HPC HELLESDON PARISH COUNCIL

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Minutes of the Full Council Meeting of Hellesdon Parish Council held on Tuesday 11th January 2022 at 7pm at The Parish Office, Council Chambers, Diamond Jubilee Lodge

PRESENT:

Cllr D King (Chairman)
Cllr W Johnson
Cllr R Sear
Cllr D Fahy
Cllr S Bush-Trivett
Cllr M Fulcher
Cllr L Douglass
Cllr R Forder
Cllr S Gurney
Cllr R Potter
Cllr P Sparkes
Cllr U Franklin
Cllr G Britton
Cllr D Britcher
Cllr K Avenell

In attendance: Mr R Reeve Locum Clerk
District Cllr S Prutton

WELCOME –The Chairman welcomed Councillors and members of the public to the meeting.

1. Apologies and Acceptance for Absence

An apology of absence was received from Cllr G Diffey which was **ACCEPTED.**

2. Declarations of Interest and Dispensations

No further declarations or dispensations were received.

3. Minutes from Full Council meeting held 14th December 2021

The Minutes of the Full Council meeting held on 14th December 2021 had been previously circulated. Following a correction being made of those present, these were accepted by all those at the meeting as a true record, it was **RESOLVED TO ACCEPT**

4. Public Participation

None on this occasion

5. Reports

Verbal updates were provided by the District and County Councillors present.

- Cllr Gurney updated on County matters, including that there was a need to lobby to secure improvements to the bus lane on the Cromer Road, which was not operating as intended, due to being too narrow and poor road marking/ signage.
- Cllr Gurney drew attention to the plans for a new pedestrian crossing outside of Hellesdon High School, which would also benefit the hospital staff and patients.
- It was hoped to secure the naming of a road on the Persimmon development as Gerald Batty Crescent, in memory of the former Hellesdon High School headteacher.

Approved……

Date……

- Trees had now been secured for the High School site, with planting on 15th January.
- Cllr Gurney briefly summarized key challenges in the Norfolk CC budget, including in addressing a shortage of car home places/ staff.
- Together with Cllr King, Cllr Gurney had secured funding towards a defibrillator for the Parish Hall on Low Road.

6. Financial Matters

It was RESOLVED TO ACCEPT THE FOLLOWING REPORTS:

a) Bank Reconciliation – December 2021
b) Earmarked reserves summary.
c) Payments – December 2021
d) Receipts – December 2021
e) Detailed Income and Expenditure 1st April 2021 – 31st December 2021

7. Budget Setting 2022/2023

Budget summary papers for 2022/2023 had been circulated to Councillors. Cllr King outlined some of the factors in deciding the budget and advised that some uncertainty remained, including in payroll costs, with the staff pay award for the current year still not settled. Councillors were highly appreciative of the work of the Finance Officer in compiling the budget. The precept for Hellesdon Parish Council for 2022/2023, being the total amount to be requested from Broadland District Council, was determined as being £552,939.00. This level of precept request was proposed by Cllr Gurney and seconded by Cllr King and, with the exception of an abstention by Cllr Britcher, it was **RESOLVED BY ALL** to ratify this precept figure. Cllr Gurney thanked all for efforts with the budget this year.

8. Events Working Group

Christmas hampers had been provided to 27 households, together with 86 bags, following the nominations that had been received. Councillors were made aware of a number of thank you letters from residents who had received hampers or bags.

A number of events were now being planned for later in the year, with an Events Working Group meeting to be held soon .

9. Planning

The minutes and decisions arising from the Planning Committee meeting held on 14th December had been previously circulated, and it was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE**

10. Community Centre

An update was given by Cllr Gurney on the current progress of the roofing installation for the Community Centre, including in dealing with water having leaked into the building. It was hoped to have a clearer picture on completion of works after the project meeting on the 13th.

11. To consider a Resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting. **Agreed by all.**

Approved……

Date……

12. Grass Cutting Contract

It was agreed to award the 2022 Highways Verges Grass Cutting contract to Gardenguardian, who had provided the most competitive price for undertaking the 12 cuts expected in the current year. This had been priced at £12,996.00. The option to request up to 4 further cuts, so up to 16 in total, was proposed and agreed, should these be required. Reasons for the constraints on large scale strimmer use were noted, but it was still hoped use of weed killer could be kept at a minimum.

7. Staffing Update

The Minutes from the Committee meeting held on 5th January 2022 had been circulated to all Councillors. An update was provided on the resignation of the previous Clerk and the steps now being taken towards recruiting a replacement person. It was agreed that the interview panel would remain as Cllrs Gurney, King and Britton, with interviews to held on 15th February. It was **RESOLVED TO NOTE THE MINUTES AND THE DECISIONS MADE**

8. **Exchange of Information**

Concerns were raised about the actual scale and timeframe for completion of the development of the former golf course site by Persimmon. This would impact on the provision of related infrastructure in the parish, as well as the Parish Council's finances, so it was agreed to contact Broadland DC to check on expected outcomes. It was RESOLVED that the clerk write to Broadland DC accordingly, with drafting input from Cllrs Fulcher, Douglass, King, Britcher and Gurney.

It was also agreed to look for ways of reducing the length of future meetings, for example by more use of written updates.

9. Time and Venue of Next Council meeting.

Confirmed the time and location of the next meeting of the Full Council as 15th February 2022 at 7.00 pm , in the Council Chamber

Meeting closed at 9.00 pm

Approved……

Date……