HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

MEETING OF THE FULL COUNCIL

Notice of meeting to be held on Tuesday 11th April 2023 at 7pm in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon. Councillors are summoned to attend for the purpose of transacting the following business.

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

AGENDA

Welcome by the Chairman

1. Apologies and acceptance for absence

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

***2.* Declarations of Interest and Dispensations (1-2)**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 14th March 2023 (3-6)

To agree the minutes of the meeting held on 14th March 2023 as a true and accurate record

4. Public Participation

a) To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

5. Reports

a) Clerk's Report (7-8)
b) Verbal update from District and County Councillors.
c) Verbal update from Chairman.

6. Financial Matters

a) Bank Reconciliation – March 2023
b) Earmarked reserves summary
c) Approval of Payments – March 2023
d) Approval of Receipts – March 2023
e) Detailed Income and Expenditure 1st April 2022 – 31st March 2023

7. Planning Committee

a) To note decisions made by the Planning Committee on 14th and 28th March 2023 (9-12)

8. Events Committee

a) To note decisions made by the Events Committee on 28th March 2023
b) To Agree Purchase of Coronation Bench for the Recreation Ground (13-15)

9. Community Centre

a) To Receive Update Report on Community Centre Refurbishment and Consider any Resulting Actions (16)
b) To Receive Report of Pride in Place Grant and Agree Terms and Conditions to Proceed (17-28)

10. Playing Fields, Allotments and Amenities

a) To note decisions made by the Playing Fields, Amenities and Allotments Committee on 4th April 2023

b) To Agree Formal Order of new Wessex Tri-Deck Mower, as Agreed in 2023/2024 Budget (29)

11. Bus Service Improvement Plan

a) To Consider Proposal from Norfolk County Council for a Gold Standard Bus Shelter on Cromer Road (30-36)

12. Community Food Hub

a) To Receive Report on Community Food Hub Proposal and Advise of Forthcoming Meeting (37-38)

13. Library Protection Scheme

a) To Consider Responses from NPS Relating to the Library Bollard Scheme and Consider Heads of Terms for License (39-41)

14. Training

a) To Receive Feedback on NPTS Training Seminar (42-45)

15. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 16 and 17 in view of the confidential nature of the business to be transacted

16. Staffing Committee

a) To Note decisions made by the Staffing Committee on the 21st March 2023

17. Community Centre Outstanding Matters

a) To Consider Further Actions Relating to Outstanding Invoices

b) To Consider Further Actions Relating to Workmanship in Hellesdon Community Centre

18. Matters for the Next Agenda

Matters raised are for information only and items to be considered for future agendas

19. Time and Venue of next Council meeting.

To confirm the time and location of the next meeting of the Full Council as Tuesday 16th May 2023 at 7pm in the Council Chamber

Faye LeBon **Clerk to the Council** **Dated** *3rd April 2023*