HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 8th November 2022 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence
To receive and accept apologies for absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations**
To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 11th October 2022
To agree the minutes of the meeting held on 11th October 2022 as a true and accurate record

4. Public Participation
To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Reports
a) Clerk's Report
b) Verbal update from District and County Councillors.
c) Verbal update from Chairman.

6. Financial Matters
a) Bank Reconciliation – October 2022
b) Earmarked reserves summary.
c) Approval of Payments – October 2022.
d) Approval of Receipts – October 2022
e) Detailed Income and Expenditure 1st April 2022 – 31st October 2022

7. Planning
To note decisions made by the Planning Committee on 11th and 25th October

8. Events
a) To note decisions made by the Events Committee on 22nd October and 2nd November

9. Community Centre
a) To Receive Report on Community Centre Refurbishment Project
b) To Consider IT Requirements to Support Community Centre Operation
c) To Receive Report on Café Opening
d) To Receive Report on Progress of Warm Room

10. Highways

a) To Receive Report on Traffic Issues on Drayton Wood Road, Caused by the NDR and Consider Actions Resulting from Report

b) To Receive Correspondence Regarding Asda Traffic Lights and Consider Escalation to Highways

11. Library Protection Scheme

To Consider Scheme for Protection of Library from Vehicle Strike

12. Training

To Agree Delegates to Attend the Norfolk ALC Autumn Conference

13. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 14 and 15 in view of the confidential nature of the business to be transacted

14. Staffing

a) To receive report and note decisions made by the Staffing Committee at the meeting of 26th October
b) To consider additional staffing matter

15. To Receive Update on Land Process and Consider Further Actions

To receive report on information requested from the meeting of 9th August.

16. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

17. Time and Venue of next Council meeting.

To confirm the time and location of the next meeting of the Full Council as 13th December 2022 at 7pm in the Council Chamber

Faye LeBon **Clerk to the Council Dated** *2nd November 2022*