HPC HELLESDON PARISH COUNCIL

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Minutes of the Meeting of Hellesdon Parish Council
Held on Tuesday 10th November 2020 by Zoom Online at 7.00 pm.

Meeting is being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

PRESENT:

Cllr D King, Chair
Cllr S Gurney
Cllr G Britton
Cllr U Franklin
Cllr Franklin
Cllr Johnson
Cllr K Avenell
Cllr D Britcher
Cllr M Fulcher

In attendance: Mrs N Carver, Clerk
District Cllr Prutton
2 Members of the public

WELCOME –The Chairman welcomed Councillors and members of the public.

1. Apologies and acceptance for absence

Apologies from Cllr Attenborough up to April 2021, Cllr Sparks and Cllr Fahy, these were **ACCEPTED**.

2. Declarations of Interest and Dispensations

There were no requests for dispensations, and no additional interests declared.

3. Minutes of the meeting held 13th October 2020

The minutes of the full council zoom meeting held on 13th October, were
RESOLVED TO ACCEPT

4. Public Participation

David Southgate gave an update on the recently purchased defibrillator which was ordered, however they would like to make a request to the parish to help with the maintenance at a cost of approx. £135.00/£150. Cllr King asked for this to be left with the parish as LGA 1894 would not be able to give to a church organisation, David Southgate confirmed this was a separate fund, this can be included in the Decembers full parish council meeting.
David also asked if there were any councillors who would like to be trained on the use of this, those interested to contact the clerk.

5. Reports from

a) **Parish Clerk**

No current updates from the clerk

Approved……

Date……

Cont. Agenda Item 5.

b) County and District Councillor

- Cllr Gurney updated on items raised at the last meeting, the highways ranges have been and cleared drains around Hellesdon including blocked soak ways. The report on the Zebra crossing on Middleltons Lane is ongoing.

  A lot of work being put into getting the first set of posts installed at Firside School on Middleton's Lane, this has been paid for by the department of transport. On a site visit, a near miss of a child was witnessed outside the school, the orange barriers were immediately put in place and it has been agreed that 100 posts are to be installed in this area. Over the last two weeks surveys are being conducted with the disbursement of traffic following on from the barriers being erected. The criteria for this decision was due to it being an arterial route. Arden Grove School now have plans for the SEN unit and are working with NPS and intend to speak with local residents, this will be overseen by NCC planning committee.

  Posts are now being erected on Meadow way following accidents at the crossroads.

  Cllr Gurney confirmed that she had allocated her Broadland District grant. Broadland will be launching their community lottery after Christmas, Cllr Gurney has already nominated two groups in Hellesdon. There is an additional grant of £300 for charity groups to access at Broadland, details can be found on their website.
- Cllr Prutton spoke with regards to the community heart awards, the awards will be delivered this Thursday by Zoom the clerk has forwarded details to all the councillors.
- Cllr Britcher had no updates regarding the District.
- Cllr King updated that the kick start project has stalled due to the current lock down.

c) Cllr King gave a verbal update on the current lock down, unfortunately the Community Centre is not able to open due to the restrictions. The clerk has put additional practices in place including additional cleaning in and around the open spaces.

Cllr Gurney gave an update on the lunches that were provided over the recent half term from Seasons, the uptake was between 15-20 lunches. Cllr Prutton if we thought there is a need in Hellesdon, Cllr Gurney responded that other factors could have been taken into account including free food available at McDonalds at the airport.

We are all in this together and if we are aware of any issues, we can help sign post them to the right area for help. Cllr King confirmed that free lunches for children over the Christmas period will now be centrally funded.

A lengthy discussion was had over signposting families in Hellesdon to the right place for support that may be needed.

d) The police crime reported was **Noted**

6. <u>Financial Matters</u>

a) Bank Reconciliation – 1st April to 31st October 2020.
The document previously circulated was discussed, it was
RESOLVED TO ACCEPT

b) Earmarked reserves summary.
The document previously circulated was discussed, the clerk clarified that the £18,000 gone into EMR320 was from S106 claimed back for the play areas, it was
RESOLVED TO ACCEPT

c) Approval of Payments –October 2020.
The document previously circulated was discussed, Cllr Prutton questioned payments to Square card. Cllr King explained that this was to the card machine now in use, there is a charge for using this service, however the cost is smaller than using one from the bank. The need is due to COVID restrictions in place. Cllr Britcher queried the payment

Cont. Agenda Item 6.

for 'Arm Bands, Operation London Bridge'. The clerk confirmed that they were purchased for 'Operation Bridges' the Death of a Monarch. Cllr Britcher asked if we look at testing the market on products purchased for cleaning. The clerk confirmed that they do check prices on a regular basis. The clerk will arrange to liaise with Cllr Britcher on this it was
RESOLVED TO ACCEPT

d) Approval of Receipts – October 2020.
The document previously circulated was discussed, and it was
RESOLVED TO ACCEPT

e) Detailed Income and Expenditure 1st April to 31st October 2020.
The document previously circulated was discussed, it was
RESOLVED TO ACCEPT THE REPORT

7. To Answer Questions from The Councillors
No questions were received

8. Parish Partnership 2021/2022
Report was previously circulated regarding Parish Partnership 2021/2022. Currently we are looking at budgeting £3000 towards the project for next year. Cllr Britton asked to look at the Bus Stop on the Low Road as this appears to be in back to front, the clerk will investigate this.
Following a lengthy discussion, it was
RESOLVED THAT THE CLERK WILL LOOK AT THE BUS STOPS FOR ANY REPLACEMENTS

9. Community Projects over Christmas period
Cllr King gave a verbal report on a recent discussion held with himself, Cllr Gurney, the clerk and Meadow Way Chapel on Zoom; Due to the COVID restrictions both the Parish Council and Meadow Way Chapel have cancelled Christmas events normally taking place for the older more vulnerable residents in December. It was discussed that a small hamper would be an idea and would be delivered to 100 older vulnerable residents. The Parish Council office are also working with Hellesdon Life and Events with organising hampers for families in Hellesdon.
Cllr King proposed to allocate the money in this year's budget 20/21 for the residents party to go towards the cost of providing COVID Support projects in conjunction with Meadow Way Chapel and the Hellesdon Life and Events family hamper, delegate responsibility to officers to support those projects Seconded by Cllr it was
RESOLVED TO APPROVE
Contact the clerk if you can help support. Cllr Gurney clarified that all data collected for this will be debt with correctly by the clerk (DPO).

10. **Planning**
To note recent planning decisions made by the planning committee on 20th October 2020. It was
NOTED
Thanks, were given to Marlon for the work put into the response for the planning application for Persimmon Homes.

11. Community Center Committee
To consider Community Centre Matters

a) The clerk updated that the Community Centre is currently closed following government announcement.

Approved……

Date……

Cont. Agenda Item 11.

b) The next Community Centre committee meeting is to be held on 16th November at 10am via Zoom, this was **NOTED**

12. Property, Policy and Resources

a) Cllr Gurney gave a verbal update on the re-roofing for the Community Centre, planning permission has now been granted. Invasive surveys have been carried out, next step will be a meeting held with DJ Designs and the Parish Council with the PP&R Committee to discuss further.
b) A report was previously circulated to all councillors on work required to the Community Centre following a M&E report.
c) The PP&R committee meeting is to be held on 17th November at 6:30pm via Zoom, this was **NOTED**

13. Playing Fields, Allotments and Amenities

a) No items were raised.
b) The PA&A committee meeting is to be held on 12th November at 10am via Zoom, this was **NOTED**

14(17). To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.
Proposed by the chair seconded by Cllr Gurney
RESOLVED TO ACCEPT

16(14). Exchange of information.
No further information to be exchanged

17(16). Time and Venue of next Council meeting.
The next meeting to be held on Tuesday 8th December at 7pm via Zoom

The following item was discussed under the line. It was confirmed that all councillors were alone and not able to be overheard.

15. Staffing Update
To consider Staffing Matters

a) Meeting was planned for Friday 6th December, unfortunately the committee was not quorate.
b) The PA&A committee meeting is to be held on 12th November at 10am via Zoom, this was **NOTED**

The meeting closed at 21:15

Approved……

Date……