HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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PARISH COUNCIL MEETING

Notice of meeting to be held on Tuesday 1st October 2019 at 7pm in The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon, for the purpose of transacting the following business.

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 4

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
   (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**
   (In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence ***– Please contact the office should any item need clarification***
   (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Full Parish Council Meeting held on 3rd September 2019 and approval of minutes of the extra-ordinary meeting held on 19th September 2019 from those members present at the respective meeting**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)
   Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
5. **Report from Police to include Parish Crime Figures.**
6. **Report from County Councillor.**
7. **Reports from District Councillors.**
8. **Reports from**
   - **Chairman.**
   - **Parish Clerk.**
9. **Financial Matters**
   9.1 Bank Reconciliation – 1st August to 31st August 2019.
   9.2a Approval of Payments - 1st August to 31st August 2019.
   9.2b Approval of Receipts - 1st August to 31st August 2019.
   9.3 Detailed Income and Expenditure 1st August to 31st August 2019..
   9.4 Earmarked reserves summary.
   9.5 External audit report findings.
10. **General Matters**
    To consider the following items:
    10.1 Norfolk Minerals and Waste Local Plan: Preferred Options Consultation.
    10.2 Community, Well-being, Environment and Parish and Town Councils.
    10.3 Grounds man's shed heating from ear marked reserves.

10.4 Vandalised bench replacement from ear marked reserves.
10.5 Grant application from Friends of Kinsale Junior School.
10.6 Norwich Western link update from Cllr Graham Everett.
10.7 Boundary Commission – Division Boundaries for Norfolk County Council – Consultation

11. Planning

11.1 Committee meeting

- To note Minutes of meeting held on Tuesday 3rd September 2019 and Tuesday 17th September 2019.
- To address any questions of the meeting.

12. Playing Fields, Amenities & Allotments

12.1 Committee Meeting

- To note Minutes of meeting held on Monday 2nd September 2019.
- To address any questions of the meeting.

13. Media & Communications

13.1 Committee Meeting

- To agree date of next meeting.
- Local resident 100th birthday. Redlands care home. 6th November 3pm.

14 Hellesdon Community Centre

14.1 Committee Meeting

- Next meeting to be held on Monday 25th November 2019.
- Issue with Community Centre entrance door

15. Staffing

15.1 Committee Meeting

- Update on staffing matters.
- To agree date of next meeting.

16. Property, Policy & Resources

16.1 Committee Meeting

- Verbal update on meeting held on Wednesday 18th September 2019.
- To address any questions of the meeting.
- To agree date of next meeting.

17. Neighbourhood Plan and Green Grid

17.1 Verbal update.

18. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following item(s) in view of the confidential nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

19. Exchange of information.

20. Time and Venue of next Council meeting on Tuesday 5th November 2019.

CLOSE

Mrs. Mo Anderson-Dungar, **Locum Clerk Dated** 25th September 2019