HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 13th September 2022 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept apologies for absence as previously notified to the Parish Clerk.

***2.* Declarations of Interest and Dispensations**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 9th August 2022 (1-2)

To agree the minutes of the meeting held on 9th August 2022 as a true and accurate record

4. Public Participation

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Reports

a) Clerk's Report **(3-5)**
b) Verbal update from District and County Councillors.
c) Verbal update from Chairman.

6. Financial Matters

a) Bank Reconciliation – August 2022 **(6)**
b) Earmarked reserves summary. **(7)**
c) Approval of Payments – August 2022. **(8)**
d) Approval of Receipts – August 2022 **(9)**
e) Detailed Income and Expenditure 1st April 2022 – 31st August 2022 **(10-16)**
f) To Receive Externally Audited AGAR **(17-21)**

7. Planning

To note decisions made by the Planning Committee on 12th July, 26th July, 9th August and 23rd August 2022 **(22-29)**

8. Events

To note decisions made by the Events Committee on 16th August 2022

9. Playing Fields, Allotments and Amenities

To note decisions made by the Playing Fields, Allotments and Amenities Committee on 30th August 2022 **(30-31)**

10. Property, Policy and Resources
To note decisions made by the Policy, Property and Resources Committee on 4th August and 12th September 2022 **(32-35)**

11. To Consider Taking The Pledge for Civility and Respect (36-48)
To Consider Adoption of Dignity at Work Policy and take the Civility and Respect Pledge

12. To Consider Formal Response to the Western Link Consultation (49-61)
To Consider Response for Submission to Consultation

13. To Consider Official .gov.uk Councillor Email Addresses (62-64)
To receive report regarding JPAG recommendation 5.169 on proper practices for email addresses.

14. To Discuss Local Response to Energy Crisis in the Form of Warm Rooms
To Consider Community Centre Suitability for Warm Rooms, subject to government announcement(s)

15. To Consider Any Projects for the Parish Partnership Scheme (65-70)
To Consider Suitable Highways Projects for 50/50 funding with Norfolk County Council

16. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 17, 18 and 19 in view of the confidential nature of the business to be transacted

17. To Receive Update on Land Process and Consider Further Actions
To receive report on information requested from the meeting of 9th August.

18. To Receive Report on Dispersal Accommodation and Consider any Local Response Required

19. To Receive Report on Staffing Restructure

20. Matters for the Next Agenda
Matters raised are for information only and items to be considered for future agendas

21. Time and Venue of next Council meeting.
To confirm the time and location of the next meeting of the Full Council as 10th October 2022 at 7pm in the Council Chamber

Faye LeBon **Clerk to the Council Dated** *7th September 2022*