HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 12th October 2021 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon, for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014
Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request.

COVID RESTRICTIONS The meeting of the Parish Council will be held in the Council Chamber of the Parish Office. We ask that Face Coverings are worn by those attending. If you have any symptoms of Covid please do not attend.

AGENDA

Welcome by the Chairman

1. **Apologies and acceptance for absence**
   To receive and accept Apologies for Absence as previously notified to the Parish Clerk.

2. **Declarations of Interest and Dispensations**
   To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for dispensations.

3. **Minutes from Full Council meeting held 14th September 2021**
   To agree the minutes of the meeting held on 14th September 2021* (3-7)

4. **Public Participation**
   To receive questions from the public.
   (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. **Reports from**

a) To note report from Parish Clerk* (8-9)
   Correspondence from Broadland District Council Gambling Policy Review* (10-11)
b) Verbal Update from District and County Councillors.
c) Verbal Update from Chairman.
d) Update on Policing Matters

6. **Financial Matters**

a) Bank Reconciliation – September 2021.* (12)
b) Earmarked reserves summary.* (13)
c) Approval of Payments – September 2021.*(14-15)
d) Approval of Receipts – September 2021.*(16)
e) Detailed Income and Expenditure 1st April 2021 – 30th September 2021.*(17-30)
f) To Note the Conclusion of Audit for financial year 2020/2021*(31-35)

7. **Parish Partnership Funding 2022/2023**
   To discuss Parish Partnership Funding 2022/2023*(36-39)

8. **Armed Forces Covenant**
   To formally sign the Armed Forces Covenant* (40-42)

9. **Remembrance Sunday**

a) To agree purchase of Poppy Wreath for Parish Council.
b) To discuss laying of wreath
c) To discuss purchase of Remembrance Collection from RBLI*(43-44)

10. **Events Working Group**

To receive an update from Events Committee Chair

11. **Planning**

To note recent planning decisions made by the planning committee on 14th and 28th September 2021* (45-48)

12. **Playing Fields, Allotments and Amenities**

To note the minutes from the committee meeting held on 7th September 2021 following verbal update at the last Full Council meeting held*(49-51)

13. **Property, Policy and Resources**

To receive an update on the Re Roofing of the Community Centre

14. **Community Center Committee**

To receive any updates on the Community Centre

15. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**

16. **M&E Contract – Community Centre**

To review tenders and agree Contractor for works

17. **Staffing Update**

To consider any staffing matters

18. **Exchange of information only.**

Matters raised are for information only and items to be considered for future agendas

19. **Time and Venue of next Council meeting.**

To confirm the time and location of the next meeting of the Full Council on 9th November 2021

Natasha Carver **Clerk to the Council** **Dated** *5th October 2021*

**All documents referred to in this agenda as "attached" are supplied to Parish Councillors only and are numbered in top right corner. Copies are available (unless marked confidential) at the Council Offices during public opening hours.*