the Council Chambers or via Zoom

The following items were further discussed following the Resolution passed in Agenda Item 14
Community Centre update (item 13) and Staffing update Agenda (item 15)

Meeting Closed at 8.45pm

Approved

Date 11th January 2022