HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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PARISH COUNCIL MEETING
Notice of meeting to be held remotely on Tuesday 13th April 2021 at 7pm

Meeting is being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020
for the purpose of transacting the following business.
The remote meeting will be open to the public. Anyone wishing to attend the meeting please see details at the end of the agenda. The meeting will be available to join from 18.45pm.

AGENDA

Welcome

1. Apologies and acceptance for absence
To receive and accept Apologies for Absence as previously notified to the Parish Clerk.

2. Declarations of Interest and Dispensations
To receive Members' Declarations of Interest in Agenda Items and to note the granting of any Requests for dispensations.

3. Minutes from Full Council meeting held 9th March 2021
To agree the minutes of the virtual meetings held on 9th March 2021*(Pages: 1-5)

4. Parish Council Vacancy
To consider co-option to fill vacancy*(Pages: 6-7)

5. Public Participation
To receive questions from the public.
(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

6. Reports from
a) To note report from Parish Clerk *(Pages: 8-11)
b) Verbal Update from District and County Councillors
c) Verbal Update from Chairman - To include COVID briefing
d) To Note Police Report ***(Pages: 12-13)

7. Financial Matters
a) Bank Reconciliation – 1st April to 31st March 2021.* (Page: 14)
b) Earmarked reserves summary. *(Page: 15)
c) Approval of Payments – March 2021. *(Page: 16)
d) Approval of Receipts – March 2021. *(Page: 17)
e) Detailed Income and Expenditure 1st April to 31st March 2021. *(Pages: 18-24)

8. Norfolk County Council Consultation - Proposed Zebra Crossing, Middletons Lane
To consider the proposal for new zebra crossing for Middletons Lane and formal response from the council *(Pages: 25-26)

9. Tree Council Donation Request
To consider donation request from Broadland Tree Council *(Page: 27)

10. Armed Forces Covenant
To consider Armed Forces Covenant for Parish Councils *(Pages: 28-32)

11. Planning

a. To note recent planning decisions made by the planning committee on 9th & 23rd March 2021 *(Pages: 33-34)

b. To discuss current standing orders for Planning committee *(Pages: 35-39)

12. Playing Fields, Allotments and Amenities

a) To note the draft minutes of the Playing Fields, Allotments and Amenities committee meeting on 16th March 2021. *(Pages: 40-42)

b) To consider and note any matters arising from minutes.

c) To agree Terms of Reference for Apiary and Community Orchard Working Group. *(Pages: 43-44)

d) To Consider allocation of funds towards Community Apiary *(Page: 45)

13. Property, Policy and Resources

a) To note the draft minutes of the Property, Policy and Resources committee meeting on Tuesday 9th as previously discussed at Full Council meeting 9th March 2021 and meeting held on March 30th March 2021* (Pages: 46-51)

b) To consider and note any matters arising from minutes

14. Community Center Committee

a) To note the minutes of the Community Centre meeting on 8th March 2021 as previously discussed at Full Council meeting 9th March 2021* (Pages: 52-53)

15. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.

16. Correspondence from Persimmon Royal Norwich Golf Club

17. Staffing Update

To consider Staffing matters*

18. Exchange of information only.

19. Time and Venue of next Council meeting.

To confirm the time and location of the next meeting of the Full Council

Natasha Carver **Clerk to the council** **Dated** *6th April 2021*

**All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) at the Council Offices during public opening hours.*

Joining instructions
Topic: Full Council 13th April 2021
Time: Apr 13, 2021 07:00 PM London
Join Zoom Meeting
https://us02web.zoom.us/j/81223998606?pwd=SVY2eDRPR1lTbmFLL3VDY3ZTODJGQT09
Meeting ID: 812 2399 8606
Passcode: 305701