HPC HELLESDON PARISH COUNCIL

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Minutes of the Meeting of Hellesdon Parish Council
Held on Tuesday 13th July 2021 in Council Chambers at Diamond Jubilee Lodge

PRESENT:

Cllr W Johnson, Vice Chair	Cllr D Britcher
Cllr K Avenell	Cllr R Potter
Cllr L Douglass	Cllr G Diffey
Cllr R Sear	Cllr R Forder
Cllr U Franklin	Cllr P Sparkes
Cllr S Bush-Trivett	Cllr G Britton

In attendance: Mrs N Carver, Clerk
4 Members of the public

WELCOME –The Vice Chairman welcomed Councillors and members of the public.

1. Apologies and acceptance for absence
Apologies of absence were received from Cllr King, Cllr Fulcher, Cllr Gurney, and Cllr Fahy these were **ACCEPTED.**

2. Declarations of Interest and Dispensations
No further declarations or dispensations were received.

3. Minutes from Full Council meeting held 22nd June 2021
The Minutes of the Full Council meeting held on 22nd June 2021 were circulated, proposed by Vice Chair and seconded by Cllr Douglass that they are accepted as a true record of the meeting held, and it was
RESOLVED TO ACCEPT Abstentions from Cllr Britcher, Cllr Franklin, Cllr Britton, Cllr Potter

4 **Public Participation**
No public present

5. Reports from

a) Parish Clerk
The Parish Clerk's report was previously circulated. It was
RESOLVED TO ACCEPT THE REPORT
Cllr Franklin asked the Clerk to report the broken street sign on Meadow Close.

b) County and District Councillor
Cllr Britcher reported that the Waste contract at Broadland District Council is still ongoing. They are going through the full process and there will be a full members briefing on 27th July.

Approved……

Date……

c) A verbal update from Vice Chairman was given, as the COVID restrictions are lifting on the 19th July. Cllr Johnson asked the Councillors who were present if they are happy to continue with face coverings at future meetings, the Councillors were all in agreement that this should continue. Cllr Britcher asked how this would be policed with members of the public, the Clerk confirmed that we would continue to ask and encourage anyone attending meetings or the Council offices to wear a face mask, but would not be able to enforce as it is no longer legislation.

6. Financial Matters

It was RESOLVED TO NOTE THE FOLLOWING REPORTS

a) Bank Reconciliation – June 2021
The document was previously circulated, it was agreed by Cllr Johnson, seconded by Cllr Franklin
RESOLVED TO ACCEPT

b) Earmarked reserves summary.
The document was previously circulated, it was agreed by Cllr Johnson, seconded by Cllr Sear
RESOLVED TO ACCEPT

c) Approval of Payments – June 2021
The document was previously circulated, it was agreed by Cllr Johnson, seconded by Cllr Sear
RESOLVED TO ACCEPT

d) Approval of Receipts – June 2021
The document was previously circulated, it was agreed by Cllr Johnson, seconded by Cllr Douglass
RESOLVED TO ACCEPT

e) Detailed Income and Expenditure 1st April 2021 – 30th June 2021
The document was previously circulated, it was agreed by Cllr Johnson, seconded by Cllr Douglass
RESOLVED TO ACCEPT

f) To Note and External Auditors Report
The document was previously circulated, it was agreed by Cllr Britton, seconded by Cllr Johnson
RESOLVED TO ACCEPT

7. Events Working Group

a) The Minutes of the Working Group meeting on 29th June were previously circulated It was
RESOLVED TO ACCEPT

b) Cllr Douglass gave a verbal update on the planned event for Norfolk Day on 27th July 21
A community Litter Pick will take place from 10am to 3pm at the recreation ground, anyone taking park will receive an Ice lolly and certificate as a thank you for helping take pride in the Parish. The working group asked Full Council for funds to be allocated to the event. It was proposed by Cllr Bush-Trivett and Seconded By Cllr Potter to use £200 from the budget allocated for events. It was
RESOLVED TO ACCEPT THE PROPOSAL BY ALL
The Clerk updated the Council that we had been approached by Body Works to look to support community training on Defib machines. The Clerk asked for the Council to support this by using the Recreation Ground as a location for the event on 8th August 1pm to 2pm. Refreshments would be provided and donations received to go to the charity Heart 2 Heart who are providing the training. The only cost to the council would be for the refreshments provided. It was
RESOLVED TO SUPPORT THIS EVENT

8. Planning

The recent planning decisions made by the Planning Committee on 22nd June 2021 were **NOTED.**

Approved……

Date……

9. Playing Fields, Allotments and Amenities

a) The Minutes of the Playing Fields, Allotments and Amenities committee meeting held on 29th June 2021 were previously circulated and it was
RESOLVED TO NOTE

b) The recommendations by the Committee were discussed
i). The proposal from the Committee to purchase a youth shelter and nest swing for the Yard totaling Approx. £12,000 was proposed by Cllr Johnson, seconded by Cllr Britton to accept. It was agreed and
RESOLVED TO ACCEPT BY FULL COUNCIL
ii). The Proposal from the Committee to Full Council for the funds to be allocated from the EMR 320 £7490 towards the cost of the equipment. To move £7000 from EMR 328 to EMR 320 and £10,000 of EMR 347 to EMR 320 was Proposed by Cllr Johnson Seconded by Cllr Britton to accept. It was agreed and
RESOLVED TO ACCEPT BY FULL COUNCIL

10. Property, Policy and Resources

A verbal update was given on the works to the Community Centre roof. The works have now started with the main roof being removed in the coming week. There will be an onsite progress meeting on Thursday 15th for Councillors to attend, those who do wish to attend must inform the clerk by Wednesday 14th.

11. Community Center Committee

No matters to consider

12. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting. Proposed by Cllr Potter and Seconded by Cllr Bush-Trivett Agreed by all.

The following agended items were discussed after the meeting was closed to the public.

13. Staffing Update

The Clerk updated the Council on the current staffing matters. Currently have 2 members of staff off, the number of days for the security company to lock the parks has been increased to 7 on a temporary measure to accommodate this and the planned staff holidays.

14. Exchange of information only.

Cllr Forder reported that there was a excess amount of weeds along the curb sides in Hellesdon, the Clerk confirmed these had in the last week been sprayed by Norfolk County Council.
Cllr Forder reported a number of properties in Hellesdon have fences to the front of their properties in excess of 1m high. The Clerk asked for Cllr Forder to email over the details so that they can be reported to Broadland District Council Planning Enforcement.
Cllr Douglass updated the council on the recent Facebook post relating to the 'Ice cream wars', Cllr Douglass confirmed the incident was reported to the police.
Cllr Douglass also spoke with regards to the lack of support from the Police on a local incident that has escalated over the past few months, it was agreed that the Clerk reports this to a senior policing officer.

Approved……

Date……

DRAFT

15. Time and Venue of next Council meeting.

The next scheduled meeting of the Full Council will be on 10th August 2021 at 7pm in the Council Chambers. Cllr Avenell has confirmed his apologies for this meeting.

The meeting closed at 7:59pm

DRAFT

Approved……

Date……